

**PROFORMA TEMPLATE OF LETTER REQUEST TO SECURE COPY OF THE CONCESSION AGREEMENT**

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*PROCUREMENT OF INDEPENDENT CONSULTANT FOR THE NAIA PPP PROJECT*  
[Letterhead]

[Date]

Special Bids and Awards Committee  
Public-Private Partnership Center of the Philippines  
8/F One Cyberpod Centris, EDSA corner Quezon Avenue  
Brgy. Pinyahan, Quezon City

**SUBJECT: Request for copy of Concession Agreement with the Annexes related to the IC Services**

Ladies/Gentlemen:

In connection with your Request for Expression of Interest dated \_\_\_\_\_ for the **Procurement of Independent Consultant for the NAIA PPP Project**, the **[Name of Consultant]**<sup>1</sup> respectfully requests for a copy of the Concession Agreement with the annexes related to the IC Services for the Project.

We certify that the purpose of this request is/are [*kindly provide the reason/s*].

We acknowledge and accept that any form of reproduction and/or distribution of the document, in whole or in part, is strictly prohibited.

Yours sincerely,

**[Signature over printed name of Authorized Signatory of the Firm/JV]**

**[Title]**

Date: \_\_\_\_\_

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<sup>1</sup> If the Prospective bidder is a joint venture, Indicate such arrangement e.g. Joint Venture (JV) of \_\_\_\_\_.