



REPUBLIC OF THE PHILIPPINES
PUBLIC-PRIVATE PARTNERSHIP
CENTER

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon
Tel. No. 8709-4146 / 8929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

PERIODIC MAINTENANCE/CHECK-UP OF FOUR (4) UNITS OF TOYOTA VEHICLES

RFQ NO.: 2020-10-031
October 29, 2020

To All Bidders:

The Public-Private Partnership Center of the Philippines invites eligible bidders to quote their lowest price/s for the item/s listed on the attached Request for Quotation (RFQ) form including the total amount in legible style (preferably typewritten).

The quotation may be submitted manually in a sealed envelope labeled with the RFQ number to the PPPCP, BAC Secretariat, c/o Ms. Mildred A. Castillo, of the above address or through electronic mail at procurement@ppp.gov.ph on or before 5:00pm on November 4, 2020, subject to the following terms and conditions:

The electronic submission procedure shall be as follows:

- Quotations shall be sent through the email account/address indicated above. Quotations addressed to any email account/address other than the one indicated above will be deemed "not submitted" by the bidder and will not be considered by the PPP Center.
- Bidders shall ensure that the eligibility and technical requirements/documents as well as the price quotation are received at the email account/address indicated above on or before the prescribed deadline. If only the eligibility and technical requirements/documents are received from the bidder on the prescribed deadline, while the price quotation is received beyond the deadline, the submission will not be accepted.
- Bidders shall avoid sending multiple emails. However, in case of receipt of multiple emails, ONLY the latest email containing the eligibility and technical requirements/documents and price quotation received on or before the deadline shall be considered.

The mode of procurement is Small Value Procurement. Quotation should not exceed the following total Approved Budget for the Contract (ABC) for the following lots:

	ABC	For Plate No./s
Lot 1	32,000.00	LHM 513 (Toyota Innova)
Lot 2	23,500.00	LHM 524 (Toyota Innova)
Lot 3	24,000.00	YY 8249 (Toyota Innova)
Lot 4	24,000.00	SKM 965 (Toyota Innova)
TOTAL	103,500.00	

Quotation must be inclusive of all applicable government taxes and subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.

Quotation must be submitted using the attached prescribed form duly signed by the bidder's authorized representative. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/brochures/literature, etc.

General Requirements for the Service Provider:

- Service Center must be located within Metro Manila;
- Must be an authorized Service Center of the vehicles. Dealer's Agreement with manufacturer or any equivalent document to prove that it is an authorized Service Center will be required during post-qualification of the bidder with the lowest calculated quotation, or any equivalent document to prove that it is an authorized Service Center.
- Defective parts should only be replaced by an Original Equipment Manufacturer (OEM) parts.

Quotation must be accompanied with the following documents:

- Valid Mayor's/Business Permit or in its absence, expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment;
- PhilGEPS Certificate of Registration or PhilGEPS Registration Number (as condition for award);
- Signed and Conformed Technical Specifications; and

Duly notarized Omnibus Sworn Statement (OSS) for ABCs above Php50,000.00. Unnotarized OSS may be submitted subject to compliance with the submission of duly notarized OSS after award of contract but before payment as provided for under GPPB Resolution No. 09-2020.

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Award shall be made to the Lowest Calculated and Responsive Quotation or Single Calculated and Responsive Quotation.

Bids should be valid for a minimum of one (1) month from deadline of submission of bids.

Procured items must be served/provided to PPP Center.

Payment shall be made seven (7) working days after receipt of billing statement.

The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact the BAC Secretariat c/o Ms. Mildred A. Castillo in the above address/telephone number or email at procurement@ppp.gov.ph.

Very truly yours,

MARIA THERESA L. LARANANG
Chairperson, Bids and Awards Committee *Maria Theresa L. Laranang*



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29 October 2020

Lot No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
1	1	lot	Supply of labor and materials for the conduct of 114,719 kilometer periodic maintenance/check-up of Toyota Innova with Plate Number LHM 513		
2	1	lot	Supply of labor and materials for the conduct of 93,375 kilometer periodic maintenance/check-up of Toyota Innova with Plate Number LHM 524		
3	1	lot	Supply of labor and materials for the conduct of 54,272 kilometer periodic maintenance/check-up of Toyota Innova with Plate Number YY 8249		
4	1	lot	Supply of labor and materials for the conduct of 105,432 kilometer periodic maintenance/check-up of Toyota Innova with Plate Number SKM 965		
			Please see attached Technical Specifications for the General Requirements, Warranty and Scope of Work for each vehicle.		
TOTAL					
(Bidders, Please Provide complete information below)					
Retrieved on:			Name/Designation:		
			Name of Company:		
			Address:		
			Telephone/Fax:		
			TIN:		