



REPUBLIC OF THE PHILIPPINES
PUBLIC PRIVATE PARTNERSHIP
CENTER

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Avenue, Brgy. Pinyahan, Quezon City
Tel. No. 709-4146 / 929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

RFQ No.: 2019-09-039

To All Eligible Bidders:

Please quote your lowest price/s for the item/s listed on the attached form including the total amount in legible style, (preferably typewritten) and return the form duly signed by the company's authorized signatory/ies thru, facsimile or email at procurement@ppp.gov.ph or in a sealed envelope labeled with the PR and RFQ numbers to the PPPCP, BAC Secretariat, c/o Romylyn B. Abas, of the above address on or before 05:00pm of September 23, 2019

Note: Facsimile or email submissions that are not submitted to the designated facsimile number(i.e. 9293971) or email address(i.e. procurement@ppp.gov.ph) will not be accepted.

Your participation to this procurement shall be subject to the requirements as identified below:

- The mode of procurement is NP-Small Value Procurement. Quotation should not exceed the Approved Budget for the Contract (ABC) in the amount of PhP130,000.00.
- Quotation must be inclusive of all applicable government taxes
- Quotation must be submitted using the attached form. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/ brochures/literature, etc.
- Quotation must be accompanied with the following documents:
 - Valid Mayor's/Business Permit
 - PhilGEPS Certificate under Platinum Membership or PhilGEPS Registration Number *
 - Omnibus Sworn Statement
 - Conformed Terms of Reference
- Award shall be to the bidder with the lowest calculated and responsive quotation
- Quotations should be valid for a minimum of one (1) month from deadline of submission.
- Procured items must be served/provided to PPP Center.
- Payment shall be made seven (7) working days after receipt of billing statement.

The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

*To be submitted by the bidder with LCRQ as condition for award

In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact BAC Secretariat c/o Romylyn B. Abas in the above address/telephone number.

Very truly yours,


FEROISA FRANCISCA T. CONCORDIA
Chairperson, Bids and Awards Committee



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REQUEST FOR QUOTATION

18 September 2019

Item No.	Qty.	Unit	Item/Description	Unit Price	Total(PhP)
1	1	lot	<p>Supply, Commissioning, Delivery, Installation and Testing of:</p> <p>1. Proximity Door Access for PPPC Data Center Main Door (Sliding Door); and 2. Proximity Door Access for Server Room Main Door (Double Swing Door).</p> <p>Warranty: At least 1 year warranty for device, three (3) months for installation services</p> <p>For complete details please see attached terms of reference</p>		

(Bidders, please provide complete information below)

Posted on :	Signature:
Farmed-out :	Name/Designation:
Retrieved on:	Name of Company:
	Address:
	Telephone/Fax:
PR# 2019-09-110	TIN:

Revised/Updated as of 01 January 2016

TERMS OF REFERENCE

PROVISION FOR DATA CENTER DOOR ACCESS SECURITY

I. RATIONALE

All government offices are responsible for providing security measures necessary to protect and safeguard its employees, facilities, equipment data and records. It is also in compliance to the National Privacy Act to safeguard the information both personal and business data.

In the context of overall physical access control system, the MISD maintaining highly confidential PPP-related records and documents inside the Data Center needs to secure its premises from any unauthorized personnel entry and access to all records and information thereof.

Thus, to further implement-the security measures to be in place, the MISD proposes the supply, delivery, installation and maintenance of Data Center door access security system. Through the implementation and appropriate use of the physical control access security system, data information and records will not be compromised."

II. OBJECTIVES

- To secure number of items, equipment's and peripherals inside the PPPC Data Center.
- To prevent unauthorized access in the data Center
Identify the persons entering the Data Center through logs the visitation is needed or services should be conducted

III. APPROVED BUDGET OF THE CONTRACT

The Approved Budget of the Contract (ABC) is one hundred thirty thousand pesos (PhP 130,000.00) inclusive of all taxes and charges.

IV. GENERAL SCOPE OF WORK

- Supply and Installation of materials such as cable pipe and boxes including all necessary support bracket, hangers, fitting and accessories use for cabling distribution.
- Supply and Installation of two (2) new units of Electronic Proximity Door Access
- Testing and Commissioning of Electronic Proximity Door Access System
- Documentation, Turnover and acceptance of the project.
- Training, implementation, actual supervision and assistance for two working (2) days.
- Provision and configuration of access codes per employee
- Installed Electronic Proximity Door Access must be capable of interconnection to the administrator provided with dedicated Ethernet LAN network for connection to remote terminal controllers.
- Authorized employees can access Data Center using RFID Proximity Card.

- Authorized Employees can access Data Center using keypad codes assigned if RFID Proximity Card ID is not present.
- Provide training to users and administrators.

