



REPUBLIC OF THE PHILIPPINES
PUBLIC-PRIVATE PARTNERSHIP
CENTER

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City
Tel. No. 8709-4146 / 8929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

PROVISION FOR PRIMARY INTERNET SERVICE CONNECTION FOR CY 2022

RFQ NO.: 2021-12-056
December 27, 2021

To All Bidders:

The Public-Private Partnership Center of the Philippines invites eligible bidders to quote their lowest price/s for the item/s listed on the attached Request for Quotation (RFQ) form including the total amount in legible style (preferably typewritten).

The quotation may be submitted **manually** in a sealed envelope labeled with the RFQ number to the PPPCP, BAC Secretariat, c/o Ms. Mildred A. Castillo, of the above address or **through electronic mail at procurement@ppp.gov.ph** on or before 5:00pm of January 6, 2022, subject to the following terms and conditions:

- The electronic submission procedure shall be as follows:
 - Quotations shall be sent through the email account/address indicated above. Quotations addressed to any email account/address other than the one indicated above will be deemed "not submitted" by the bidder and will not be considered by the PPP Center.
 - Bidders shall ensure that the eligibility and technical requirements/documents as well as the price quotation are received at the email account/address indicated above on or before the prescribed deadline. If only the eligibility and technical requirements/documents are received from the bidder on the prescribed deadline, while the price quotation is received beyond the deadline, the submission will not be accepted.
 - Bidders shall avoid sending multiple emails. However, in case of receipt of multiple emails, ONLY the latest email containing the eligibility and technical requirements/documents and price quotation received on or before the deadline shall be considered.
- The mode of procurement is Small Value Procurement. Quotation should not exceed the total Approved Budget for the Contract (ABC) for this procurement is PhP 820,000.00.
- Quotation must be inclusive of all applicable government taxes and subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.
- Quotation must be submitted using the attached RFQ form. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/ brochures/literature, etc.
- Quotation must be accompanied with the following documents:

- ✓ SEC/DTI Certificate of Registration;
- ✓ Valid Mayor's/Business Permit or in its absence, expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment;
- ✓ PhilGEPS Certificate of Registration under Platinum Membership or PhilGEPS Registration Number (can be submitted by the bidder as condition to award);
- ✓ Latest Income or Business Tax Returns;
- ✓ Duly notarized Omnibus Sworn Statement (OSS). Unnotarized OSS may be submitted subject to compliance with the submission of duly notarized OSS after award of contract but before payment as provided for under GPPB Resolution No. 09-2020;
- ✓ Conformed Terms of Reference (see attached); and
- ✓ List of completed contracts within the last five (5) years.

✓ Award shall be made to the Lowest Calculated and Responsive Quotation or Single Calculated and Responsive Quotation.

✓ Bids should be valid for a minimum of one (1) month from deadline of submission of bids.

✓ Procured items must be served/provided to PPP Center.

✓ Payment shall be made seven (7) working days after receipt of billing statement.

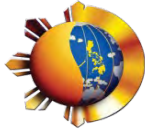
The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact the BAC Secretariat c/o Ms. Mildred A. Castillo in the above address/telephone number or email at procurement@ppp.gov.ph.

Very truly yours,


MARIA THERESA L. LARANANG
 Chairperson, Bids and Awards Committee 



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REQUEST FOR QUOTATION

27 December 2021

Item No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
	1	lot	Internet Service Provision for FY 2022 Primary:50mbps Dedicated Fiber Internet Connection See attached Terms of Reference		

(Bidders, Please Provide complete information below)

Farmed-out:	Signature:	
Retrieved on:	Name/Designation:	
	Name of Company:	
	Address:	
	Telephone/Fax:	
	TIN:	

TERMS OF REFERENCE

Provision of Internet Connection Service to the Public-Private Partnership Center of the Philippines (PPPCP)

I. Rationale

One of the primary tool in exchanging information is the availability of internet facility that has efficient capability to access electronic data and information from different sources and to share these data and information to the PPPCP clients, Implementing Agencies (IAs), Development Partners Local Government Units (LGUs), private sectors and to PPP Center staff and officials.

The PPP Center is currently connected with two (2) internet connections, one acting as the primary and the other as secondary. The current internet connection speed is 50 Mbps accessed/shared by PPPCP and the demand for voice and video communication between and among IAs, LGUs, private sectors, Consultants, NEDA, DOF. Moreover, the internet connection is used by PPPC employees to connect to on-premise servers and application during work from home arrangement.

