



REPUBLIC OF THE PHILIPPINES
PUBLIC-PRIVATE PARTNERSHIP
CENTER

SUPPLEMENTAL BID BULLETIN NO. 1

Provision of Janitorial and Allied Services for FY 2020

This Supplemental Bid Bulletin for the Provision of Janitorial and Allied Services for FY 2020 is issued to amend/clarify the following provisions of the Bidding Documents as a result of the Pre-Bid Conference held on November 26, 2019:

A. AMENDMENTS

Item/Reference	Original Provision	Amendments
Invitation to Bid	1. The Public-Private Partnership Center of the Philippines (PPP Center), through the 2020 National Expenditure Program (NEP) submitted to Congress for approval, intends the conduct of Early Procurement Short of Award per DBM Memorandum Circular No. 2019-1 and apply the sum of Four Million Nine Hundred Sixty-One Thousand Pesos (Php4,961,000.00), being the Approved Budget for the Contract (ABC), to payments under the contract for Provision of Janitorial and Allied Services for FY 2020 (CN 2019-018). Bids received in excess of the ABC shall be automatically rejected at bid opening	2. The Public-Private Partnership Center of the Philippines (PPP Center), through the 2020 National Expenditure Program (NEP) submitted to Congress for approval, intends the conduct of Early Procurement Short of Award per DBM Memorandum Circular No. 2019-1 and apply the sum of Four Million Nine Hundred Sixty-Six Thousand Pesos (Php4,966,000.00) , being the Approved Budget for the Contract (ABC), to payments under the contract for Provision of Janitorial and Allied Services for FY 2020 (CN 2019-018). Bids received in excess of the ABC shall be automatically rejected at bid opening
Bid Data Sheet		
2	The Funding Source is: The 2020 National Expenditures Program as submitted to the Congress for Approval in the total amount of Four Million Nine Hundred Sixty-One Thousand Pesos (Php 4,961,000.00)	The Funding Source is: The 2020 National Expenditure Program as submitted to the Congress for Approval in the total amount of Four Million Nine Hundred Sixty-Six Thousand Pesos (Php 4,966,000.00) .
18.1	The bid security shall be in the form of a Bid Securing	The bid security shall be in the form of a Bid Securing

	<p>Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than Php99,220.00 [2% of ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than Php248,050.00 [5% of ABC] if bid security is in Surety Bond. 	<p>Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than Php99,320.00 [2% of ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than Php248,300.00 [5% of ABC] if bid security is in Surety Bond.
Technical Specifications		
Item 3	<p>Documentary Requirements for the Service Provider Personnel:</p> <ol style="list-style-type: none"> a. NBI clearance b. PNP clearance c. Medical/Health certificate d. Neuro- psychiatric evaluation test (within the last six (6) months) e. Drug Test (within the last six (6) months) f. Minnesota Multiphasic Personality Inventory (MMPI) (Depression Inventory/Psychometric Test g. Certificate of Good Moral Character issued by his/her previous employer h. Biodata 	<p>Documentary Requirements for the Service Provider Personnel:</p> <ol style="list-style-type: none"> a. NBI clearance b. PNP clearance c. Medical/Health certificate d. Neuro- psychiatric evaluation test (within the last six (6) months and evaluated/assessed by the PNP) e. Drug Test (within the last six (6) months) f. Certificate of Good Moral Character issued by his/her previous employer g. Biodata
Section VIII. Bidding Forms Price Schedule Form	<p>Rate of Philhealth Contribution pursuant to Philhealth Circular 2017-0024 dated September 11, 2017.</p>	<p>To revise the price schedule form reflecting the new rate for Philhealth Contribution pursuant to Philhealth Circular 2019-009 dated October 25, 2019.</p> <p>See Attachment "A" –Revised Price Schedule</p>

2. CLARIFICATIONS

Item/Reference	Issues/Concern	Clarification
Bidding Form-Price Schedule	Does the zero (0) amount bid for supplies responsive?	Yes, specifying a "0" (zero) or dash (-) for the supplies would mean that it is being offered for free to the Government. ¹ As long as a statement of compliance and conformity in the Technical Specifications and Schedule of Requirements is stated, respectively.

For information and guidance to all concerned.

Issued this _____ day of November 2019.


