**ANNEX “N”**

Sample Form (Name and Profile of Interested Proponent)

Date

*Chairperson*

Joint Venture Selection Committee

TIEZA

JVSC Secretariat Office

7TH Floor Tower I

Double Dragon Plaza, DD Meridian Park

Macapagal Avenue corner EDSA Extension

Bay Area, Pasay City

**Subject: Name and Profile of Interested Proponent**

***Reference:***

***Item 4, Annex C:***

***Notarized Statement:***

1. *That the Interested Proponent, (or, in the case of*

*a consortium, majority of its members) and its*

*key personnel or the majority of the members of*

*the consortium or its key personnel have handled*

*similar or related projects (e.g. hotel, convention*

*center, tourism facilities, etc.) in the last ten (10)*

*years*

1. *List of all of its on-going and completed*

*government and private sector projects in the*

*last ten (10) years involving hotel management,*

*venue management, or event organizing,*

*including projects awarded but not yet started, if*

*any. The statement shall include, for each*

*project, the following:*

*- The name and location of the project*

*- Brief description of the project*

*- Classification whether: local or international in nature,*

*private or government project*

*- size of the facility in hectares or capacity*

*- Project cost*

*- Start date and completion date of the project; Each Project listed must be accompanied by a certification of completion or award.*

*c. List of awards/citations garnered, if any, as a hotel*

*or venue operator, event manager or event*

*organizer. Each award must be accompanied by*

*a copy of the said award/citation or certification.*

*d. List of accreditations/certifications*

Name of Interested Proponent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Republic of the Philippines )

) S.S.

**Notarized Statement of Track Record**

I, (*insert name),(insert citizenship)*, of legal age, with office address at *(insert address),* as the *(insert position/designation) of (insert name of entity*), a (*partnership/corporation/other juridical entity or its Affiliate)* organized and existing under and by virtue of the laws of (*insert place of incorporation /registration),*after having been duly sworn according to law, hereby certify for and on behalf of (*name of entity*) that the information stated in this Notarized Statement of Track Record is true and that the attached documents are genuine and true copies of the original.

1. That the *Interested Proponent, (or, in the case of a consortium, majority of its members)* and our

key personnel *(or the majority of the members of the consortium or its key personnel)* have handled

**similar or related projects in Hotel/ Hospitality/ Resort and Real Estate Development**, in the last 10 years:

|  |  |
| --- | --- |
| PROJECT 1: PROJECT TITLE | |
| Location of the Project: |  |
| Brief Description of the Project |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Project Cost: |  |
| Commencement date: |  |
| Completion Date/ Projected Completion Date: |  |

|  |  |
| --- | --- |
| PROJECT 2: PROJECT TITLE | |
| Location of the Project: |  |
| Brief Description of the Project |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Project Cost: |  |
| Commencement Date : |  |
| Completion Date/ Projected Completion Date: |  |

*Add tables as needed.*

1. That the following is a list of all on-going and completed government and private sector projects in the last ten (10) years involving hotel management, venue management, or event organizing, including projects awarded but not yet started:

|  |  |
| --- | --- |
| PROJECT 1: PROJECT TITLE | |
| Location of the Project: |  |
| Brief Description of the Project |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Project Cost: |  |
| Commencement date: |  |
| Completion Date/ Projected Completion Date: |  |

|  |  |
| --- | --- |
| PROJECT 2: PROJECT TITLE | |
| Location of the Project: |  |
| Brief Description of the Project |  |
| Classification: Local/ international, Private/ Gov’t. |  |
| Project Cost: |  |
| Commencement Date : |  |
| Completion Date/ Projected Completion Date: |  |

*Add tables as needed. Kindly attach Certification of completion whenever applicable.*

1. That the following is a List of awards/citations garnered, if any, as a hotel or venue operator, event manager or event organizer.

|  |  |  |  |
| --- | --- | --- | --- |
| AWARD/ CITATION | PROJECT | DATE RECEIVED | AWARDING/ CONFERRING BODY |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Each award must be accompanied by a copy of the said award/citation or certification.*

|  |  |
| --- | --- |
|  | For and on behalf of  (Name of Interested Proponent/ if Consortium, Name of Consortium and Lead Member)  (Signature of Authorized Representative)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Name, Title and Date) |

*Date and Place of Execution.*

|  |
| --- |
| For and on behalf of (Name of Entity)  (Signature of Authorized Representative)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Name)  (Designation) |

SUBSCRIBED AND SWORN TO before me this (\_\_\_\_) day of (*month and year)* at (*place)*, each affiant exhibiting to me his/her (*proof of identity acceptable under Philippine notarial regulations*), issued at (*city*) on (*date*).

Notary Public

Doc. No.: \_\_\_\_\_\_\_\_\_

Page No.: \_\_\_\_\_\_\_\_\_

Book No.: \_\_\_\_\_\_\_\_

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