



REPUBLIC OF THE PHILIPPINES
PUBLIC-PRIVATE PARTNERSHIP
CENTER

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City
Tel. No. 8709-4146 / 8929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

Supply, Delivery, Installation and Commissioning of Uninterruptible Power Supply (UPS) Servers

RFQ NO.: 2020-11-032

November 23, 2020

To All Bidders:

The Public-Private Partnership Center of the Philippines invites eligible bidders to quote their lowest price/s for the item/s listed on the attached Request for Quotation (RFQ) form including the total amount in legible style (preferably typewritten).

The quotation may be submitted manually in a sealed envelope labeled with the RFQ number to the PPPCP, BAC Secretariat, c/o Ms. Mildred A. Castillo, of the above address or through electronic mail at procurement@ppp.gov.ph on or before 5:00pm on December 1, 2020, subject to the following terms and conditions:

- The electronic submission procedure shall be as follows:
 - Quotations shall be sent through the email account/address indicated above. Quotations addressed to any email account/address other than the one indicated above will be deemed "not submitted" by the bidder and will not be considered by the PPP Center.
 - Bidders shall ensure that the eligibility and technical requirements/documents as well as the price quotation are received at the email account/address indicated above on or before the prescribed deadline. If only the eligibility and technical requirements/documents are received from the bidder on the prescribed deadline, while the price quotation is received beyond the deadline, the submission will not be accepted.
 - Bidders shall avoid sending multiple emails. However, in case of receipt of multiple emails, ONLY the latest email containing the eligibility and technical requirements/documents and price quotation received on or before the deadline shall be considered.
- The mode of procurement is Small Value Procurement. Quotation should not exceed the total Approved Budget for the Contract (ABC) for this procurement in the amount of Php980,000.00.
- Quotation must be inclusive of all applicable government taxes and subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.
- Quotation must be submitted using the attached RFQ form. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/ brochures/literature, etc.
- Quotation must be accompanied with the following documents:
 - DTI/SEC Certificate of Registrataion
 - Valid Mayor's/Business Permit or in its absence, expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment; and
 - PhilGEPS Certificate of Registration under Platinum Membership or PhilGEPS Registration Number (can be submitted by the bidder as condition to award).
 - Certification as Authorized Distributor, Reseller, Partner or Dealer of the Equipment Manufacturer.
 - Curriculum Vitae of certified engineers and/or technicians that will provide installations, configurations or commissioning, maintenance and technical support.
 - Copy of Client Satisfactory Certificate from the two (2) clients for the last five (5) years for UPS installation/commissioning/maintenance or equivalent.
 - Latest Income or Business Tax Returns (within the last 6 months preceding the date of bid submission).
 - Duly notarized Omnibus Sworn Statement (OSS). Unnotarized OSS may be submitted subject to compliance with the submission of duly notarized OSS after award of contract but before payment as provided for under GPPB Resolution No. 09-2020.
 - Signed and Conformed Terms of Reference.

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Award shall be made to the Lowest Calculated and Responsive Quotation or Single Calculated and Responsive Quotation.

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Bids should be valid for a minimum of one (1) month from deadline of submission of bids.

√

Procured items must be served/provided to the PPP Center.

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Payment shall be made seven (7) working days from receipt of billing statement and issuance of Certificate of Acceptance by PPPC.

The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.


For clarifications, please contact the BAC Secretariat c/o Ms. Mildred A. Castillo in the above address/telephone number or email at procurement@ppp.gov.ph.

Very truly yours,

Laranang Maria
Theresa Lutranja

Digitally signed by Laranang
Maria Theresa Lutranja
Date: 2020.11.23 14:40:28 +08'00'

MARIA THERESA L. LARANANG

Chairperson, Bids and Awards Committee 



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23 November 2020

Item No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
	1	lot	Supply, Delivery, Installation and Commissioning of Uninterruptible Power Supply (UPS) Servers Please see attached Terms of Reference for complete details		
(Bidders, Please Provide complete information below)					
Farmed-out:			Signature:		
Retrieved on:			Name/Designation:		
			Name of Company:		
			Address:		
			Telephone/Fax:		
			TIN:		

**TERMS OF REFERENCE
SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF
UNINTERRUPTIBLE POWER SUPPLY (UPS) FOR SERVERS**

I. RATIONALE

The PPP Center seeks for an established and reputable Information and Communication Technology equipment and Service Providers of Power Back-up system such as UPS. Using high quality uninterruptible power supply (UPS) equipment can help protect servers against damage from unexpected power failures or unclear power. UPS devices provide power backup to the systems, ensuring that there is no interruption between the computer server and the main power supply.