FEROISA FRANCISCA T. CONCORDIA
Chairperson, Bids and Awards Committee

¹ Section 32.1 of the Implementing Rules and Regulation (IRR) of RA 9184 (Government Procurement Reform Act)

SCHEDULE OF PRICES FOR JANITORS

Days worked per week 6
 No. of days/year 313
 Daily rate Php 537.00
 No. of Janitors 6

Particulars	Monthly Rate/ Employee	Annual Rate/ Employee
A. Payable Directly to Janitors		
1. Average daily rate (ADR)/month [(Php 537.00 x 313 days)/12 months]	14,006.75	168,081.00
2. 13th month pay (ADR/12)	1,167.23	14,006.75
3. Five days incentives leave (Php 537.00 x 5 days)/12 months	223.75	2,685.00
Subtotal A	15,397.73	184,772.75
B. Payable to the Government in favor of the Janitors		
1. SSS premium	1,120.00	13,440.00
2. PHILHEALTH contribution	210.10	2,521.20
3. ECC contribution	10.00	120.00
4. PAGIBIG fund contribution	100.00	1,200.00
Subtotal B	1,440.10	17,281.20
C. Total Compensation (A + B)	16,837.83	202,053.95
D. Administrative Cost (C x ____%)		
E. Supplies and Materials		
F. Total Cost (C + D + E)		
G. Total Cost for six (6) Janitors (Fx6)		
H. VAT (G x 12%)		
I. Total Contract Price (G + H)		

 [signature]

 [in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

SCHEDULE OF PRICES FOR DRIVERS

Days worked per week 5
 No. of days/year 261
 Daily rate Php 537.00
 No. of Drivers 12

Particulars	Monthly Rate/ Employee	Annual Rate/ Employee
A. Payable Directly to the Drivers		
A. Average daily rate (ADR)/month (Php 537.00 x 261 days)/12 months	11,679.75	140,157.00
B. 13th month pay (ADR)/12)	973.31	11,679.75
C. Five days incentives leave (Php 537.00 x 5 days)/12 months	223.75	2,685.00
Subtotal A	12,876.81	154,521.75
B. Payable to the Government in favor of the Drivers		
a. SSS premium	920.00	11,040.00
b. PHILHEALTH contribution	175.20	2,102.40
c. ECC contribution	10.00	120.00
d. PAGIBIG fund contribution	100.00	1,200.00
Subtotal B	1,205.20	14,462.40
C. Total Contract Cost (A + B)	14,082.01	168,984.15
D. Administrative Cost (C x ____%)		
E. Communication Allowance	300.00	3,600.00
F. Supplies		
G. Total Cost (C + D + E + F)		
H. Total Cost for 12 Drivers		
I. VAT (H x 12%)		
J. Total Contract Price (H + I)		

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SCHEDULE OF PRICES FOR MESSENGERS

Days worked per week 5
 No. of days/year 261
 Daily rate Php 537.00
 No. of Messengers 3

Particulars	Monthly Rate/ Employee	Annual Rate/ Employee
A. Payable Directly to Messengers		
A. Average daily rate (ADR)/month (Php 537.00 x 261 days)/12 months	11,679.75	140,157.00
B. 13th month pay (ADR)/12)	973.31	11,679.75
C. Five days incentives leave (Php 537.00 x 5 days)/12 months	223.75	2,685.00
Subtotal A	12,876.81	154,521.75
B. Payable to the Government in favor of the Messengers		
a. SSS premium	920.00	11,040.00
b. PHILHEALTH contribution	175.20	2,102.40
c. ECC contribution	10.00	120.00
d. PAGIBIG fund contribution	100.00	1,200.00
Subtotal B	1,205.20	14,462.40
C. Total Contract Cost (A + B)	14,082.01	168,984.15
D. Administrative Cost (C x ____%)		
E. Communication Allowance	300.00	3,600.00
F. Total Cost (C + D + E)		
G. Total Cost for Three (3) Messengers		
H. VAT (H x 12%)		
I. Total Contract Price (G+H)		

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 [in the capacity of]

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SCHEDULE OF PRICES FOR FRONTDESK OFFICER

Days worked per week	5
No. of days/year	261
Daily rate	Php 537.00
No. of Frontdesk Officer	1

Particulars	Monthly Rate/ Employee	Annual Rate/ Employee
B. Payable Directly to Frontdesk Officer		
A. Average daily rate (ADR)/month (Php 537.00 x 261 days)/12 months	11,679.75	140,157.00
B. 13th month pay (ADR)/12)	973.31	11,679.75
C. Five days incentives leave (Php 537.00 x 5 days)/12 months	223.75	2,685.00
Subtotal A	12,876.81	154,521.75
C. Payable to the Government in favor of the Frontdesk Officer		
a. SSS premium	920.00	11,040.00
b. PHILHEALTH contribution	175.20	2,102.40
c. ECC contribution	10.00	120.00
d. PAGIBIG fund contribution	100.00	1,200.00
Subtotal B	1,205.20	14,462.40
C. Total Contract Cost (A + B)	14,082.01	168,984.15
D. Administrative Cost (C x ____%)		
E. Total Cost (C + D)		
F. Total Cost for One (1) Frontdesk Officer		
G. VAT (F x 12%)		
H. Total Contract Price (F + G)		

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_____ [in the capacity of]

Duly authorized to sign Bid for and on behalf of _____