



REPUBLIC OF THE PHILIPPINES
**PUBLIC-PRIVATE PARTNERSHIP
CENTER**

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City
Tel. No. 709-4146 / 929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

RFQ NO.: 2017-10-0111

Please quote your lowest price/s for the item/s listed on the attached form including the total amount in legible style (preferably typewritten) and return this duly signed by the company's authorized signatory/ies thru facsimile/email or in a sealed envelope labeled with the PR and RFQ numbers to the PPPCP, BAC Secretariat, c/o Mildred A. Castillo, of the above address on or before 5:00pm of November 03, 2017

Your participation to this bidding shall be subject to the requirements as identified below:

- The mode of procurement is Small Value Procurement. Quotation should not exceed the Approved Budget for the Contract (ABC) in the amount of PhP316,000.00.
- Quotation must be inclusive of all applicable government taxes and subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.
- Quotation must be submitted using the attached form. Supplemental information using your company stationery shall be attached to reflect the complete specification of bid e.g., brand name, model, pictures/ brochures/literature, etc.
- Quotation must be accompanied with your
 - Valid Mayor's/Business Permit,
 - PhilGEPS Registration Number*,
 - Latest Income/Business Tax Return*, and
 - Duly conformed and signed Terms of Reference (TOR).
- Award shall be made to the bidder with lowest calculated and responsive bid (LCRB)
- Bids should be valid for one (1) month from deadline of submission of bids.
- Procured items must be served/provided to PPP Center.
- Payment shall be made seven (7) working days after receipt of billing statement.
The payment will be through Expanded Modified Direct Payment Scheme (Ex-MDPS) either by direct credit to the winning bidder's bank account maintained at Land Bank of the Philippines (LBP), or bank transfer in non LBP accounts where corresponding bank charges shall be borne/paid by the payee.

* To be submitted by the bidder with LCRB as condition for award

In case you do not receive any communication from PPPCP one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. PPPCP reserves the right to accept any or all quotation/bid and to annul bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact PPPCP-General Services Division c/o Mr. Kristopher C. Allarey or Ms. Aurora P. Batoctoy, in the above address/telephone number.

Very truly yours,


FEROSA FRANCISCA T. CONCORDIA
Chairperson
Bids and Awards Committee



REPUBLIC OF THE PHILIPPINES
PUBLIC-PRIVATE PARTNERSHIP
CENTER

8th Floor, One Cyberpod Centris, EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City
Tel. No. 709-4146 / 929-39-71 (Telefax); website: www.ppp.gov.ph

REQUEST FOR QUOTATION

RFQ No.: 2017-10-0111

27 October 2017

Item No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
1	1	lot	<p>Maintenance of Fire Protection System (2 years)</p> <p>-Quarterly Preventive Maintenance of FM-200 Fire Protection System</p> <ul style="list-style-type: none"> *Fire Suppression Control Panel *Smoke Detector *Manual Pull Station * Fire Alarm Bell * Home and Flashing Strobe * FM200-Nozzle * Backup Battery <p>-Conduct an actual testing of the system</p> <p>-Two (2) free on-call service per quarter</p> <p>-Provide one (1) reserved cylinder tank with FM-200 agent 36 lbs.</p> <p>See attached Terms of Reference</p>		

(Bidders, Please Provide complete information below)

Posted on:	Signature:
Farmed-out:	Name/Designation:
Retrieved on:	Name of Company:
	Address:
	Telephone/Fax:
PR#2017-10-0217	TIN:

TERMS OF REFERENCE

PREVENTIVE MAINTENANCE SERVICE FOR THE FIRE SUPPRESSION SYSTEM INSTALLED AT THE DATA CENTER FACILITY

I. Rationale:

PPP Center operates valuable equipment such as PABX system and other networking products in the Data Center. The equipment are prone from fire that needs to be protected. In 2015, the PPP Center purchased, installed and implemented fire suppression systems (FM-200) for the PABX room and technical service area located inside of the Data Center including the 3 years warranty and service. To continue the operation of the Fire Suppression System, the Center will procure preventive maintenance service.

II. Objectives:

1. Aims to protect PPPC equipment from fire incidents and gave warning to the administrators for possible actions;
2. To ensure Fire Suppression System normal operation, preventing any untoward damages to the equipment and safety among the personnel administrators from fire incidents;
3. To continue its operation without interruption

III. Scope of Work:

1. Two (2) years supply of manpower, technical expertise, materials, tools, and other resources for the complete preventive maintenance of existing Fire Suppression System with technical requirements as follows:

Items Covered	Description
Fire-Lite MRP 2002	Agent Release Control Panel and its circuits
Janus FM-200 cylinder	Cylinder Tank, 36lbs,
Extinguishant Abort	A push button to abort the system
Extinguishant Release	A box with pin to release the system. Manual Pull Station
Discharge Nozzle	Nozzles used to introduce the FM-200 into a protected hazard along with the associated piping system used to connect the nozzles to the cylinder assembly.
Early Warning Detection and Alarm Devices	Early warning detection devices coupled with manual release and abort stations (stated above) maximize system efficiency while audible and visual alarm devices alert staff of alarm conditions (include strobe and Bell alarm) and sensors.
Other components	FM-200 system and consist of connection fittings, pressure gauge, low-pressure supervisory switch, electric valve actuator, brackets, pipes and manual valve actuator, backup battery among others.
Consumable	Reserve FM-200 tank loaded with 36lbs agent