The Center intends to acquire brand new UPS units to replace the old units acquired last 2015 to protect various ICT equipment and network devices from damage due to voltage fluctuations

II. OBJECTIVES

1. To instantly provide proper power back-up in case of brief power outage in the data center to prevent data loss
2. To eliminate power surges, noise, and spikes to prevent data corruption

III. TECHNICAL AND FUNCTIONAL SPECIFICATIONS

The minimum and/or equivalent functional requirements, technical specifications are as follows:

<i>Requirements</i>	<i>Features/Characteristics</i>
<i>Two (2) units Uninterruptible Power Supply (UPS) for Servers</i>	
<i>Branded/Brand New</i>	<ul style="list-style-type: none"> ▪ <i>With built-in Automatic Voltage Regulator</i> ▪ <i>LED Screen status display for UPS Indicators</i> ▪ <i>Distinctive audible alarm for low battery and overload and with emergency power-off</i> ▪ <i>With surge protection and filtering</i> ▪ <i>With at least 20 minutes backup power</i> ▪ <i>Rack mounted type</i> ▪ <i>Must be of the same make and brand of the existing PPP Center UPS (APC)</i>
<i>Output Power:</i>	<i>4200watts / 6000VA</i>
<i>Nominal Output Voltage:</i>	<i>230V</i>
<i>Efficiency at Full Load:</i>	<i>92%</i>
<i>Output Voltage Distortion:</i>	<i>Less than 3%</i>
<i>Output Frequency:</i>	<i>50/60 Hz +/- 3 user adjustable +/- 0.1</i>

<i>Crest Factor:</i>	<i>3:1</i>	
<i>Output Connections:</i>	<i>Must at least have a minimum of 4 IEC C19 or equivalent output connections</i>	
	<i>Supplier must provide needed power cords corresponding to number of output connection compatible with the PPP Center equipment</i>	
<i>Bypass:</i>	<i>Internal Bypass (Automatic and Manual)</i>	
<i>Input connection:</i>	<i>Hard Wire (3-wire)</i>	
<i>Interface ports:</i>	<i>DB-9 (RS-232), RJ-45 10/100 Base-T, Smart Slot</i>	
<i>Control Panel:</i>	<i>LED Screen status display for UPS Indicators</i>	
<i>Extended Battery</i>	<i>Battery type:</i>	<i>Maintenance free sealed lead-acid battery with suspended electrolyte and leak proof</i>
	<i>Battery Modules:</i>	<i>4</i>
	<i>Rack Height:</i>	<i>3U (maximum)</i>
	<i>Battery must be compatible with the main unit</i>	
<i>Rack Mount Vertical Power Strip</i>	<i>Number of Outlet:</i>	<i>18 (C13)</i>
	<i>Cords, switch, fuse</i>	<i>With 6 ft power cords, switch and fuse</i>
		<i>At least 2 sets</i>
<i>Power cord & plug connection</i>	<i>Provide twisted lock power plug connection; All electrical materials, cables and brackets must be provided by the supplier</i>	
<i>Warranty</i>	<i>One-time set-up/installation and configuration and with 3-years Warranty including onsite service, parts and labor</i>	

IV. SCOPE OF WORK

Supply, delivery, installation, grounding, testing and commissioning of UPS which also include the supply and installation of electrical materials from UPS input breaker to UPS output panel including of UPS

Item No.	
1	Conduct the initial meeting and assessment of the PPPC setup

2	Provide/Submit work plan or checklist of activities within the contract period.
3	Emergency Response time is within 2 - 3 hours after receipt of call.
4	Provide high quality assurance in all work
5	Provide necessary tools and software needed for the calibration, testing and installation of the UPS.
6	Visual inspection of the unit exterior and premises including measurement of UPS room temperature.
7	Mechanical check on the unit which includes tightness of screws, terminations and connector, etc.
8	Visual inspection of all UPS parts and components for possible early break down – cleaning and clearing of dust on all UPS parts.
9	Performance Test. Simulation of power failure to test system on battery and simulation of UPS failures to test load transfer without interruption.
10	Repair the UPS component if it is repairable and replace when diagnosed defective, immediately within five (5) calendar days.
11	Provide service unit during the period of repair and replacement of UPS component
12	Provide escalation level procedure including manufacturer's assistance
13	Submit service report with all the actual readings of UPS parameters, battery test sheet with parts recommendation
14	Maintain the cleanliness and safety of the device. Ensure that the battery capacity and output voltage are in normal condition.
15	Maintain an inventory of equipment and/or components to be submitted after three (3) working days after the conduct of the monthly maintenance visit.
16	Submission Documentation as described in Payment Terms, within the contract period.

V. QUALIFICATION REQUIREMENTS

Item No.	Qualifications
1	The Service Provider should be an established UPS integrator, support and services company for at least 5 years and has the capacity and ability to provide preventive repair and maintenance support services and technical advisory for the period required.

	SEC/DTI Certificate of Registration
2	Must be an Authorized Distributor, Reseller, Partner or Dealer of the Equipment Manufacturer. Must submit Proof as Attachment A
3	Must have certified Engineers and/or Technicians that will provide maintenance and technical support. Curriculum Vitae or Certificate as attachment B
4	Bidders should submit a copy of Client Satisfactory Certificate for the last five (5) years for UPS installation/maintenance or equivalent. Copy of Certificate as Attachment D

VI. RESPONSIBILITY OF THE SUPPLIER:

Item No.	Responsibility
1	Ensure safety of the systems and personnel during the conduct of preventive maintenance;
2	Provide the necessary tools/equipment/materials/trainings to the qualified engineers during the conduct of services;
3	Coordinate with MISD any activities such as testing, shutdown, repair, cleaning, integration, transfer, migration, decommissioning/commissioning among to avoid disruption within PPP Center and other offices. Those major activities to be conducted must be accompanied with a work plan, to be submitted prior to such activity.
4	Set schedule and notify PPP Center in advance of all activities to be conducted i.e. shutdown, upgrade, update, maintenance that may cause interruptions;
5	Provide an escalation procedure and contact focal person (team lead) in the conduct of maintenance services;
6	Responsible for any escalation to request an expert support from their partner or from the manufacturer without additional cost to the PPP Center;
7	Provide report and recommendation in every service conducted.
8	Conduct Knowledge Transfer to the PPP Center IT personnel within three (3) days after the conduct of activities in item 4 above, if any.
9	Shall respond to request for maintenance at no cost to PPP Center; Submit an Accomplishment Report (certified true and correct by the head of service provider) for each personnel conducting monthly site visit to the PPP Center within 5 working days after each visit.
10	Follow any procedures, internal policies, instructions and guidelines by the PPP Center.

11	In the case of replacement of parts or the whole unit, the bidder should provide a certificate of replacement for defective item.
12	<p>Availability of Engineers/Technicians The engineer(s) will be available during the agreed date in the initial meeting;</p> <ul style="list-style-type: none"> • At least 1 or 2 engineers available during regular visit every fourth week of the month. • In addition, engineer(s) will also be available to provide UNLIMITED 8 x 5 technical support during the same working hours at any day including holidays as needed in response to a service call or any other mode of communication made by Public-Private Partnership Center of the Philippines (PPPCCP). • For problem reported after 4:00 PM, services shall be rendered in the morning at 9:00 AM of the following business day;

VII. CONFIDENTIALITY OF DATA

- a. All personnel who will enter the PPP Center premises will be required to sign a Non-Disclosure Agreement (NDA).
- b. All servers, disks, databases, applications, technical specifications, technical and non-technical materials, server inventories, network diagrams, work plans, letters and all other papers and records (in whatever form stored or recorded) pertaining to the services provided to the PPP Center shall be the property of the PPP Center.

VIII. SERVICE LEVEL AGREEMENT

The PPP Center shall maintain a Service Level Agreement (SLA) with the Service Provider as to what constitutes acceptable service in quantifiable and measurable terms, with provisions for liquidated damages for non-compliance, as prescribed in Section 68 of RA 9184. The terms and conditions are enumerated below:

CRITERIA	DESCRIPTION	LIQUIDATED DAMAGES
Technical Support Services	Response time of not more than three (3) hours	1/10th of 1% of the total lot price for every day of delay

IX. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget of the Contract is **Nine Hundred Eighty Thousand Pesos (PhP 980,000.00)** inclusive of all taxes and charges.

X. PAYMENT TERMS

One-time payment upon completion of delivery, installation, integration, submission of close out document and commissioning of all components of the project, subject to submission of the following documents:

1. Certificate of Warranty for all equipment
2. Certificate of After Sales Support
3. Detailed Project Completion Report
4. Invoice
5. Delivery Receipt

CONFORME:

Printed Name and Signature of Representative and Designation

Name of Company

Date: _____