



SBAC SUPPLEMENTAL BID BULLETIN NO. 1

RFQ-2020-09-024

PPP Center e-Learning Management System and Course Modules, including Technical Support and Training

This Bid Bulletin for the provision of e-Learning Management System and Course Modules, including Technical Support and Training is issued in response to the additional clarifications from the prospective suppliers:

A. Clarifications

Query	PPPC's Response
1. Name and Designation to address the proposals?	The name and designation is: Feroisa Francisca T. Concordia SBAC Chairperson
2. Time of deadline on October 6, 2020	Deadline of submission is until 11:59 P.M., October 6, 2020 (Philippine Time) which shall be submitted to the official email address stated in the RFQ (adb.procurement@ppp.gov.ph)
3. What is the approved budget for the contract (ABC)?	The estimated amount for the contract is Php 2,908,320.00 (inclusive of tax). This is for budget purposes only, and does not serve as a ceiling to reject quotations. The contract will be awarded to the most responsive proposal offering the lowest and reasonable price.
4. What are the available reference materials for the development of the eLearning modules (e.g., PowerPoint presentation)?	The Supplier may access the PPP Center website as the main reference material. The PPP Center shall provide the following references as well: <ul style="list-style-type: none">• PowerPoint presentations used in face-to-face trainings• Manuals, guidebooks and other knowledge products referring to the specifics of the PPP Process The PPP Center shall provide access to a focal person for consultation.
5. Typically, we are not required to have project insurance, please confirm if you will also be requiring insurance for electronic services? If so, additional insurance will be costed in the estimates	Yes, the subject of the procurement should be insured as required under the Terms and Conditions of Supply. The price proposal/ quotation should cover the cost of insurance.

<p>6. Regarding Payment Schedules, would you be prepared to do a project initiation fee? The first payment schedule of 40% can be the project initiation.</p>	<p>The initiation fee is already included in the 40% milestone payment. The procurement process observes a project billing mode of payment that does not allow for the issuance of a project initiation fee.</p>
<p>7. Currently in the TOR, payment schedule of LMS and e-Learning courses are bundled together -- may we propose to have separate schedules and milestones for LMS and e-Learning courses?</p>	<p>The terms of the project do not allow for unbundling of the payment schedules of the LMS and e-Learning courses.</p>
<p>8. May we request for more information on the material length for the e-Learning PPP modules? We will need this information to know the output length of the e-Learning as basis for pricing:</p> <ol style="list-style-type: none"> a. How long is each Module training run-time when done face-to-face traditionally? b. How many PPT slides does each Module have? c. Is 30-60 minutes acceptable e-Learning time for the organization? (Recommended lengths) 	<ol style="list-style-type: none"> a. When done face-to-face, each Module is delivered in about 4-6 hours. b. PowerPoint presentations can range from 40 to 120 slides, depending on the complexity of the topic. c. Per the Scope of Work, the modules are estimated to run from 8 to 16 training hours which includes offline self-study. We estimate that it will take 1 hour of engagement with the LMS for each 8 hours studying the Module. The remaining 7 hours will be dedicated to offline self-study.
<p>9. What is the level of complexity the PPP Center prefer for the e-Learning Development?</p> <ol style="list-style-type: none"> a. Interactivity and Multimedia for the e-Learning Development? b. Instructional Design? 	<p>For Interactivity and Multimedia</p> <ul style="list-style-type: none"> ▪ Provides a limited amount of interactivity throughout (clickable graphics, multiple choice questions, drag & drops, etc.) and multimedia including limited sound or narration and/or video or animation; may include a limited number of more sophisticated interactions and animations. ▪ Provides student with extensive interactivity and multimedia; may include sophisticated interactions throughout; may include many sophisticated custom graphics; may include extensive narration. <p>For Instructional Design</p> <ul style="list-style-type: none"> ▪ Module exists in some form already, possibly as face-to-face training or as a PowerPoint presentation with instructor's notes.

	Supplier's task would be to create storyboards and script content that define text, multimedia, and interactivity for each aspect of the e-Learning training.
On Form of Quotation	
10. Regarding the Form of Quotation template, can the Supplier add more sections to this to better illustrate our proposal?	The supplier must use the Form of Quotation template. The Supplier can refer to the detailed components/sections as attachment to the Form of Quotation to better illustrate your proposal.
Terms and Conditions of Supply	
11. To clarify item no. 3.1: System/Software Ownership and Copyright <i>"The PPP Center shall have the same rights as the service provider to own, use, enhance, and resell its copy of the e-learning system to be developed under this contract. However, all materials and content produced for the e-learning system shall be the sole property of the PPP Center"</i> The reason being is that the business model operates as Software as a Service model where we extend our license to use the proprietary application that we made to our clients. Does this mean that the PPP Center will have some form of ownership over our proprietary software libraries?	PPP Center does not intend to have ownership over any of the Supplier's proprietary software libraries. Further, the custom modules and all materials and contents used/derived/produced therefrom shall be solely owned and used by PPP Center and the Supplier shall have no rights whatsoever over any of the custom modules and all its contents and materials. Please see amendment in Item 3.1 (B. Amendment)
12. The Supplier prepared to license the use of the system but cannot release its Intellectual Property due to detrimental business implications, may we confirm the scope of intellectual property and intentions of LMS use in this section?	Please see amendment in Item 3.1 (B. Amendment)
13. Do you allow a joint venture between a local company and a foreign partner that has global experience in developing and implementing, and supporting LMS?	Joint ventures with foreign individuals or companies is allowed as long as the foreign partner is a national of, or incorporated in an ADB-member country. Please refer to this link for the list of ADB-member countries - https://www.adb.org/about/members

14. Do you require that the proponent be first registered with ADB before submitting or responding to this RFP?	There is no need to register with ADB before submitting the proposal.
On Annex A 15. We would like to confirm the setting. Will the Supplier be the one who to put the content tool setting or PPPC?	Annex A is provided as a reference for the expected content of modules. PPPC will provide initial data that supplier will develop into the full e-learning modules indicated in said Annex.
On Annex A 16. Will the Supplier going to write the module? Because base on Annex A, it is all PPP?	The writing task is stated in the Terms and Conditions of Supply - Item 12.2 under the <i>Specific details and technical standards</i> ; in Section II Other Requirements 2. Services and other Requirements – specifically Item 2.2, Item 2.3, Item 2.7 and Item 2.9
17. In relation to the preparation of the quote for your LMS Requirements, it is mentioned in the RFQ that the number of users or training participants will be 3,000. What is the estimate of how many will be the concurrent or active users (the number of users who will login and use the LMS at the same time at any given time)?	We estimate that around 10% of the 3,000 of projected annual users will be concurrent or active users.

B. Amendment

Reference	Original Provision	Amended Provision/ Changes Made
Terms and Conditions of Supply 3.1 System/Software Ownership and Copyright	<i>3.1 The PPP Center shall have the same rights as the service provider to own, use, enhance, and resell its copy of the e-learning system to be developed under this contract. However, all materials and content produced for the e-</i>	3.1 The PPP Center shall be granted permission to deal in the Software without restriction, including without limitation the rights to use, copy, modify, merge, publish, distribute, sublicense, and/or sell copies of the Software, and to permit persons to whom

	<p><i>learning system shall be the sole property of the PPP Center”</i></p>	<p>the Software is furnished to do so.</p> <p>However, the custom modules and all materials and contents used/derived/produced therefrom shall be solely owned and used by PPP Center and the Supplier shall have no rights whatsoever over any of the custom modules and all its contents and materials.</p>
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FEROISA FRANCISCA T. CONCORDIA
Chairperson, Special Bids and Awards Committee

October 2, 2020