

REPUBLIC OF THE PHILIPPINES  
**PUBLIC PRIVATE PARTNERSHIP  
CENTER**

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Avenue, Brgy. Pinyahan, Quezon City  
Tel. No. 709-4146 / 929-39-71 (Telefax); website: www.ppp.gov.ph

## REQUEST FOR QUOTATION

RFQ No.: 2018-10-068

To All Eligible Bidders:

Please quote your lowest price/s for the item/s listed on the attached form including the total amount in legible style, (preferably typewritten) and return the form duly signed by the company's authorized signatory through an email at [procurement@ppp.gov.ph](mailto:procurement@ppp.gov.ph) or in a sealed envelope labeled with the PPPCP, BAC Secretariat, c/o Ms. Mildred A. Castillo, of the above address on or before 05:00pm of October 23, 2018

**Note:** Facsimile or email submissions that are not submitted to the designated facsimile number(i.e. 9293971) or email address(i.e. [procurement@ppp.gov.ph](mailto:procurement@ppp.gov.ph)) will not be accepted.

Your participation to this procurement shall be subject to the requirements as identified below:

- The mode of procurement is Shopping. Quotation should not exceed the Approved Budget for the Contract (ABC) in the amount of PhP65,572.00.
- Quotation must be inclusive of all applicable government taxes
- Quotation must be submitted using the attached form. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/ brochures/literature, etc.
- Quotation must be accompanied with the following documents:
  - Valid Mayor's/Business Permit
  - PhilGEPS Certificate under Platinum Membership or PhilGEPS Registration Number \*
- Award shall be to the bidder with the lowest calculated and responsive quotation
- Award shall be made by lot to the bidder with the lowest calculated responsive quote
- Quotations should be valid for a minimum of one (1) month from deadline of submission.
- Procured items must be served/provided to PPP Center.
- Payment shall be made seven (7) working days after receipt of billing statement.

The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

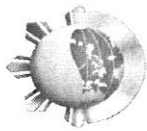
\*To be submitted by the bidder with LCRQ as condition for award

In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact BAC Secretariat c/o Ms. Mildred A. Castillo in the above address/telephone number.

Very truly yours,

  
**FEROISA FRANCISCA T. CONCORDIA**  
Chairperson, Bids and Awards Committee



REPUBLIC OF THE PHILIPPINES  
PUBLIC-PRIVATE PARTNERSHIP  
CENTER

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City  
Tel. No. 709-4146 / 929-39-71 (Telefax); website: [www.ppp.gov.ph](http://www.ppp.gov.ph)

**REQUEST FOR QUOTATION**

18 October 2018

Item No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
	40	piece	Metal Double Desk Tray		
	49	piece	Cork Board 12 x 18 in		
	50	pack	Acetate single sheets (A4 size) 10/pack		
	50	pack	Morroco Single sheets (A4 Size) blue 10/pack		
	15	piece	Ring Binder Spine 1/4" diameter		
	115	piece	Ring Binder Spine 1/2" diameter		
	100	piece	Ring Binder Spine 5/8 " /16mm diameter		
	100	piece	Ring Binder Spine 3/4 " /19mm diameter		
	15	piece	Ring Binder Spine 1" diameter		
	15	piece	Ring Binder Spine 2" diameter		
	50	piece	Clear Folders, A4 Thumb-out		
	50	piece	Report Cover Folder		

(Bidders, Please Provide complete information below)

Posted on:	Signature:
Farmed-out:	Name/Designation:
Retrieved on:	Name of Company:
	Address:
	Telephone/Fax:
PR#	TIN: