**ANNEX “N”**

Sample Form (Track Record and Experience)

Date

*Chairperson*

Joint Venture Selection Committee

TIEZA

JVSC Secretariat Office

7TH Floor Tower I

Double Dragon Plaza, DD Meridian Park

Macapagal Avenue corner EDSA Extension

Bay Area, Pasay City

**Subject: Track Record and Experience**

***Reference:***

***Item 4, Annex C:***

***Notarized Statement:***

1. *The Interested Proponent or its affiliates (or in case of a consortium, any of the consortium members or its affiliates) have successfully developed at least one (1) project in the Golf Course/Resort and/or Hotel Hospitality or Real Estate or Tourism Recreation Facilities Management Business or similar or related projects (e.g. golf course, hotel, convention center, tourism facilities, etc.) for the last twenty-five (25) years as of 31 December 2018, with a minimum aggregate cost of Php 250,000,000;*
2. *The Interested Proponent have successfully operated at least one (1) project in the Golf Course/Resort and/or Hotel Hospitality or Real Estate or Tourism Recreation Facilities Management Business or similar or related projects (e.g. golf course, hotel, convention center, tourism facilities, etc.) with a minimum of ten (10) years of period of operation;*
3. *List of awards/citations garnered, if any, as a hotel or venue operator, event manager or event organizer.*

*Each award must be accompanied by a copy of the said award/citation or certification.*

*The entity(ies), whose experience is being submitted in fulfillment of this requirement, should submit a certified true copy of its relevant management and operation contracts or any supporting documents sufficient to establish the assertion and information summarized in this document. In the absence of a copy of the contract, the Interested Proponent may submit a certified true copy of the final project completion report or similar report signed indicating the information that establishes the required experience.*

Name of Interested Proponent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Republic of the Philippines )

 ) S.S.

**Notarized Statement of Track Record**

I, (*insert name),(insert citizenship)*, of legal age, with office address at *(insert address),* as the *(insert position/designation) of (insert name of entity*), a (*partnership/corporation/other juridical entity or its Affiliate)* organized and existing under and by virtue of the laws of (*insert place of incorporation /registration),* after having been duly sworn according to law, hereby certify for and on behalf of (*name of entity*) that the information stated in this Notarized Statement of Track Record is true and that the attached documents are genuine and true copies of the original.

1. **Development Experience** *(Sec. 6.1.3.1 (a) of the ED Kit)*

The Interested Proponent or its affiliates (or in case of a consortium, any of the consortium members or its affiliates) have successfully developed at least one (1) project in the Golf Course/Resort and/or Hotel Hospitality, Real Estate, Tourism Recreation Facilities Management Business or similar or related projects (e.g. golf course, convention center, tourism facilities, etc.) for the last twenty-five (25) years as of 31 December 2018, with a minimum aggregate cost of Php 250,000,000, as reflected in the following table(s):

|  |
| --- |
| PROJECT 1: PROJECT TITLE |
| Location of the Project: |  |
| Brief Description of the Project |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Role in the project (e.g., financing, construction, etc.) |  |
| Project Cost: |  |
| Commencement date: |  |
| Completion Date/ Projected Completion Date: |  |

|  |
| --- |
| PROJECT 2: PROJECT TITLE |
| Location of the Project: |  |
| Brief Description of the Project |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Role in the project (e.g., financing, construction, etc.) |  |
| Project Cost: |  |
| Commencement Date : |  |
| Completion Date/ Projected Completion Date: |  |

*Add tables as needed. The entity(ies), whose experience is being submitted in fulfillment of this requirement, should submit a certified true copy of its relevant contracts or any supporting documents sufficient to establish the assertion and information summarized in this document. In the absence of a copy of the contract, the Interested Proponent may submit a certified true copy of the final project completion report or similar report signed indicating the information that establishes the required experience.*

1. **Operation Experience** *(Sec. 6.1.3.1 (b) of the ED Kit)*

The Interested Proponent have successfully operated at least one (1) project in the Golf Course/Resort and/or Hotel Hospitality or Real Estate or Tourism Recreation Facilities Management Business or similar or related projects (e.g. golf course, convention center, tourism facilities, etc.) with a minimum of ten (10) years of period of operation, as reflected in the following table(s):

|  |
| --- |
| PROJECT 1: PROJECT TITLE |
| Location of the Project: |  |
| Brief Description of the Project: |  |
| Client/Project Owner: |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Nature of Involvement/Scope of Work: |  |
| Commencement Date of Operation: |  |
| End Date of Operation: |  |

|  |
| --- |
| PROJECT 1: PROJECT TITLE |
| Location of the Project: |  |
| Brief Description of the Project: |  |
| Client/Project Owner: |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Nature of Involvement/Scope of Work: |  |
| Commencement Date of Operation: |  |
| End Date of Operation: |  |
| PROJECT 2: PROJECT TITLE |
| Location of the Project: |  |
| Brief Description of the Project: |  |
| Client/Project Owner: |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Nature of Involvement/Scope of Work: |  |
| Commencement Date of Operation: |  |
| End Date of Operation: |  |

*Add tables as needed. The entity(ies), whose experience is being submitted in fulfillment of this requirement, should submit a certified true copy of its relevant management and operation contracts or any supporting documents sufficient to establish the assertion and information summarized in this document. In the absence of a copy of the contract, the Interested Proponent may submit a certified true copy of the final project completion report or similar report signed indicating the information that establishes the required experience.*

1. That the following is a List of awards/citations garnered, if any, as a hotel or venue operator, event manager or event organizer.

|  |  |  |  |
| --- | --- | --- | --- |
| AWARD/ CITATION | PROJECT | DATE RECEIVED | AWARDING/ CONFERRING BODY |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Each award must be accompanied by a copy of the said award/citation or certification.*

|  |  |
| --- | --- |
|  | For and on behalf of (Name of Interested Proponent/ if Consortium, Name of Consortium and Lead Member)(Signature of Authorized Representative)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name, Title and Date) |

*Date and Place of Execution.*

|  |
| --- |
| For and on behalf of (Name of Entity)(Signature of Authorized Representative)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name)(Designation) |

SUBSCRIBED AND SWORN TO before me this (\_\_\_\_) day of (*month and year)* at (*place)*, each affiant exhibiting to me his/her (*proof of identity acceptable under Philippine notarial regulations*), issued at (*city*) on (*date*).

 Notary Public

Doc. No.: \_\_\_\_\_\_\_\_\_

Page No.: \_\_\_\_\_\_\_\_\_

Book No.: \_\_\_\_\_\_\_\_

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