

# Selection Process and Requirements

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PPP Center



# Consultant Selection Process



# Consultant Selection Process

- PPP Center as the procuring entity
- In accordance with ADB's Guidelines on the Use of Consultants
- Two-stage procurement process-
  - Stage 1: Establishment of Panel
  - Stage 2: Call-Down Assignment



# Stage 1: Establishment of Panel

- Pre-qualification for inclusion in the Panel under Indefinite Delivery Contract
- Quality-Based Selection



# Qualification Requirements



- Should have proven experience in PPPs
- Must have finance and legal expertise
- With similar experience in Southeast and South Asian countries
- Should have qualified personnel and resources to provide all the services
- Must nominate either a finance or legal firm to be the lead
- Lead firm and members must be from an ADB member country
- Must demonstrate financial capability to undertake assignments during the 2nd Stage



**Timeline**  
(calendar days)

1

30

37

39

55

60

62

**Output/  
Milestone**

Evaluation  
Report

Draft IDC  
sent to Qualified  
Firms

Signed Contract

**Process**

Issue REOI

Receipt of  
EOIs\*

Opening,  
Evaluation of  
EOIs

Offer Letter

Contract  
Signing

Posting in  
ADB and PPPC  
Websites

**Input**

EOIs from  
Consulting Firms

TWG Evaluation

\*30 calendar days from issuance of REOI



# Stage 2: Call Down Assignment

- At least 3 panel members to submit proposals
- Fixed Budget Selection, Lump Sum Contract
- Contracts signed with the conformé of the implementing agency





**Timeline**  
(calendar days)

1

20

25

26

30

32

38

**Output/  
Milestone**

Technical  
Evaluation Sheet

EV 4.1  
EV 4.2  
EV 7

Draft Contract  
sent to 1<sup>st</sup> -  
Ranked

**Process**

Issue RFP

Receipt of  
Proposals\*

Opening,  
Evaluation of  
Technical  
Proposals

Opening,  
Evaluation of  
Financial  
Proposals

Negotiation

2

**Input**

Proposals from  
IDCF Firms

TWG Evaluation  
Report

TWG Evaluation  
Report

\*20 calendar days from issuance of RFP



43

44

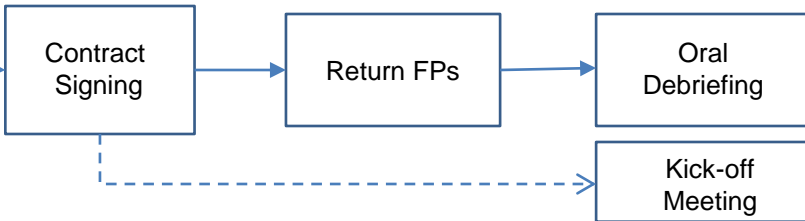
49

**Timeline**  
(calendar days)

Signed Contract

**Output**

2



**Process/  
Milestone**

**Input**