II. Technical Requirements

The technical requirements and evaluation parameters are as follows:

Parameters	Requirements
1. Subscription period	January 1, 2022 to December 31, 2022
2. Setup a direct dedicated Internet connection at PPPCP	At least 50 Mbps Committed Information Rate (CIR) full bandwidth
3. Provide and Configure router for the 50 Mbps direct dedicated Internet connection	Configure the router or FOC multiplexer or fiber device for the 50 Mbps direct Internet connection
4. Provision of a ready backup router/fiber equipment configured in case of breakdown	Configure backup router or setup Redundant FOC or Fiber device
5. Provide and install a Fiber Optics Media Converter at both ends of the Internet connections or similar	Fiber Optics Media Converter or fiber multiplexer or fiber device

6. Assign Public Internet Protocol (IP) Addresses to PPPCP	At least 30 usable Public IP Addresses
7. Provide Domain Name Server (DNS) reverse-lookup for entries with the assigned classless network.	Reliable DNS reverse-look up
8. Provide reliable Forwarding and Secondary DNS.	Reliable forward and Secondary DNS
9. Provide the Termination Block from end-user to last mile connection	Install termination block
10. Availability and Quality of Connection	Not less than 99.5% link uptime in a month
11. Network Latency – test for packet loss, jitter and line latency delay	Latency below 80 milliseconds average round trip from PPPCP to ISP port Latency below 180 milliseconds average round trip from ISP port to US/International port
12. Conduct a Bit Error Rate (BER) test or Optical Time or optoelectronic instrument to determine a clear line	Conduct Latency testing
13. Provide single point of contact for customer support in both areas of network connectivity and Internet access escalation procedure	Single point of contact for customer support
14. Submit Access/usage reports	Monthly Report
15. Provide users access to Multi Router Traffic Grapher (MRTG) within the contract period	User Account and Password
16. Provide proactive notice of scheduled downtimes, service interruption or if any case of rerouting to a backup link	Not less than 7 days
17. Render customer service support through phone, email and onsite support	24 hours x 7 days
18. Provide “Performance Credit” or rebate in the Service Level Agreement (SLA) as provided in Section IV.f of the Terms of Reference	Performance Credit
19. Provide detailed Work Plan on how to implement internet connectivity	Detailed work plan
20. Provision of other materials such as but not limited to cables/fiber cables,	Required materials

insulation, etc., using industry standard materials	
21. Provide assistance in the testing stage for the latency speed and DNS/Reverse DNS configuration and propagation	Assistance during the testing and setup

III. Scope of Services

- a. Provision of diagnostic reports and updates in case of connection failure;
- b. Provision of monthly utilization graphs and/or MRTG tool for monitoring of link quality and bandwidth utilization;
- c. Delivery of an IPv6 ready and/or compliant connection;
- d. Provision of 24x7 support services;
- e. Entering into a Service Level Agreement which defines parameters of rebates for non-performance, etc.
- f. Assistance in configuring and defining the DNS/Reverse DNS and latency requirement as provided in the Technical Specification.

IV. Duties and Responsibilities of the Internet Service Provider (ISP)

a. Pre-Installation

Provide detailed work plan specifying installation design, detailed activities, network diagram showing connectivity and routing from end user's datacenter upto the last mile and timelines

b. Actual Installation

- i. Set up Internet Connection for primary as the case maybe, with the Committed Information Rate (CIR) connection bandwidth (referring to technical requirements for primary parameters both upstream and downstream network traffic flows at the PPPCP);
- ii. Provide and install a Channel Service Unit/Data Service Unit (CSU/DSU) modem / Fiber Optics Media Converter/ Fiber multiplexer/Fiber device, which may apply at both ends of the two Internet connections.

- iii. Provide and install a compatible router or Fiber Optics Media Converter/ Fiber multiplexer/Fiber device at both ends of the two Internet connections.
- iv. Provide internet connectivity directly to end user's server room, including materials needed for the purpose. This includes provision for the installation of cables/insulation using industry standard materials.
- v. Complete the delivery, installation and configuration within forty five (45) calendar days from the receipt of the Notice to Proceed. Otherwise, the winning bidder shall pay the corresponding penalties/liquidated damages in the amount of one tenth of one percent (1/10 of 1%) of the total contract price for every calendar day of delay.
- vi. The Winning bidder/s shall notify the Center of the scheduled date and time of installation and termination at least 7 days for permits to be secured.

c. Configuration

- i. Configure the fiber optics media converter or Fiber Optics Media Converter/ Fiber multiplexer/Fiber device for dedicated direct internet speed connection;
- ii. Configure router or Fiber Optics Media Converter/ Fiber multiplexer/Fiber device to the equivalent direct Internet connection speed;
- iii. Configure backup routers indicated in the technical specification parameter provision.
- iv. Assign at least 30 usable hosts public Internet Protocol (IP) Addresses or one classless (/27) network to the PPPCP;
- v. Provide DNS reverse lookup for entries with the assigned classless network; and,
- vi. Provide reliable Forwarding and Secondary DNS.

d. Testing Period

- i. The selected ISP shall notify the PPPCP in writing seven (7) days prior to the required inspection/testing of the internet service connection.

- ii. The acceptance test procedure shall be in accordance with the following:
 - 1. The acceptance testing will be undertaken for a period of seven (7) days. The test will be done using a BER test or any optical test equipment to determine a clear line.
 - 2. Direct Dedicated Internet line will have no service interruption during the agreed test period.
 - 3. The guaranteed Internet bandwidth of 50 Mbps direct internet fiber connection is attained during working hours (i.e., 7:00 a.m. to 7:00 p.m.).
 - 4. Latency should be below 80 milliseconds average round trip from PPPCP to ISP port and below 180 milliseconds average round trip from ISP port to US/International port
 - 5. MRTG should be in place with access provided
 - 6. Assignment of at least 30 usable Public IP Addresses and gateway

If any of the foregoing conditions are not met, the count of the testing period shall be restarted until all of these conditions have been duly satisfied continuously for 7 working days.

Start of the Contractor's billing shall be based on the date of issuance of "Certificate of Acceptance".

During the testing period, the Contractor shall not be held liable for performance degradation/interruptions that are beyond its control such as power outages, fluctuations or failure or malfunction of PPP Center's own equipment, and international/regional internet backbone problems.

- iii. The PPPCP shall issue immediately the Certificate of Inspection and Acceptance to the PROVIDER upon successful completion of the testing certifying that the service PROVIDER conforms to Section II and Section IV, respectively.

e. Implementation

- i. Shall maintain all equipment in proper working order.
- ii. Provide an escalation list and procedure in reporting fault and outages.
- iii. Providers must immediately advice PPP Center any downtime occurrence or if any case the internet rerouted to a backup link.
- iv. The service provider should follow health protocols and necessary health certificate during this pandemic situation.

f. Rebates

- i. Provide industry standard Service Level Agreement (SLA) which shall carry a corresponding “Performance Credit” or rebate in favor of PPPCP should any of the committed parameters mentioned below is not met.

- ii. The selected ISP provider/s should be able to render the following services:
 - 1. Availability Provide – 99.5% link uptime in a month.
 - 2. Latency – As provided in the Technical Specification “Parameters”
 - 3. Render 24 hours x 7 days customer service support
 - Support response time
 - 30 minutes for emergency tickets for the following categories:
 - Link connection is down
 - Packet loss, variation in latency
 - Routing issue
 - 2 hours response time for technical problem that requires on-site services. For problem reported after 4:00 PM, services shall be rendered 8:00 in the morning of the following business day

Rebate Schedule for Downtime Connection Interruption/Outage

If the interruption is attributable to the ISP, as acknowledged by the ISP’s Fault Management Center, the ISP shall voluntarily make the appropriate “Performance Credit” or rebate to the PPPCP without the need to report or claim on the outage. The credit allowance/rebate shall be applied to the next billing month.

Credit for Interruptions to service will be allowed as follows:

Interruptions of 24 Hours or less

Length of Interruption	Credit
Less than 30 minutes	None
30 – 179 minutes	3/10 day
180 – 359 minutes	3/5 day
360 – 539 minutes	1 1/5 day
540 – 719 minutes	1 4/5 day
720 – 899 minutes	2 2/5 days
900 – 1440 minutes	3 days

For interruption over 24 hours, credit will be allowed in 3/5 day multiples for each 3-hour period of interruption or fraction thereof over 24 hours.

g. Maintenance

- i. Provide a single point of contact for customer support in both areas of network connectivity and Internet access;
- ii. Shall respond to request for maintenance at no cost to PPP Center;
- iii. Provide not less than 7 days proactive notice of scheduled downtimes, service interruption, upgrades or preventive maintenance, if any; subject to the approval of PPP Center and
- iv. Submit monthly access/usage reports to attest compliance to the SLA.
- v. Conduct line check for latency and health condition on the 5th month to the Direct Dedicated Internet connection to determine the integrity of the line.

V. Qualification of the Bidders

The bidder should have at least five (5) years as an Internet Service Provider.

VI. Duties and Responsibilities of the PPPCP

- a. Grant the ISP's authorized representative access to its premises, equipment and facilities located therein to perform its obligations, provided that such representative shall be accompanied by the duly assigned PPPCP personnel;
- b. Responsible for the safe custody and use of the equipment installed by the ISP;
- c. Monitor the provided services and verify if the parameters under the Service Level Agreement are met and performed by the ISP;
- d. Issue Certificate of Inspection and Acceptance as stipulated in Section VI, Item 4.
- e. Process necessary permits for the implementation

f. Issue non-disclosure form to the service provider rendering implementation.

VII. Approved Budget of the Contract

The Approved Budget of the Contract is **Eight Hundred Twenty Thousand Pesos (PhP 820,000.00)** inclusive of all taxes and charges

VIII. Terms of Payment

Payment shall be made on the following schedule:

Payment shall be made on a monthly basis until end of December 2022 subject to submission of billing statement and other supporting documents by the ISP and subject to the issuance of certificate of satisfactory service by PPP Center.

CONFORME:

Signature over Printed Name

Date: _____