V. TECHNICAL REQUIREMENTS

Project requirements and number of products is two (2) units with the following minimum specifications:

Proximity Door Access for PPPC Data Center		
Item No.	Description	Statement of Compliance
1	Two (2) units of Proximity Door Access for PPPC Data Center Main Door (Sliding Door) and Server Room (Double Swing Door)	
	Multiple Authentication (Fingerprint + Card + Pin/Password/Code)	
	2.4 High-definition Graphical Interface	
	At least 100,000 log capacity	
	At least 4,000 Users	
	At least 20 RFID Proximity Card.	
	With Numerical Keypad	
	Verification Speed (1:1) \leq 0.5 second	
	Identification: Finger (1:1) \leq 1 second	
	Communication: TCP/IP, RS232/485, USB and wiegand in/out	
	Access Control and Time and Attendance	
	Inclusive of Fingerprint Attendance Management Software	
	Built-in RFID Reader	
	Wired Doorbell Connection Supported	
	Anti-pass back	
	9 Pin User ID	
	Support Multi-language	
	Power Supply with Backup Battery	
	Operation Temperature: 0°C - 45 °C; Operation Humidity: 20%-80%	
	Electro Magnetic Lock	
	Brace for Magnetic Lock	
	Push Button for Server Room (Double Swing Door)	
	Touchless Exit Switch for PPPC Data Center (Main Sliding Door)	
	Emergency Break Glass	
	Emergency Key Switch	
	Structure Cabling using CAT-6 UTP Cable	
	Installation and Hardware Setup	

VI. SCHEDULE OF REQUIREMENTS

Item Number	Description	Quantity	Delivered, Weeks/Months
1	Supply, Delivery and Installation of 2 units of Electronic Proximity Door Access System for the Data Center		Within forty-five (45) Calendar Days upon receipt of the Notice to Proceed
2	Testing and Commissioning of Electronic Proximity Door Access System		Within forty-five (45) Calendar Days upon receipt of the Notice to Proceed
3	Replace defective part fit to the current setup or component or accessories or panel beyond repairable under this contract period		Within fifteen (15) Calendar days.
4	Training, implementation, actual supervision and assistance for two working (2) days.		Within ten (10) working days after full implementation and acceptance of the project
5	Documentation, Turnover and Acceptance of the project.		Within five (5) working days after full implementation of the project

VII. QUALIFICATION OF THE SUPPLIER

- Suppliers must be an Authorized Distributor, Reseller, Partner or Dealer of the Equipment Manufacturer.
- The Supplier should be an established system integrator or system solutions, support and services company for at least five (5) years and has the capacity and the ability to provide services on installing Door Security Access. An advantage of ISO Certification. Attached the corresponding certificates.
- Supplier must be an ISO Certified with the following Scope of Registration: Provide and Deliver High Quality Solutions for System Integration (Importation, Distribution, Trading and Integration, Implementation and Providing after Sales Service of IT Related Products and Software Solutions)..
- Suppliers must have qualified personnel in the conduct of delivery, installation, testing and training of Electronic Proximity Door Access.

VIII. RESPONSIBILITY OF THE SUPPLIER

The SUPPLIER shall:

1. Deliver the goods within forty-five (45) calendar days after receipt of Notice to Proceed.

2. Deliver, install and operate the proximity door access, including its accessories.
3. Install the Fingerprint Attendance Management Software.
4. Configure the access codes/ID entry of each authorized personnel, employees.
5. Repair and/or replace with a similar unit, any equipment under the warranty contract found to be defective, without additional cost to the PPP Center.
6. Responsible for all costs associated with the installation of this Equipment.
7. Conduct an acceptance test after the completion of the project.
8. Submit a request for the Acceptance Test in writing to the PPPC. The request for Acceptance Test shall be accompanied by a certification from PPPC that all work is complete and has been pre-tested, and that all corrections have been made.
9. Submit the As-built plan after the installation completion.

IX. RESPONSIBILITY OF THE PPP CENTER

The PPPCP shall:

- Supervise the installation of proximity units.
- Administer the daily access of the visitors.
- Deploy the ID cards and codes to the assigned technical visitor.
- Allocate space for the proximity door access and server.
- Issue Certificate of Safety to the SUPPLIER as basis of the payment.
- Provide electrical supply connectivity to the equipment.
- Provide the list of staff who have access to the Data Center.

X. WARRANTY

- At least one (1) year warranty on Main unit and at least three (3) months for installation services.
- The obligation for the warranty shall be covered by either retention money in an amount equivalent five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least five percent (5%) of the total contract price. The release of retention money is in accordance with Section 62 of the 2016 Implementing Rules and Regulations of Republic Act No. 9184, also known as the Government Procurement Reform Act (GPRA).

XI. PAYMENT SCHEME

Payment shall be made seven (7) working days after receipt of billing statement and issuance of Certificate of Satisfactory Service from the End-user.

The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

CONFORME:

Name of Provider/Supplier

Signature Over Printed Name and Designation

Date: _____