



Republic of the Philippines

## Philippine Statistics Authority

### SUPPLEMENTAL PRE-QUALIFICATION BID BULLETIN NO. 03-2015 and 04-2015

### PROJECT: CIVIL REGISTRY SYSTEM-INFORMATION TECHNOLOGY PROJECT PHASE II

#### TO ALL PROSPECTIVE BIDDERS:

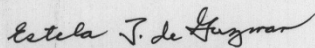
For the purpose of clarifying the Instructions to Prospective Bidders for the aforementioned project, attached are the following:

1. Supplemental Pre-qualification Bid Bulletin No. 3, Notice of Postponement of the Qualification Documents Submission Date
2. Supplemental Pre-qualification Bid Bulletin No. 4 on the clarification to the issues and answers to the queries from the Prospective Bidders

Please be reminded that only queries in the prescribed format and sent in accordance with Section 7 of the ITPB will be addressed. In addition, the PBAC would like to request a softcopy of the queries in MS Word format.

For your guidance and information.

Issued this 13th day of November 2015.

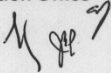


**ESTELA T. DE GUZMAN**

Chairperson, PBAC

and Deputy National Statistician

Censuses and Technical Coordination Office





Republic of the Philippines

## Philippine Statistics Authority

### **CIVIL REGISTRY SYSTEM-INFORMATION TECHNOLOGY PROJECT PHASE II**

#### **PRE-QUALIFICATIONS, BIDS AND AWARDS COMMITTEE**

#### **SUPPLEMENTAL PRE-QUALIFICATION BID BULLETIN No. 3 (NOTICE OF POSTPONEMENT OF THE QUALIFICATION DOCUMENTS SUBMISSION DATE)**

November 13, 2015

Notice is hereby given to all Prospective Bidders that the submission of Qualification Documents on November 27, 2015 for the Civil Registry System-Information Technology Project Phase II (CRS-ITP2) is moved to December 18, 2015, between 9:00AM to 1:00PM to provide the Prospective Bidders more time for the clarifications on the Qualification Requirements and preparation of Qualification Documents.

The extension is also considered due to the work suspension in the National Capital Region (NCR) from November 17-20, 2015, in view of the activities related to the Asia Pacific Economic Cooperation Summit.

Further notice will be issued on the indicative timeline for the subsequent activities of the CRS-ITP2 bidding process.

For guidance and information of all concerned.

*Estela T. de Guzman*

**ESTELA T. DE GUZMAN**

Chairperson, PBAC and  
Deputy National Statistician  
Civil Registration and Central  
Support Office

**SUPPLEMENTAL PQ BID BULLETIN No. 4**  
Civil Registry System-Information Technology Project Phase II  
13 November 2015

