



REPUBLIC OF THE PHILIPPINES  
PUBLIC-PRIVATE PARTNERSHIP  
CENTER

SPECIAL BIDS AND AWARDS COMMITTEE

FOR THE PROCUREMENT OF IT HARDWARE AND SOFTWARE  
UNDER ADB - CDTA 7796

BID BULLETIN NO. 1  
SERIES OF 2016

**SUPPLY, INSTALLATION, INTEGRATION OF ADDITIONAL SOFTWARE LICENSES**

TO ALL PROSPECTIVE SUPPLIERS:

Please find herewith the responses to your queries on the Requests for Quotation (RFQ) documents, as well as additional clarifications by the PPP Center.

**A. Answers to Queries**

No.	Reference	Queries	PPPC Response
1	Terms and Conditions of Supply  Item 8. Warranty: Goods offered should be covered by the manufacturer's warranty valid for 3 years.	Please confirm if warranty is required for the additional software licenses.	No warranty is required.  Item 8 on Warranty, Terms and Conditions of Supply is deleted accordingly.
2	Paragraph 11-Required Technical Specification of the Terms and Conditions of Supply; and  Technical Specifications, Section II of the Terms of Reference:  Item 5. Hypervisor (Virtual Machine Monitor License) with Professional Service (installation/integration and testing)	How many processor and how many years of subscription?	1. The server has two (2) physical core/processors.  2. The required subscription is three (3) years.

**B. Clarifications on the RFQ**


No.	Reference	Clarification
1	<p>Paragraph 11-Required Technical Specification of the Terms and Conditions of Supply; and</p> <p>Technical Specifications, Section II of the Terms of Reference</p>	<p>The following highlighted descriptions are added for Items 1, 2 &amp; 3. Items 1, 2 and 3 of the Required Technical Specifications are thus amended as follows:</p> <p><b>Item 1:</b>            Server Operating System Standard Single Volume Licensing program No Level discount for Government; <b>same version for compatibility with the existing system</b></p> <p><b>Item 2:</b>            Database Standard - Server Single Volume Licensing program No Level discount for Government: <b>same version for compatibility with the existing system, (i.e. 2014)</b></p> <p><b>Item 3:</b></p> <p>Mail Enterprise Server Single Volume Licensing program No Level; discount for Government: <b>same version with the existing PPC software for compatibility</b></p> <p>Additional E-Mail User Licenses Standard – Client Access License (CAL)Single Volume Licensing program No Level discount for Government: <b>same version with the existing PPC software for compatibility</b></p> <p>Additional E-Mail User Licenses Enterprise – Client Access License (CAL)Single Volume Licensing program No Level discount for Government: <b>same version with the existing PPC software for compatibility</b></p> <p>Collaboration/Intranet Server version Single Volume Licensing program No Level discount for Government; Enterprise Edition: <b>same version with the existing PPC software for compatibility</b></p> <p>Collaboration/Intranet Standard CAL (Client Access License) Single Volume Licensing program No Level, discount for Government: <b>same version with the existing PPC software for compatibility</b></p> <p>Collaboration/Intranet Enterprise CAL Single</p>

		Volume Licensing program No Level, discount for Government: <b>same version with the existing PPC software for compatibility</b>
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The amended Terms and Conditions of Supply and Terms of Reference which form part of this Bid Bulletin, is hereto attached as Annex "A."

Please note that the deadline for sending further questions on the RFQ, if any, is by 5:00 p.m. on 13 April 2016,

For your information.

  
**FEROISA FRANCISCA T. CONCORDIA**  
Chairperson  
Special Bids and Awards Committee



## ANNEX A

### TERMS AND CONDITIONS OF SUPPLY

Project Name: **Strengthening PPP in the Philippines (45515-001)**  
 Purchaser: **Public-Partnership Center of the Philippines**

#### 1. Schedules for Supply

Item No.	Quantity	Delivery Time
1	3 licenses Server Operating System	Within thirty-days (30) days after signing of contract
2	1 license Database Server Standard	
3	1 license Email Server Enterprise Edition	
	50 licenses Additional Email Standard Client Access Licenses (Standard CAL)	
	40 licenses Additional Email Enterprise CALs	
	1 license Collaboration/Intranet Server Enterprise edition	
	100 licenses Collaboration/Intranet Standard Client Access Licenses	
	125 licenses Collaboration/Intranet Enterprise Client Access Licenses	
	1 lot Professional Services for Collaboration and Email System (installation/configuration/integration)	
1 lot Training (issuance of voucher valid for 6 months from Accredited Training Center of the software products)		
4	12 licenses Project Management Software with 2-days training (Level 1/Level 2) for 12 pax	
5	4 Hypervisor (Virtual Machine Monitor License) with Professional Service (installation/integration and testing)	
	4 Additional Virtualization System for Redundancy with Professional Service (installation/integration and testing)	
6	1 year subscription Video production and editing software with training for 4 pax	

