



REPUBLIC OF THE PHILIPPINES
**PUBLIC-PRIVATE PARTNERSHIP
CENTER**

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City
Tel. No. 8709-4146 / 8929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

ONE (1) YEAR SUBSCRIPTION OF EXTERNAL VIRTUAL DOMAIN NAME SERVER (DNS)

RFQ NO.: **2021-10-043**

October 19, 2021

To All Bidders:

The Public-Private Partnership Center of the Philippines invites eligible bidders to quote their lowest price/s for the item/s listed on the attached Request for Quotation (RFQ) form including the total amount in legible style (preferably typewritten).

The quotation may be submitted **manually** in a sealed envelope labeled with the RFQ number to the PPPCP, BAC Secretariat, c/o Ms. Mildred A. Castillo, of the above address or **through electronic mail at procurement@ppp.gov.ph** on or before 5:00pm of October 26, 2021, subject to the following terms and conditions:

- The electronic submission procedure shall be as follows:
 - Quotations shall be sent through the email account/address indicated above. Quotations addressed to any email account/address other than the one indicated above will be deemed "not submitted" by the bidder and will not be considered by the PPP Center.
 - Bidders shall ensure that the eligibility and technical requirements/documents as well as the price quotation are received at the email account/address indicated above on or before the prescribed deadline. If only the eligibility and technical requirements/documents are received from the bidder on the prescribed deadline, while the price quotation is received beyond the deadline, the submission will not be accepted.
 - Bidders shall avoid sending multiple emails. However, in case of receipt of multiple emails, **ONLY** the latest email containing the eligibility and technical requirements/documents and price quotation received on or before the deadline shall be considered.
- The mode of procurement is Small Value Procurement. Quotation should not exceed the total Approved Budget for the Contract (ABC) for this procurement is Php 270,000.00.
- Quotation must be inclusive of all applicable government taxes and subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.
- Quotation must be submitted using the attached RFQ form. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/ brochures/literature, etc.
- Quotation must be accompanied with the following documents:
 - Valid Mayor's/Business Permit or in its absence, expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment;

- PhilGEPS Certificate of Registration under Platinum Membership or PhilGEPS Registration Number (can be submitted by the bidder as condition to award);
- Duly notarized Omnibus Sworn Statement (OSS). Unnotarized OSS may be submitted subject to compliance with the submission of duly notarized OSS after award of contract but before payment as provided for under GPPB Resolution No. 09-2020; and
- Conformed Terms of Reference (see attached).

Bidders will be required to submit the following during Post-Qualification:

- Certification issued by the Service Provider that it is in IT-related business and has been in operation for the past five (5) years;
- Certification from the distributor/manufacturer of the integrated solution software being offered that the bidder is an authorized reseller or professional partner of the former;
- Certification stating the names of at least two (2) Certified Administrators of the integrated monitoring software being offered;

Award shall be made to the Lowest Calculated and Responsive Quotation or Single Calculated and Responsive Quotation.

Bids should be valid for a minimum of one (1) month from deadline of submission of bids.

Procured items must be served/provided to PPP Center.

Payment shall be made seven (7) working days after receipt of billing statement.

The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.


In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact the BAC Secretariat c/o Ms. Mildred A. Castillo in the above address/telephone number or email at procurement@ppp.gov.ph.

Very truly yours,



MARIA THERESA L. LARANANG

Chairperson, Bids and Awards Committee 



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REQUEST FOR QUOTATION

19 October 2021

Item No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
	1	lot	Provision for One (1) Year Subscription of External Virtual Domain Name Server (DNS) See Attached Terms of References		

(Bidders, Please Provide complete information below)

Farmed-out:	Signature:	
Retrieved on:	Name/Designation:	
	Name of Company:	
	Address:	
	Telephone/Fax:	
	TIN:	

TERMS OF REFERENCE

PROVISION FOR ONE (1) YEAR SUBSCRIPTION OF EXTERNAL VIRTUAL DOMAIN NAME SERVER (DNS)

I. RATIONALE

A Domain Name Server (DNS) is the same as the Internet's phonebook. It translates hostnames like webmail.ppp.gov.ph into IP addresses, such as 202.90.154.190. Remembering a hostname is undoubtedly far more manageable than placing a series of numbers.

The DNS hosts the name records of the PPPC services like email, knowledge hub, Virtual Data Room and other related application services. The DNS downtime will also cause the PPPC application services unavailable. The PPP DNS is currently hosted in 2 different locations; one in DICT's data center as the primary host and the other servers are installed on-premise in PPPC Data Center. In view of the two-day DNS server downtime experienced, MISD recommends to establish additional external DNS server for redundancy. Thus, the set-up will ensure the DNS records are accessible at all times with 99% uptime.