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
<b>ON PROJECT INFORMATION MEMORANDUM ("PIM")</b>			
PQ-BB3-01	PIM, sec. 2.3 and 3.3, pp. 5 – 6, 15 – 16.	We note that the PSA currently offers a service for online processing and delivery request of civil registry documents where it charges approximately ₱350/transaction. This service is not among those mentioned in the PIM. Kindly clarify if this service is included in CRS-ITP2.	Yes, online processing and delivery requests of civil registry documents are part of the scope of the Project.
PQ-BB3-02	PIM, sec. 2.3 and 3.3, pp. 5 – 6, 15 – 16.	Will the user fees remain fixed during the concession period, or may they be changed over time?	Changes or adjustments to the user fees shall be taken up in the Concession Agreement.
PQ-BB3-03	PIM, sec. 2.3 and 3.3, pp. 5 – 6, 15 – 16.	We note that, on top of the standard fees being asked for civil registry documents, there are also "local fees" currently being imposed upon the public. For instance, in the National Statistics Office ("NSO") (or PSA) office within the Pasig City Hall compound, the "local fee" is ₱60; in the Alabang office within Starmall, a commercial building, the "local fee" is ₱75. Kindly clarify the purpose and nature of the imposition and collection of these "local fees". Will the Concessionaire be allowed to charge the public/users similar fees during the Concession Period? If so, how will these fees be shared between the Grantor and the Concessionaire?	Concessionaire will not be allowed to impose similar fees. This will be further clarified in the Concession Agreement.
PQ-BB3-04	PIM, sec. 3.2.1, p. 9.	Please confirm if winning bidder will have revenue share of user transactions handled during M7-M24 operation of current CRS-ITP.	The PBAC confirms that the winning bidder shall have a revenue share in the user transactions to be handled in M7-M24 operation of the current CRS-ITP.
PQ-BB3-05	PIM, sec. 3.2.2, pp. 10 – 11.	In connection with the development of a new system for CRS-ITP2 services, kindly provide us with more information on the current operations policy and standardized procedures.	This information will be provided in due course.
PQ-BB3-06	PIM, sec. 3.2.6, pp. 13 – 14.	How many data centers will be built nationwide for the CRS-ITP2 System and where will they be located?	There will be only one data center.
PQ-BB3-07	PIM, sec. 3.2.6, pp. 13 – 14.	The PIM mentions that the operation and maintenance of the CRS-ITP2 System would involve providing manpower and hardware for frontline service and Back Office, including janitorial and security, as well as	The requested information shall be made available in due course and shall be further taken up in the Concession Agreement.

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
		providing manpower for the encoding of civil registry documents at provincial offices. To aid in our estimation of the manpower requirements for the Project, kindly provide information on the number of people currently employed for the CRS-ITP System and their current designations/positions.	
PQ-BB3-08	PIM, sec. 3.2.6, pp. 13 – 14.	In connection with the provision of hardware for CRS-ITP2, how many server racks will be needed?	This shall be taken up in the Concession Agreement.
PQ-BB3-09	PIM, sec. 3.2.6, pp. 13 – 14.	The PIM likewise mentions that the operation and maintenance of the CRS-ITP2 System would involve the establishment of PSA-operated outlets. Kindly provide more information on the specifications of the outlets.	This shall be taken up in the Concession Agreement.
PQ-BB3-10	PIM, sec. 3.2.6, pp. 13 – 14.	In order to guide us in planning our operations and financial projections, kindly provide us with copies of the financial statements of CRS-ITP for the past three (3) years.	The information requested shall be provided in the virtual data room to be set up after the prequalification process.
PQ-BB3-11	PIM, sec. 3.2.6, pp. 13 – 14.	Please indicate the preferred technology or minimum security specification of the SECPA. If there is already a short list of preferred vendors, please include.	This shall be taken up in the Concession Agreement.
PQ-BB3-12	PIM, sec. 3.2.7, p. 14.	Who will provide the lot for the DR Site?	The Concessionaire will provide the DR Site at its own cost.
PQ-BB3-13	PIM, sec. 3.2.7, p. 14.	If the Project Proponent will lease/purchase a lot, is this subject to the approval of the PSA?	Yes. Specific details on this matter shall be provided in the Concession Agreement.
PQ-BB3-14	PIM, sec. 3.2.7, p. 14.	Will the DR Site be turned over to the PSA after the Concession Period?	The specific details on this matter shall be provided in the Concession Agreement.
PQ-BB3-15	PIM, sec. 3.2.8 in relation to Annex B, pp. 14, 23 – 24.	The PIM provides that the CRS building shall be 9,000 square meters. Does this refer to the gross floor area of the building?	Yes, this refers to the gross floor area of the CRS building.
PQ-BB3-16	PIM, sec. 3.2.8 in relation to Annex B, pp. 14, 23 – 24.	What is the total land area for the CRS building and how many floors will be built?	Please refer to SBB No. 2, PQ-BB2-04.
PQ-BB3-17	PIM, sec. 3.2.8 in relation to Annex B, pp. 14, 23 – 24.	Is the CRS building to be constructed envisioned to be a dedicated facility, or may the building be shared?	This shall be taken up in the Concession Agreement.
PQ-BB3-18	PIM, sec. 3.2.8 in relation to Annex B, pp.	Inasmuch as the Grantor has provided limited information with regard to the lot condition, areas, and specified finishes	No, the period for completion of construction is fixed and cannot be negotiated.

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
	14, 23 – 24.	of the CRS building, kindly confirm that the period for completion of construction of the CRS building that is currently indicated in the PIM may be negotiated by Pre-qualified Bidders once the Instruction to Bidders and Minimum Performance Standards and Specifications are released by the PSA.	
PQ-BB3-19	PIM, sec. 3.2.8 in relation to Annex B, pp. 14, 23 – 24.	Will any soil analysis, location and site assessment, and risk evaluation be conducted for the site of the CRS building?	Please refer to Annex B of PIM. This shall be taken up in the Concession Agreement.
PQ-BB3-20	PIM, sec. 3.2.8 in relation to Annex B, pp. 14, 23 – 24.	Kindly provide more information on the building area, lot size, finishes, fit-out requirements, and standards.	This shall be made available in a virtual data room to pre-qualified bidders.
PQ-BB3-21	PIM, sec. 4.3, p. 17	Can it be assumed that the PSA will be responsible for the maintenance of the CRS building once title is assigned to the PSA?  Will this operating cost involve day to day operating cost like running maintenance, Power & Fuel, Water, Insurance, Security etc. etc. Please specify.	The PBAC will <del>revert</del> on this query in a separate bid bulletin.
PQ-BB3-22	PIM, Annex D, p. 28	Confirm if the winning bidder must provide archiving and filing service of the paper documents used in the data conversion/scanning. If so, please specify scope and requirement.	This shall be taken up in the Concession Agreement.
<b>ON INSTRUCTIONS TO PROSPECTIVE BIDDERS ("ITPB")</b>			
PQ-BB3-23	ITPB, sec. 1, p. 6	For the DR Site, will the scope of "setup and maintenance" include all hardware, software, manpower to operate and maintain, network for connectivity, civil works and property leasing?	Yes.
PQ-BB3-24	ITPB, sec. 2, p.9; sec. 12.2.1.a, p.21; sec. 12.2.1.b(1); pp. 22-23; sec. 12.3, pp. 25-26	Section 2 of the ITPB defines Lead Member as "for a Prospective Bidder which bids as a Consortium, <u>the Consortium Member having the largest equity interest in the Consortium, which should be designated in writing as such by the other Consortium Members</u> ".  Section 12.2.1.a states in part:  The related entity that fulfills this requirement may be: <ul style="list-style-type: none"> <li>If the Prospective Bidder is a consortium: <ul style="list-style-type: none"> <li>A consortium</li> </ul> </li> </ul>	Please refer to SBB No. 2, PQ-BB2-10 where the definition of Lead Member was revised as "the Consortium Member having the largest equity interest in the Consortium, <u>which should not be less than thirty-four percent (34%), and which should be designated in writing as such by the other Consortium Members</u> ".  There is no restriction that Consortium Members can have no more than 20% interest in the consortium.  The other Consortium Members may

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		<p><i>member with at least twenty percent (20%) in the Consortium; or</i></p> <p>ii. ***</p> <p>Section 12.2.1.b(1) states in part:</p> <p>The related entity that fulfills this requirement may be:</p> <ul style="list-style-type: none"> <li>• If the Prospective Bidder is a Consortium: <ul style="list-style-type: none"> <li>i. The <u>Lead Member</u>; or</li> <li>ii. ***</li> </ul> </li> </ul> <p>Section 12.3 states in part:</p> <p><i>A single Consortium Member <u>with at least twenty percent (20%) interest</u> in the Consortium; or....</i></p> <p><i>A single entity – whether the Prospective Bidder, Lead Member, or an Affiliate of either – must meet the Financial.....</i></p> <p>From these sections of the ITPB, it can be reasonably inferred:</p> <ol style="list-style-type: none"> <li>a. that the Consortium Member that fulfills the S.I. part of the Technical (I.T.) Pre-qualification criteria must be the <u>Lead Member</u></li> <li>b. that the Lead Member must hold the largest equity interest in the Consortium.</li> <li>c. that a Lead Member of a Consortium holding at least 20% can fulfil 3 aspects of the Pre-qualification Requirements: <ol style="list-style-type: none"> <li>(i.) The Firm Experience on I.T. Requirement</li> <li>(ii.) The S.I. Experience on I.T. Requirement and</li> <li>(iii.) The Financial Qualification Requirement.</li> </ol> </li> </ol> <p>However it seems to us that no other member of the consortium will be able to hold an equity share greater than the</p>	<p>hold more than 20% interest in the consortium for as long as it is less than the equity of the Lead Member. For example, in a consortium of three members, the Lead Member may have an equity interest of 50% (which is not less than 34%) and the other two consortium members of 25% each (which is more than 20%).</p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
		<p>Lead Member (20%), which seems to us an un-necessary restriction as there may be other capable and competent members of the consortium who add substantial operational capability value and want to hold a greater share in the consortium.</p> <p>So our first question is that you kindly re-consider this restriction on other Consortium members not being able to hold a greater share than the 'Lead Member' who holds 20% and allow other consortium members to hold greater shares as long as the so called "Lead Member" who fulfills the S.I. Technical Requirements and the Financial Requirements hold at least 20%.</p> <p>Where this is not possible then at the very least clarify that other Consortium members may hold an equity share <u>equal</u> to the Lead Member but not greater than the Lead Member.</p>	
PQ-BB3-25	ITPB, sec. 2(bb), p. 10.	<p>We note that the definition of Outstanding Dispute refers to any proceeding between the Prospective Bidder, any Consortium Member, their Affiliates that are directly involved in the Project or Contractor proposed by the Bidder or Consortium, on the one hand, and any government agency, in connection with any project or contract. We submit that the foregoing definition is unduly broad and should be limited only to disputes or proceedings with the PSA. Also, the project or contract should be limited to those having the same scope of work as CRS-ITP2.</p> <p>We wish to point out that in other PPP projects (such as the LRT Line 1 PPP Project), the definition of Outstanding Dispute was limited only to proceedings involving the Grantors in similar contracts.</p> <p>Accordingly, we request that the ITPB be amended.</p> <p><u>Proposed Re-draft:</u></p> <p><b>"Outstanding Dispute"</b> refers to any pending judicial, administrative or alternative dispute resolution proceeding, including suspension or blacklisting proceedings, between the</p>	<p>This request is partially granted. Section 2(bb) of the ITPB shall be revised as follows:</p> <p><b>"Outstanding Dispute"</b> refers to any pending judicial, administrative or alternative dispute resolution proceeding, including suspension or blacklisting proceedings, between the Prospective Bidder, any Consortium Member, their Affiliates that are directly involved in the Project or Contractor proposed by the Bidder or Consortium, on the one hand, and any government agencies, in connection with any <u>information technology or construction-related project or contract or other project or contract having similar scope of work as the Project.</u></p>

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		Prospective Bidder, any Consortium Member, their Affiliates that are directly involved in the Project or Contractor proposed by the Bidder or Consortium, on the one hand, and <del>any government agencies the PSA</del> in connection with any project or contract <u>having the same scope of work as the Project</u> .	
PQ-BB3-26	ITPB, sec. 2(vv), p. 12.	<p>We note that the definition of Unsatisfactory Performance refers to "any contract" of the Prospective Bidder or to "any of its projects or contracts". We submit that the definition has the effect of imposing an unduly burdensome requirement since it disqualifies a Prospective Bidder based on grounds that are overly broad and irrelevant to this project. We believe that a Prospective Bidder or entity's performance in contracts or projects having the same scope of work as CRS-ITP2 serves as a better indication of its qualification. We therefore request that the ITPB be amended to limit the definition to transgressions relating to contracts or projects having the same scope of work as CRS-ITP2.</p> <p><u>Proposed Re-draft:</u></p> <p><b>"Unsatisfactory Performance"</b> means any of the following:</p> <p>1) within the last five (5) years prior to the Qualification Documents Submission Date -</p> <p>(a) failure to satisfactorily perform any of its material obligations on any contract <u>having the same scope as the Project</u>, as evidenced by a final judicial pronouncement or arbitration award or an agreement by way of settlement and compromise wherein there is an acknowledgment of the failure.;</p> <p>***</p> <p>(c) expulsion from any project or contract <u>having the same scope as the Project</u>, provided, that where the expulsion***</p> <p>(d) termination or suspension of any of its projects or contracts <u>having the same scope as the Project</u> due to a breach of its obligations, as evidenced by a final</p>	This request is denied.



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		<p>judicial pronouncement or arbitration award or an agreement by way of settlement and compromise wherein there is an acknowledgment of the breach; or</p> <p>(e) material violation of laws and/or regulations applicable to any of its projects or contracts <u>having the same scope as the Project</u>, including but not limited to environmental, health, safety, labor and social welfare laws and regulations, as evidenced by a final judicial pronouncement or arbitration award or an agreement by way of settlement and compromise wherein there is an acknowledgment of the violation.***</p>	
PQ-BB3-27	ITPB, sec. 4, p. 13.	<p>The ITPB provides that the Notice of Award shall be issued on May 5, 2016. In this regard, we note that the 2016 national elections will be held on May 9, 2016. Section 261 (v) of the Omnibus Election Code<sup>1</sup> prohibits the release, disbursement, or expenditure of public funds for any and all kinds of public works during the period 45 days before a regular election. In addition, Section 261(w) of the Omnibus Election Code proscribes against the construction of public works and delivery of materials for public works during the period 45 days prior to a regular election.</p> <p>Kindly confirm that these prohibitions will not apply to this project and/or that the Grantors have obtained the necessary exemption from these prohibitions from the relevant authorities.</p>	The Prospective Bidders shall be advised on this matter in a separate bid bulletin.
PQ-BB3-28	ITPB, sec. 7, p. 17.	The ITPB provides that any modifications to the Bidding Documents shall be in writing and provided to Prospective Bidders through supplemental notices or bid bulletins to be issued by the PBAC. As with other PPP projects, kindly confirm our understanding that any document executed in accordance with the ITPB prior to the publication or release of the bid bulletin amending the ITPB shall be considered compliant with the ITPB and/or the Bidding Documents.	Your understanding is incorrect.

<sup>1</sup> Batas Pambansa Blg. 881, Omnibus Election Code of the Philippines (1985).

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PQ-BB3-29	Sec. 12.2.1(b)(2) and Annex QD 7-B in relation to SBB No. 1, PQ-BB1-13, pp. 23, 62 – 64.	<p>We note that the entity that fulfills the Image and Document Management System Solutions experience requirement for a Prospective Bidder that is a partnership of corporation may be "[a]n Affiliate of the Prospective Bidder (but not a Contractor)". We wish to clarify the relevance of providing that the entity may not be a Contractor. It appears to be a superfluous statement. Please delete.</p> <p>The ITPB has been amended to provide that in the case of a Consortium, the entity fulfilling the Image and Document Management System Solutions experience requirement must be the Lead Member or an Affiliate of the Lead Member. We respectfully request the Grantor to reconsider this requirement.</p> <p>As with other PPP projects, we believe that the other Consortium Members (that are not the Lead Member) should be allowed to meet the core requirements -- in this case, the Image and Document Management System Solutions experience requirement. One of the reasons for bidding as a Consortium is the pooling of resources, and therefore, any Consortium Member must be allowed to fulfill the Image and Document Management System Solutions experience requirement. In addition, the determination of the Lead Member is not necessarily defined by its technical participation in the Consortium since the extent of a Consortium Member's interest is determined through its committed equity participation in the special purpose entity to be incorporated by the Consortium. The Grantor is, in turn, kept safe even if the Consortium Member that meets an IT Experience requirement is not the Lead Member since each Consortium Member (whether Lead or not, and regardless of the extent of the equity participation) is made jointly and solidarily liable for all obligations of the Consortium under the ITPB until the Concession Agreement has been awarded to the Consortium and a domestic corporation has been formed by the Consortium Members for the purpose of signing the Concession Agreement.</p> <p>We request that the ITPB be amended accordingly.</p>	Please refer to SBB No. 2, PQ-BB2-20.