1. Fixed Price: The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.
2. Delivery Schedule: The delivery should be completed as per above schedule.
3. Insurance: The goods supplied under the Contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The insurance shall be in an amount equal to 110% of the above value of goods on an "all risks" basis.
4. Applicable Law: The Contract shall be interpreted in accordance with the laws of the Purchaser's country.

5. Resolution of Disputes: The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the **Republic Act No. 9285 otherwise known as the "Alternative Dispute Resolution Act of 2004."**
  
6. Delivery and Documents: Upon delivery/shipment, the Supplier shall provide the following documents to the Purchaser:
  - (i) Copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
  - (ii) Manufacturer's or supplier's warranty certificate; and
  - (iii) Certificate of origin.

If goods are coming by courier, the Supplier shall also provide prior to delivery copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least 1 week before the arrival of the goods and if not received, the Supplier shall be responsible for any consequent expenses.

7. Payment: Full payment of the contract price shall be made upon issuance of **Certificate of Acceptance and Completion** of the delivered goods by the Purchaser on site in accordance with the contract, and upon submission by the Supplier of its request for payment (accompanied by invoice, etc.).
  
8. Defects. All defects will be corrected by the Supplier without any cost to the Purchaser within **15** days from the date of notice by Purchaser. The name and address of the service facility where the defects are to be corrected by the Supplier within the warranty period are:

Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Force Majeure: The Supplier shall not be liable for penalties or termination for default if and to the extent that any delay in performance or other failure to perform its obligations under the Contract is the result of an event of force majeure.

For purposes of this clause, force majeure means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and that was not foreseeable. Such events may include but are not restricted to acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If force majeure arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract to the extent they are reasonably practical and shall seek all reasonable alternative means for performance not prevented by force majeure.

10. Required Technical Specifications:

Item Descriptions	Quantity
<b>1. Server Operating System Standard</b> Single Volume Licensing program No Level discount for Government; same version for compatibility with the existing system	3 licenses
<b>2. Database Standard - Server</b> Single Volume Licensing program No Level discount for Government; same version for compatibility with the existing system (i.e. 2014)	1 license
<b>3. Mail Enterprise Server</b> Single Volume Licensing program No Level discount for Government: same version with the existing PPC software for compatibility <b>Additional E-Mail User Licenses Standard</b> – Client Access License (CAL) Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility <b>Additional E-Mail User Licenses Enterprise</b> – Client Access License (CAL) Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility <b>Collaboration/Intranet Server</b> ; Enterprise Edition version Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility <b>Collaboration/Intranet Standard CAL</b> (Client Access License) Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility <b>Collaboration/Intranet Enterprise CAL</b> Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility Professional Services for Intranet/Collaboration and Email system (installation/configuration/integration) Administrator Training (issuance of voucher valid for 6 months from Accredited Training Center of the software products) <ul style="list-style-type: none"> <li>a. Developing Collaboration System - Core Solutions (5-day course)</li> <li>b. Site Collection &amp; Site Administration</li> <li>c. Advanced Solutions for the Collaboration System (Managing and figuring high availability, disaster recovery and service application architecture, 5-day)</li> <li>d. Managing and maintenance of Email Server (Core solutions - 5-day course)</li> </ul>	1 license  50 CALs  40 CALS  1 license  100 CALs  125 CALs  1 lot  1 pax  2 pax  2 pax  1 pax
<b>4. Project Management Software</b> with 2-days training for 12 pax (First day-Level 1/Second day-Level 2)	12 licenses
<b>5. Virtualization Center standard version</b> (Hypervisor) for Redundancy with basic support (Virtual Machine Monitor License) including installation, integration and testing;	4

<p><b>Virtualization Client standard version</b> with Professional Service (installation, integration and testing)</p> <ul style="list-style-type: none"> <li>- For server with 2 physical core/processors</li> <li>- With 3 years subscription</li> </ul>	4
<p><b>6.</b> Video production and editing software including training for 4 pax</p> <p>a. Features/capabilities include but not limited to the following:</p> <ul style="list-style-type: none"> <li>- Voiceover recording</li> <li>- Lift or extract features to easily move portions of selected clips from one sequence to another</li> <li>- Timecode effect</li> <li>- Expanded native format support</li> <li>- Closed captioning</li> <li>- Streamlined editing</li> <li>- Marker export with thumbnails</li> <li>- Smart rendering</li> <li>- Masking and tracking</li> <li>- Pitch maintenance</li> <li>- Multi project workflows</li> <li>- Auto updating of clip names and labels</li> <li>- Video duration adjustment feature</li> <li>- Produce slow-motion effects and other speed changes with higher quality frame-rate conversions</li> <li>- With curves and hue/saturation control</li> <li>- Time tuner</li> <li>- Morph cut</li> <li>- Lumetri looks</li> </ul> <p>b. Three (3) day Training Course (beginner to intermediate) with the following topics:</p> <ul style="list-style-type: none"> <li>- importing and identifying various file types and formats for use in assembling a movie</li> <li>- Assembling a movie</li> <li>- Applying transitions between clips</li> <li>- Editing techniques process</li> <li>- Applying filters to clips to create special effects</li> <li>- Hardware requirements for digitizing video</li> <li>- Creating movie with still graphics, video, sound, text, motion, filters and transitions</li> </ul>	1-year subscription

The Supplier confirms compliance with above specifications [Note: In case of deviations, the Supplier should list all of them.]

13. Failure to Perform: The Purchaser may cancel the agreement if the Supplier fails to deliver the goods in accordance with the above terms and conditions in spite of a 14-day notice given by the Purchaser without incurring any liability to the Supplier.

NAME OF SUPPLIER: \_\_\_\_\_

Authorized Signature : \_\_\_\_\_

Place: \_\_\_\_\_

Date : \_\_\_\_\_

## TERMS OF REFERENCE

### SUPPLY, INSTALLATION AND INTEGRATION OF ADDITIONAL SOFTWARE LICENSES

#### I. RATIONALE

The software licenses are required for the additional user access to email and collaboration platform while application systems clustering require additional licenses for email server, database server, and other application servers. The preparation and production of different knowledge products requires video production software.

#### II. TECHNICAL SPECIFICATIONS

Item Descriptions	Quantity
<b>1. Server Operating System Standard</b> Single Volume Licensing program No Level discount for Government; provide the same version for compatibility with the existing system	3 licenses
<b>2. Database Standard - Server</b> Single Volume Licensing program No Level discount for Government; provide the same version for compatibility with the existing system (i.e. 2014)	1 license
<b>3. Mail Enterprise Server</b> Single Volume Licensing program No Level discount for Government: same version with the existing PPC software for compatibility	1 license
<b>Additional E-Mail User Licenses Standard – Client Access License (CAL)</b> Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility	50 CALs
<b>Additional E-Mail User Licenses Enterprise – Client Access License (CAL)</b> Single Volume Licensing program No Level discount for Government; ; same version with the existing PPC software for compatibility	40 CALS
<b>Collaboration/Intranet Server, Enterprise Edition</b> Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility	1 license
<b>Collaboration/Intranet Standard CAL (Client Access License)</b> Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility	100 CALs
<b>Collaboration/Intranet Enterprise CAL</b> Single Volume Licensing program No Level discount for Government; same version with the existing PPC software for compatibility	125 CALs
Professional Services for Intranet/Collaboration and Email system (installation/configuration/integration)	1 lot