2. Detailed Tasks:

- a. Conduct quarterly preventive maintenance of FM-200 fire suppression system
- b. Full checkup of all:
 - i. switches, modules and terminals, terminal lags, backup batteries, wirings and inspect for any unusual appearance or condition, and make necessary corrections as required in the control panel.
 - ii. smoke detector devices installed, terminal log of smoke detector base (clean if corroded) and random testing without discharge of agent.
 - iii. Terminal log of manual release station (clean for normal operation). Inspect for crack, dirt, distortion or other damage and testing of manual release station without discharge of agent.
 - iv. audible signal of fire alarm bells. Cleaning of all Fire Alarm Bells. Inspect all fire alarm bells for any signs of physical damage and testing of all fire alarm bells using back up battery operation.
 - v. audible signal of horns & flashing strobes. Cleaning of all horns & flashing strobes. Inspect all horn & flashing strobe for any signs of physical damage and testing of all fire alarm bells using back up battery operation.
 - vi. FM200 pressure gauge (clean the gauge). Clean and inspect of all FM200 cylinder & equipment for damaged or missing parts as well as the FM-200 cylinder brackets, straps and associated parts for corrosion, oil, grease and grime and tight any loose hardware. Do a major inspection.
 - vii. FM200 nozzles (clean every visit). Inspect all FM200 nozzles for dirt and physical damage.
 - viii. back up batteries (clean corroded part). Check the proper voltage supply and proper termination to maintain stability of electrical supply.
- c. Actual Testing of the whole system:
 - i. Testing of Control Panel using cross zone system without discharge of agent.
 - ii. Testing of power supply DC using of back up batteries with an operation of 30mins.
 - iii. Cleaning of all Smoke Detector Head and test if functioning.
 - iv. Actual testing of all field devices such as; Manual Station, Fire Alarm bell, Abort Station, Horn & Flashing Strobe.
 - v. Actual testing of Smoke Detector using smoke tester without FM-200 Gas discharge.
- d. Supply and delivery of reserved FM-200 Fire Suppression System cylinder tank with 36lbs consumable FM200 agent gas, same content as the existing cylinder tank in use.

IV. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget of the Contract (ABC) is Three Hundred Sixteen Thousand Pesos (Php 316,000.00), inclusive of all taxes and charges

V. QUALIFICATION OF THE MAINTENANCE PROVIDER

1. Suppliers should be an established fire suppression system company and has the capacity and ability to provide maintenance services and technical support for the period required.

2. Suppliers must be an Authorized Distributor, Reseller, Partner or Dealer of the Equipment Manufacturer.
3. Suppliers must have qualified engineers in the conduct of maintenance services setup and installation of the fire suppression system.

VI. RESPONSIBILITY OF THE PREVENTIVE MAINTENANCE PROVIDER

1. Provide at least two (2) qualified engineers in the conduct of maintenance services, setup, testing and installation of the fire suppression system;
2. It shall be the responsibility of the service provider to submit written report after quarterly maintenance service.
3. Ensure safety of the systems and personnel during the conduct of preventive maintenance;
4. Provide the necessary tools/equipment/materials/proper uniform/IDs to the qualified engineers during the conduct of maintenance services;
5. Notify the PPP Center in advance for any preventive maintenance service for proper issuance of permit and gatepass.
6. Coordinate with MISD any activities such as testing, shutdown, repair, cleaning among others during the maintenance period to avoid disruption within PPP Center and other offices.
7. Set schedule and notify PPP Center in advance of all activities to be conducted;
8. Provide technical support for two(2) free on call service per quarter;
9. Provide an escalation procedure and contact focal person in the conduct of services;
10. Orient/train the PPP Center personnel in the operation of the fire suppression system;
11. Install, replace and commission cylinder tank with a reserved cylinder tank once the fire suppression system discharge within the coverage of this contract; and
12. Provide report and recommendation in the every services conducted.

VII. RESPONSIBILITY OF PPP CENTER

1. Provide assistance in the conduct of preventive maintenance;
2. Coordinate with Admin Service for any permit request and electrical system assistance;
3. Monitors the activities conducted by the preventive maintenance provider;
4. Manage the fire suppression systems;
5. Allow the service provider to access in the data center and other facilities where the fire suppression systems was installed and
6. Issue a certificate of satisfactory service as basis for payment.

VIII. PAYMENT SCHEME

Payment shall be made in full upon submission billing statement together with Inspection and Acceptance Report of delivered goods pursuant to Section III of this TOR.

IX. LIQUIDATED DAMAGES

If the Supplier refuses or fails to satisfactorily complete the work within the specified contract time, the Supplier shall pay the PPP Center for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay. Should the amount of liquidated damages reach ten percent (10%) of the contract amount, the PPP Center shall,

at its own discretion, terminate the contract without prejudice to any further action it may take to recover whatever losses incurred due to non-performance of the Supplier.

To be entitled to such liquidated damages, the PPP Center does not have to prove that it has incurred actual damages. Such amount shall be deducted from any money due or which may become due the Supplier under the contract and/or collect such liquidated damages from retention money or other securities posted by the Supplier whichever is convenient to the PPP Center.

CONFORME:

Name of Company/Prospective Bidder

By:

Printed Name and Signature of Authorized Representative

Date