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		<p><u>Proposed Re-draft:</u></p> <p>The related entity that fulfils this requirement may be:</p> <p>If the Prospective Bidder is a partnership or corporation:</p> <ul style="list-style-type: none"> <li>i. The Prospective Bidder itself; or</li> <li>ii. An Affiliate of the Prospective Bidder (<del>but not a Contractor</del>)</li> </ul> <p>If the Prospective Bidder is a Consortium:</p> <ul style="list-style-type: none"> <li>i. <del>The Lead</del> <u>A Consortium</u> Member; or</li> <li>ii. <del>An Affiliate of the Lead such</del> <u>Consortium</u> Member.</li> </ul>	
PQ-BB3-30	ITPB, sec. 12.2.1 b.(2) (i), (ii), (iii) & (iv), p. 23.	<p>Based on the Instructions to Prospective Bidders under Section 12.2.1 b. (1): Systems Integration: The requirement for the IT partner having substantial Systems Integration (SI) experience is to not only be the Lead Member of the consortium but also hold at least 20% of the equity shareholding in the consortium. So by inference, this partner must obviously be the most highly qualified member of the consortium. Additionally the SI partner (Lead Member) must provide at least <b>2 client references</b> of PhP.750 million each and fulfill all the financial criteria on its own.</p> <p>This very critical Lead Member <i>"....should be ....continuously in operation for at least <b>five (5) years</b> as of 31 August 2015."</i></p> <p>Whereas under section 12.2.1 (b) (2): Image and Document Management System (DMS) Solutions Experience, the DMS partner is required to have just 1 project (client) reference covering:</p> <ul style="list-style-type: none"> <li>(i) 100 million documents database</li> <li>(ii) <b>Experience of at least 10 years in implementing image document management system</b></li> <li>(iii) Capability to connect with at least 25 remote branches</li> <li>(iv) Experience of handling 40,000 transactions per</li> </ul>	Please refer to SBB No. 2, PQ-BB2-22.

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		<p>day.</p> <p>So the DMS partner is required to have double the experience of the SI partner (10 years vs 5 years), whilst providing only half the number of client references (1 vs 2).</p> <p>Further there is no minimum project value nor any minimum shareholding threshold for the DMS partner in the consortium. This seems rather odd.</p> <p>Our DMS partner is a very large multinational I.T. company having <u>numerous</u> projects involving DMS. In fact they have worked on one that involves a database of over 900 million records which they have achieved within a short span of just 3 years. The project is ongoing. Similarly they have another one involving over 550 million records which was completed within 4 years.</p> <p>DMS projects do not generally have a very long life cycle and rarely extend to 10 years and beyond as I.T. technology is constantly changing very rapidly.</p> <p>So how can a company that has DMS experience going back over 15 years over multiple projects and the capability to achieve a database of over 950 million within just 3 years on a <u>single project</u> be adjudged to be <u>less qualified</u> than a company who may have operated just 1 single DMS project in which it has taken 10 years to achieve a database of just 100 million records ? This seems rather absurd.</p> <p>The only way to have a level playing field and allow world class companies to bid for this important national project, it is necessary to separate the 100 million database criteria and the requirement for running that same single project for 10 years criteria.</p> <p>The 10 years experience required should be applied to the company's experience generally overall on all its DMS projects (Cumulative Experience) rather than on a single project. So the key lies in establishing the cumulative experience of a prospective bidder in DMS.</p>	

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		<p>Additionally this 10 year experience requirement should be brought down to 5 years to be consistent with the IT Firm Existence requirement and S.I. experience requirement.</p> <p>This would be a fairer method of establishing a company's true overall DMS capability.</p> <p><u>Proposed Re-draft:</u></p> <p><b>Sec. 12.2.1 b. (2) Image and Document Management System Solutions Experience</b></p> <p>The Prospective Bidder must demonstrate that it has substantial experience with several Image and Document Management System projects thereby showing its capacity and capability to successfully implement the Project.</p> <p>The Prospective Bidder or a related entity as described below should provide <u>at least three (3) client references for implementation of integrated projects along similar lines which show (from their respective start and end dates of their implementation) that the Prospective Bidder or a related Entity has relevant and continued or cumulative experience of at least five (5) years as a firm in implementing various image document management system projects.</u></p> <p><u>One (1) of the above three (3) client references should confirm at least the following aspects of software development life cycle using the form in Annex QD 7-B along with documentary evidence:</u></p> <p>(i) IT solution was able to handle at least 100 million records (documents) database size in a single enterprise.</p> <p><del>(ii) Experience in at least ten (10) years in implementing image document management system</del></p> <p>(iii) Capability to transact, operate and interconnect with at least 25 remote branches.</p> <p>(iv) Experience of handling 40,000</p>	

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		<p>transactions per day.</p> <p><b>Annex QD 7-B</b></p> <p>3. <del>(ii) Experience at least ten (10) years in implementing image document management system</del></p> <p><b>Checklist for Project</b></p> <p><del>(B) 10 years of successful experience in implementing image and document management system</del></p> <p><u>(B) Total No. of years of duration of project ..... years.</u></p>	
PQ-BB3-31	ITPB, sec. 12.2.2.1.b.1, p. 22	<p>Section 12.2.2.1.b.1 states in part: The related entity that fulfils this requirement may be:</p> <ul style="list-style-type: none"> <li>• <i>If the Prospective Bidder is a partnership or corporation:</i> <ol style="list-style-type: none"> <li>i. The Prospective Bidder itself; or</li> <li>ii. An Affiliate of the Prospective Bidder (but not a Contractor)</li> </ol> </li> <li>• <i>If the Prospective Bidder is a Consortium:</i> <ol style="list-style-type: none"> <li>i. The Lead Member; or</li> <li>ii. An Affiliate of the Lead Member</li> </ol> </li> </ul> <p>If the Prospective Bidder is a Consortium, kindly confirm that non-lead consortium members and their affiliates cannot be nominated to meet the Systems Integration Experience requirement</p>	Please refer to SBB No. 2, PQ-BB2-17.
PQ-BB3-32	ITPB, sec. 12.2.2.1.b.1, p. 22	<p>Is it the intention that the Lead Member (having the largest equity interest in the consortium) should be an information technology company with substantial systems integration experience?</p>	Yes.
PQ-BB3-33	ITPB, sec. 12.3, p. 26	<p>Section 12.3 of the ITPB states in part:</p> <ul style="list-style-type: none"> <li>• <i>If the Prospective Bidder is a partnership or corporation:</i> <ol style="list-style-type: none"> <li>i. The Prospective Bidder itself; or</li> <li>ii. An Affiliate of the Prospective Bidder; or</li> </ol> </li> <li>• <i>If the Prospective Bidder is a</i></li> </ul>	Please refer to SBB No. 2, PQ-BB2-52.

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
		<p><i>Consortium:</i></p> <ul style="list-style-type: none"> <li>i. A single Consortium Member with at least twenty percent (20%) interest in the Consortium; or</li> <li>ii. An Affiliate of a Consortium Member with at least 20% interest in the Consortium</li> </ul> <p>A single entity - whether the Prospective Bidder, Lead Member, or an Affiliate of either - must meet the Financial Qualification Requirements in their entirety. For example: either (i) the Prospective Bidder or its Affiliate, or (ii) the Lead Member or its Affiliate, must, by itself and not along with any other entity, fulfill the net worth requirement.</p> <p>The first and second paragraphs are not aligned. "A single Consortium Member with at least twenty percent (20%) interest in the Consortium or its affiliate" is not included in the second paragraph.</p>	
PQ-BB3-34	ITPB, Annex QD-2, p. 48	<p>Certified true copy of SEC Certificate of Incorporation or for a foreign entity, the equivalent document submitted to and acknowledged by the appropriate government agency equivalent to the SEC in the foreign country where the foreign entity was registered for recognition or creation of its juridical personality or capacity. The SEC Certificate of Incorporation, or the equivalent document for a foreign entity, must be certified by the SEC or its equivalent in a foreign country.</p> <p>Can the certification also come from the Entity's corporate secretary, as specified in Annex QD 2 b1, b3 and b4?</p>	This request is denied.
PQ-BB3-35	ITPB, Annex QD 7-A, pp. 58 - 61.	Kindly clarify who may sign this Annex, as it does not contain a signature portion prior to the certificate from the statutory auditor.	The Annex must be signed by: (a) the authorized representative of entity which fulfills the Systems Integration Experience and (b) the authorized representative of the Prospective Bidder. Annex QD 7-A will be amended accordingly.

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
PQ-BB3-36	ITPB, Annex QD 7-B, pp. 62 – 64.	Kindly clarify who may sign this Annex, as it does not contain a signature portion prior to the certificate from the statutory auditor.	The Annex must be signed by: (a) the authorized representative of entity which fulfills the of Image and Document Management System Solutions Experience and (b) the authorized representative of the Prospective Bidder. Annex QD 7-B will be amended accordingly.
PQ-BB3-37	ITPB, Annex QD 7-A, p. 58 – 61;  Annex QD 7-B, pp. 62 – 64.	<p>Annex QD 7-B requires the Prospective Bidder to submit a "[s]igned letter or certificate from the client or project owner, provided on client/project owner's letterhead, stating the detailed scope of involvement in the project and a declaration of satisfactory <u>project completion</u>".</p> <p>Annex QD 7-A, on the other hand, requires the Prospective Bidder to submit "[s]igned letter or certificate from the client or project owner, provided on client/project owner's letterhead, stating the detailed scope of involvement in the project and a declaration of satisfactory <u>project completion or satisfactory performance in ongoing contract</u>".</p> <p>Kindly clarify whether a certificate of satisfactory performance in ongoing contract may also be submitted for Annex QD 7-B.</p>	<p>Yes, we confirm that a certificate of satisfactory performance in ongoing contract may also be submitted for Annex QD 7-B. Annex QD 7-B is accordingly revised as follows:</p> <p style="text-align: center;"><del>Annex QD 7-B</del> Details of Image and Document Management System Solutions Experience ***</p> <p>b) Required attachments:</p> <p>Required attachments for each project:</p> <p>(i) Signed letter or certificate from the client or project owner, provided on client/project owner's letterhead, stating the detailed scope of involvement in the project and a declaration of satisfactory <u>project completion or satisfactory performance in ongoing contract</u>.</p>
PQ-BB3-38	ITPB, Annex QD 7-B, pp. 62 – 64.	<p>Annex QD 7-B states in part:</p> <p>The client reference submitted by the Prospective Bidder or a related entity should meet the following requirements:</p> <ul style="list-style-type: none"> <li>(i) IT solution was able to handle at least 100 Million documents database size in a single enterprise</li> <li>(ii) Experience at least ten (10) years in implementing image document management system</li> <li>(iii) Capability to transact, operate and interconnect with at least 25 remote branches</li> <li>(iv) Experience handling 40,000 transactions per</li> </ul>	It is the Prospective Bidder or the Related Entity that must meet the requirement.



Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
		day  Kindly clarify that "(ii) Experience" requirement pertains to the Entity fulfilling the requirement and not to the client reference.	
PQ-BB3-39	ITPB, Annex QD 7-C, pp. 65 - 67.	Kindly clarify who may sign this Annex, as it does not contain a signature portion prior to the certificate from the statutory auditor.	The Annex must be signed by: (a) the authorized representative of entity which fulfills the Civil Works Experience and (b) the authorized representative of the Prospective Bidder. Annex QD 7-C will be amended accordingly.