<p>Administrator Training (issuance of voucher valid for 6 months from Accredited Training Center of the software products)</p> <ul style="list-style-type: none"> <li>a. Developing Collaboration System - Core Solutions (5-day course)</li> <li>b. Site Collection &amp; Site Administration</li> <li>c. Advanced Solutions for the Collaboration System (Managing and figuring high availability, disaster recovery and service application architecture, 5-day)</li> <li>d. Managing and maintenance of Email Server (Core solutions - 5-day course)</li> </ul>	<p>1 pax</p> <p>2 pax</p> <p>2 pax</p> <p>1 pax</p>
<p><b>4.</b> Project Management Software with 2-days training for 12 pax (First day-Level 1/Second day-Level 2)</p>	<p>12 licenses</p>
<p><b>5. Virtualization Center standard version</b> (Hypervisor) for Redundancy with basic support (Virtual Machine Monitor License) including installation, integration and testing</p> <p><b>Virtualization Client standard version</b> with Professional Service (installation, integration and testing)</p> <ul style="list-style-type: none"> <li>- For server with 2 physical core/processors</li> <li>- With 3 years subscription</li> </ul>	<p>4</p> <p>4</p>
<p><b>6.</b> Video production and editing software including training for 4 pax</p> <p>a. Features/capabilities include but not limited to the following:</p> <ul style="list-style-type: none"> <li>- Voiceover recording</li> <li>- Lift or extract features to easily move portions of selected clips from one sequence to another</li> <li>- Timecode effect</li> <li>- Expanded native format support</li> <li>- Closed captioning</li> <li>- Streamlined editing</li> <li>- Marker export with thumbnails</li> <li>- Smart rendering</li> <li>- Masking and tracking</li> <li>- Pitch maintenance</li> <li>- Multi project workflows</li> <li>- Auto updating of clip names and labels</li> <li>- Video duration adjustment feature</li> <li>- Produce slow-motion effects and other speed changes with higher quality frame-rate conversions</li> <li>- With curves and hue/saturation control</li> <li>- Time tuner</li> <li>- Morph cut</li> <li>- Lumetri looks</li> </ul> <p>b. Three (3) day Training Course (beginner to intermediate) with the following topics::</p> <ul style="list-style-type: none"> <li>- importing and identifying various file types and formats for use in assembling a movie</li> <li>- Assembling a movie</li> <li>- Applying transitions between clips</li> <li>- Editing techniques process</li> <li>- Applying filters to clips to create special effects</li> <li>- Hardware requirements for digitizing video</li> <li>- Creating movie with still graphics, video, sound, text, motion, filters and transitions</li> </ul>	<p>1-year subscription</p>

### III. QUALIFICATION OF THE BIDDERS

Qualification Criteria	Minimum Requirements
<p><b>Organization</b></p> <p>Bidder should be an established Information Technology software vendor/supplier/integrator.</p>	<ul style="list-style-type: none"> <li>○ At least 3 years. The bidder must submit photocopy of SEC Certificate of Registration or DTI Business Name Registration upon submission of quotations</li> <li>○ Must submit certification of Authorized Resellership <i>(The certification must be written on the letterhead of the company and signed by its duly authorized representative. In the case of a reseller, partner or dealer, the certification must be written on the letterhead bearing the name of the local distributor and signed by its duly authorized representative.)</i></li> </ul>
<p><b>Key Technical Personnel</b></p> <p>Bidder must have the capacity and ability to provide technical support for the period required.</p>	<p><b>For Items 1, 2, 3 &amp; 5:</b></p> <p>Must be a certified Software Specialist(s) that will provide the professional services and technical support</p> <p><i>(Submit certification of personnel directly involved in the project)</i></p>
<p><b>Number of Satisfied Clients with similar project</b></p> <p>Similar project shall refer to supply, delivery, installation and commissioning of the software products.</p>	<p>The bidder must attach photocopy of required Certificate of Completion/Satisfaction or equivalent from at least two (2) clients within the past three (3) years.</p>

### IV. RESPONSIBILITY OF THE SUPPLIER

- a. For **ITEMS 1-3 & ITEM 5:**
- ◆ Deliver, install, integrate and install all software within 30 days after signing of contract;
  - ◆ The selected bidder must configure all software necessary to run and integrate the components into a working system.

- ♦ Shall provide technology transfer to PPP MISD personnel in the form of technical training
  - ♦ Testing shall be done after integration of the software to the existing setup. This shall be done by the supplier's IT Specialist in the presence of Management Information Systems Division Personnel.
  - ♦ Provide a single point of contact for technical and customer support, either phone or electronic mail;
- b. For **ITEM 6**:
- ♦ Provide the necessary access credentials for the subscription service.
- c. Documentations for all the items and must be submitted after award of contract:
- Certificate of Product Origin (ADB member-country)
  - Training vouchers from the software Accredited Training Center
- d. Provide the PPP Center necessary reports on the completion of the installation and testing as one basis of issuing certificate of acceptance and completion and payment.

## V. RESPONSIBILITY OF PPC

- a. Supervise the delivery, installation, integration and testing of all the software products; and
- b. Issue Certificate of Acceptance and Completion to the supplier as basis of acceptable work completion.

## VI. PAYMENT SCHEME

Full payment of the contract price shall be made upon issuance of **Certificate of Acceptance and Completion** of the delivered goods by the Purchaser on site in accordance with the contract, and upon submission by the Supplier of its request for payment (accompanied by invoice, etc.).