II. SCOPE OF WORK

The project involves one (1) year license subscription for a virtual private server. The virtual private server shall provide a graphical user interface that can manage and broadcast DNS Zones to the public internet. Specifically, the procurement shall include the following:

1. Provision of one (1) year subscription of a dedicated remote Virtual Private Server with the minimum specifications stated under Section IV Technical Requirements of this TOR.
2. Provide server management technical support through phone calls or emails for a period of one (1) year

III. APPROVED BUDGET OF THE CONTRACT (ABC)

The ABC is **PhP 270,000.00** (inclusive of all applicable government taxes and services).

IV. TECHNICAL REQUIREMENTS

1. Supply and provide one (1) year subscription of a dedicated remote Virtual Private Server with the minimum specifications of:
 - 1.1. CPU: 6 Virtual CPU
 - 1.2. RAM: 16 GB
 - 1.3. Network: 1000Mbps Uplink / Downlink

- 1.4. Disk: 480 GB SSD
 - 1.5. One (1) Dedicated Public IP address with a minimum of 1000MB Bandwidth
 - 1.6. OS: CentOS 7.x or Windows Server 2019 with Enterprise License
2. Render server management technical support through phone calls or emails with a six (6) hours resolution time on software and hardware issues during working hours (8x5) for a period of one (1) year.
 3. Ensure server security and 99% server uptime.
 4. The proposed server shall support different DNS configuration such as but not limited to:
 - 4.1. Address (A) Record
 - 4.2. Address (A) Record
 - 4.3. IPv6 Address (AAAA) Record
 - 4.4. Service (SRV) Record
 - 4.5. Start of Authority (SOA) Record
 - 4.6. Canonical Name (CNAME) Record
 - 4.7. Mail Exchanger (MX) Record
 - 4.8. Name Server (NS) Record
 - 4.9. Name Authority Pointer (NAPTR) Record
 - 4.10. Pointer (PTR) Record
 - 4.11. Text (TXT) Record
 - 4.12. Sender Policy Framework (SPF) Record
 - 4.13. Domain Keys Identified Mail (DKIM) Record
 - 4.14. Domain-based Message Authentication, Reporting, and Conformance (DMARC) Record
 - 4.15. Certification Authority Authorization (CAA) Record
 5. The proposed server shall be IPv4 and IPv6 compliant
 6. The proposed server shall support flushing of live DNS cache without restarting the services
 7. The proposed server shall have a Graphical User Interface (GUI) that can manage and backup the DNS zone records.
 8. The hosting server shall be outside of Quezon City

V. DUTIES AND RESPONSIBILITIES OF THE SERVICE PROVIDER

1. Shall provide the requirements stated under Section IV Technical Requirements of this TOR.
2. Shall render server management technical support/consultation through phone calls or emails with a six (6) hours resolution time on common, software and hardware issues during working hours (8x5) for a period of one (1) year with no additional cost to PPPC.
3. Shall provide a secure server with Vulnerability scanning, Proactive malware check, and Hacking Protection. Report to PPP Center of any vulnerability occurrence in the virtual server
4. Shall complete the virtual deployment configuration, and delivery of user access to PPPC within (30) calendar days from the receipt of Job Order.

5. Shall provide the cPanel for the server or Server Management tool for the server monitoring and DNS zone configuration.
6. Shall provide the escalation procedure and contact.

VI. RESPONSIBILITIES OF THE PPPC THROUGH THE MISD

1. Shall provide and input all the PPPC DNS records to the virtual server.
2. Shall conduct testing of DNS queries to the virtual server.
3. Shall issue certificate of acceptance/satisfactory for the purpose of payment
4. Shall facilitate documentary requirements for the purpose of the payment in accordance with the conditions set in Section VIII of this TOR.

VII. ADDITIONAL POST-QUALIFICATION REQUIREMENTS

The service provider shall submit as part of post-qualification requirements proofs of the following:

1. Certification issued by the Service Provider that it is in IT-related business and has been in operation for the past five (5) years.
2. Certification from the distributor/manufacturer of the integrated solution software being offered that the bidder is an authorized reseller or professional partner of the former.
3. Certification stating the names of at least two (2) Certified Administrators of the integrated monitoring software being offered.

VIII. SCHEDULE OF REQUIREMENTS

Provide virtual access to the server within thirty (30) calendar days upon receipt of the Job Order.

IX. PAYMENT SCHEME

Full payment of the contract shall be paid after the issuance of the following documents:

1. Certificate of After Sales Support
2. Billing Statement/Sales Invoice of the Service Provider
3. Certificate of Satisfactory Service issued by PPPC

X. SERVICE LEVEL AGREEMENT

The PPP Center shall maintain a Service Level Agreement (SLA) with the Service Provider as to what constitutes acceptable service in quantifiable and measurable terms, with provisions for liquidated damages for non-compliance, as prescribed in Section 68 of RA 9184. The terms and conditions are enumerated below:

CRITERIA	DESCRIPTION	LIQUIDATED DAMAGES
Provide virtual access to the server within thirty (30) calendar days upon receipt of the Job Order.		1/10th of 1% of the total contract price for every day of absence

CONFORME:

Name of Company/Prospective Bidder

By:

Printed Name and Signature of Authorized Representative

Date: