

BIDDING DOCUMENTS

PUBLIC-PRIVATE PARTNERSHIP (PPP) CENTER

Procurement of Information and Communication Technology (ICT) Resources for the PPP Knowledge Management Portal Project

ITB No. 2013-003

November 2013

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SECTION I. INVITATION TO BID

PROCUREMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) RESOURCES FOR THE PUBLIC-PRIVATE PARTNERSHIP (PPP) KNOWLEDGE MANAGEMENT PORTAL PROJECT

1. The Government of the Philippines (GOP) has received a Grant from the **Asian Development Bank (ADB)** under **TA-7796-PHI: Strengthening Public-Private Partnership in the Philippines** toward the cost of **The Procurement of ICT Resources for the Public-Private Partnership (PPP) Knowledge Management (KM) Portal Project** and it intends to apply part of the proceeds of this *Grant* for payments under the following contracts:

Quantity	Description	Delivery Period*	Location of Project
Lot 1	Supply, Delivery, Installation, Integration and Commissioning of Data Center Equipment and Systems Software	60 calendar days	8 th Floor One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines
Lot 2	Supply, Delivery and Installation of End-user Equipment and Software	45 calendar days	
Lot 3	Supply, Delivery, Installation, Integration and Commissioning of Network Devices and Security Systems	45 calendar days	

* *Delivery Period shall be construed as the date of delivery, installation, integration and commissioning of the goods.*

2. The **Public-Private Partnership (PPP) Center** now invites bids for **the Procurement of ICT Resources for the Public-Private Partnership (PPP) Knowledge Management (KM) Portal Project**.

For Lot 1, prospective bidders should have completed **within the last five (5) years** prior to the deadline for submission and receipt of bids, at least two (2) contracts similar to the Project. For Lots 2 and 3, a prospective bidder should have completed **within the last three (3) years** prior to the deadline for submission and receipt of bids, at least two (2) contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”, with some amendments, as stated in these Bidding Documents and is open to all Bidders from eligible source countries as defined in the applicable procurement guidelines of the **Asian Development Bank**. The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during post-qualification.
4. Interested bidders may obtain further information from the **PPP Center** and inspect the Bidding Documents at the address given below from **8:30 a.m. to 5:30 p.m., from Monday to Friday**.
5. A complete set of Bidding Documents may be purchased by interested Bidders from **November 4, 2013 to December 2, 2013** from the address below from **8:30 a.m. to 5:30 p.m., from Monday to Friday** upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Thousand Pesos (PhP 5,000.00)**

It may also be downloaded free of charge from the website of *the Philippine Government Electronic Procurement System (PhilGEPS)* and the website of the Procuring Entity (<http://www.ppp.gov.ph>), provided that Bidders shall pay the nonrefundable fee of **Five Thousand Pesos (PhP 5,000.00)** for the Bidding Documents not later than the submission of their bids.

6. The PPP Center will hold a Pre-Bid Conference on **November 20, 2013, 10:00 a.m.** at the **Main Conference Room**, PPP Center, NEDA sa QC, EDSA, Diliman, Quezon City, which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before **December 2, 2013 at 10:00 am**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the Bidding Document.

Bid opening shall be on **December 2, 2013, 10:30 a.m** at the Main Conference Room, PPP Center, NEDA sa QC, EDSA Diliman Quezon City, Philippines. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The **PPP Center** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

MYRA S. JOCSON
Special Bids and Awards Committee (SBAC) Secretariat
 Public-Private Partnership Center
 NEDA sa QC, EDSA, Diliman, Quezon City
 Metro Manila, Philippines

Email Address: **kmportal@ppp.gov.ph**

Telephone No. 990-0721 Local nos. 8402 to 8404

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ELEAZAR E. RICOTE
SBAC Chairperson

Section II. Instructions to Bidders

Section II. Instructions to Bidders

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A. General

1. Scope of Bid

- 1.1. The procuring entity named in the **BDS** (hereinafter referred to as the “Procuring Entity”) wishes to receive bids for supply and delivery of the goods as described in **Section VII**. Technical Specifications (hereinafter referred to as the “Goods”).
- 1.2. The name, identification, and number of lots specific to this bidding are provided in the **BDS**. The contracting strategy and basis of evaluation of lots is described in ITB Clause 28.

2. Source of Funds

The Procuring Entity has a budget or has applied for or received funds from the Funding Source named in the **BDS**, and in the amount indicated in the **BDS**. It intends to apply part of the funds received for the Project, as defined in the **BDS**, to cover eligible payments under the contract.

3. Corrupt, Fraudulent, Collusive, and Coercive Practices

- 3.1. Unless otherwise specified in the **BDS**, the Procuring Entity as well as the bidders and suppliers shall observe the highest standard of ethics during the procurement and execution of the contract. In pursuance of this policy, the Procuring Entity:
 - (a) defines, for purposes of this provision, the terms set forth below as follows:
 - (i) “corrupt practice” means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in RA 3019.
 - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.

- (iii) “collusive practices” means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
- (iv) “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
- (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
 - (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.
- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.

3.2. Further, the Procuring Entity will seek to impose the maximum civil, administrative, and/or criminal penalties available under applicable laws on individuals and organizations deemed to be involved in any of the practices mentioned in ITB Clause 3.1(a).

3.3. Furthermore, the Funding Source and the Procuring Entity reserve the right to inspect and audit records and accounts of a bidder or supplier in the bidding for and performance of a contract themselves or through independent auditors as reflected in the GCC Clause 3.

4. Conflict of Interest

4.1. All Bidders found to have conflicting interests shall be disqualified to participate in the procurement at hand, without prejudice to the

imposition of appropriate administrative, civil, and criminal sanctions. A Bidder may be considered to have conflicting interests with another Bidder in any of the events described in paragraphs (a) through (c) below and a general conflict of interest in any of the circumstances set out in paragraphs (d) through (f) below:

- (a) A Bidder has controlling shareholders in common with another Bidder;
- (b) A Bidder receives or has received any direct or indirect subsidy from any other Bidder;
- (c) A Bidder has the same legal representative as that of another Bidder for purposes of this bid;
- (d) A Bidder has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder or influence the decisions of the Procuring Entity regarding this bidding process. This will include a firm or an organization who lends, or temporarily seconds, its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for or implementation of the project if the personnel would be involved in any capacity on the same project;
- (e) A Bidder submits more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid; or
- (f) A Bidder who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are the subject of the bid.

4.2. In accordance with Section 47 of the IRR of RA 9184, all Bidding Documents shall be accompanied by a sworn affidavit of the Bidder that it is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), members of the Technical Working Group (TWG), members of the BAC Secretariat, the head of the Project Management Office (PMO) or the end-user unit, and the project consultants, by consanguinity or affinity up to the third civil degree. On the part of the Bidder, this Clause shall apply to the following persons:

- (a) If the Bidder is an individual or a sole proprietorship, to the Bidder himself;
- (b) If the Bidder is a partnership, to all its officers and members;
- (c) If the Bidder is a corporation, to all its officers, directors, and controlling stockholders; and

- (d) If the Bidder is a joint venture (JV), the provisions of items (a), (b), or (c) of this Clause shall correspondingly apply to each of the members of the said JV, as may be appropriate.

Relationship of the nature described above or failure to comply with this Clause will result in the automatic disqualification of a Bidder.

5. Eligible Bidders

5.1. Unless otherwise provided in the **BDS**, the following persons shall be eligible to participate in this bidding:

- (a) Duly licensed Filipino citizens/sole proprietorships;
- (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
- (c) Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
- (d) Cooperatives duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; and
- (e) Unless otherwise provided in the **BDS**, persons/entities forming themselves into a JV, *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that Filipino ownership or interest of the joint venture concerned shall be at least sixty percent(60%).

5.2. Foreign bidders may be eligible to participate when any of the following circumstances exist, as specified in the **BDS**:

- (a) When a Treaty or International or Executive Agreement as provided in Section 4 of the RA 9184 and its IRR allow foreign bidders to participate;
- (b) Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- (c) When the Goods sought to be procured are not available from local suppliers; or
- (d) When there is a need to prevent situations that defeat competition or restrain trade.

- 5.3. Government corporate entities may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not dependent agencies of the GOP or the Procuring Entity.
- 5.4. Unless otherwise provided in the **BDS**, the Bidder must have completed at least one contract similar to the Project the value of which, adjusted to current prices using the National Statistics Office consumer price index, must be at least equivalent to a percentage of the ABC stated in the **BDS**.

For this purpose, contracts similar to the Project shall be those described in the **BDS**, and completed within the relevant period stated in the Invitation to Bid and **ITB** Clause 12.1(a)(iii).

- 5.5. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) or a commitment from a Universal or Commercial Bank to extend a credit line in its favor if awarded the contract for this Project (CLC).

The NFCC, computed using the following formula, must be at least equal to the ABC to be bid:

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years, and 20 for a contract duration of more than two years.

The CLC must be at least equal to ten percent (10%) of the ABC for this Project. If issued by a foreign bank, it shall be confirmed or authenticated by a Universal or Commercial Bank. In the case of local government units (LGUs), the Bidder may also submit CLC from other banks certified by the *Bangko Sentral ng Pilipinas* (BSP) as authorized to issue such financial instrument.

6. Bidder's Responsibilities

- 6.1. The Bidder or its duly authorized representative shall submit a sworn statement in the form prescribed in **Section VIII**. Bidding Forms as required in **ITB** Clause 12.1(b)(iii).
- 6.2. The Bidder is responsible for the following:
- (a) Having taken steps to carefully examine all of the Bidding Documents;

- (b) Having acknowledged all conditions, local or otherwise, affecting the implementation of the contract;
- (c) Having made an estimate of the facilities available and needed for the contract to be bid, if any;
- (d) Having complied with its responsibility to inquire or secure Supplemental/Bid Bulletin(s) as provided under **ITB** Clause 10.3.
- (e) Ensuring that it is not “blacklisted” or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB;
- (f) Ensuring that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- (g) Authorizing the Head of the Procuring Entity or its duly authorized representative/s to verify all the documents submitted;
- (h) Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Bidder in the bidding, with the duly notarized Secretary’s Certificate attesting to such fact, if the Bidder is a corporation, partnership, cooperative, or joint venture;
- (i) Complying with the disclosure provision under Section 47 of RA 9184 in relation to other provisions of RA 3019; and
- (j) Complying with existing labor laws and standards, in the case of procurement of services.

Failure to observe any of the above responsibilities shall be at the risk of the Bidder concerned.

- 6.3. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents.
- 6.4. It shall be the sole responsibility of the Bidder to determine and to satisfy itself by such means as it considers necessary or desirable as to all matters pertaining to the contract to be bid, including: (a) the location and the nature of this Project; (b) climatic conditions; (c) transportation facilities; and (d) other factors that may affect the cost, duration, and execution or implementation of this Project.

- 6.5. The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the procuring entity.
- 6.6. The Bidder shall bear all costs associated with the preparation and submission of his bid, and the Procuring Entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 6.7. Before submitting their bids, the Bidder is deemed to have become familiar with all existing laws, decrees, ordinances, acts and regulations of the Philippines which may affect this Project in any way.
- 6.8. The Bidder should note that the Procuring Entity will accept bids only from those that have paid the nonrefundable fee for the Bidding Documents at the office indicated in the Invitation to Bid.

7. Origin of Goods

Unless otherwise indicated in the **BDS**, there is no restriction on the origin of goods other than those prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, subject to **ITB** Clause 27.1.

8. Subcontracts

- 8.1. Unless otherwise specified in the **BDS**, the Bidder may subcontract portions of the Goods to an extent as may be approved by the Procuring Entity and stated in the **BDS**. However, subcontracting of any portion shall not relieve the Bidder from any liability or obligation that may arise from the contract for this Project.
- 8.2. Subcontractors must comply with the eligibility criteria and the documentary requirements specified in the **BDS**. In the event that any subcontractor is found by the Procuring Entity to be ineligible, the subcontracting of such portion of the Goods shall be disallowed.
- 8.3. The Bidder may identify the subcontractor to whom a portion of the Goods will be subcontracted at any stage of the bidding process or during contract implementation. If the Bidder opts to disclose the name of the subcontractor during bid submission, the Bidder shall include the required documents as part of the technical component of its bid.

B. Contents of Bidding Documents

9. Pre-Bid Conference

- 9.1. (a) If so specified in the **BDS**, a pre-bid conference shall be held at the venue and on the date indicated therein, to clarify and address the

Bidders' questions on the technical and financial components of this Project.

*(b) The pre-bid conference shall be held at least twelve (12) calendar days before the deadline for the submission and receipt of bids. If the Procuring Entity determines that, by reason of the method, nature, or complexity of the contract to be bid, or when international participation will be more advantageous to the GOP, a longer period for the preparation of bids is necessary, the pre-bid conference shall be held at least thirty (30) calendar days before the deadline for the submission and receipt of bids, as specified in the **BDS**.*

- 9.2. Bidders are encouraged to attend the pre-bid conference to ensure that they fully understand the Procuring Entity's requirements. Non-attendance of the Bidder will in no way prejudice its bid; however, the Bidder is expected to know the changes and/or amendments to the Bidding Documents discussed during the pre-bid conference.
- 9.3. Any statement made at the pre-bid conference shall not modify the terms of the Bidding Documents unless such statement is specifically identified in writing as an amendment thereto and issued as a Supplemental/Bid Bulletin.

10. Clarification and Amendment of Bidding Documents

- 10.1. Bidders who have purchased the Bidding Documents may request for clarification on any part of the Bidding Documents for an interpretation. Such request must be in writing and submitted to the Procuring Entity at the address indicated in the **BDS** at least ten (10) calendar days before the deadline set for the submission and receipt of bids.
- 10.2. Supplemental/Bid Bulletins may be issued upon the Procuring Entity's initiative for purposes of clarifying or modifying any provision of the Bidding Documents not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.
- 10.3. Any Supplemental/Bid Bulletin issued by the BAC shall also be posted on the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity concerned, if available. It shall be the responsibility of all Bidders who secure the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, Bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with **ITB** Clause 23.

C. Preparation of Bids

11. Language of Bid

The bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring Entity, shall be written in English. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation in English certified by the appropriate embassy or consulate in the Philippines, in which case the English translation shall govern for purposes of interpretation of the bid.

12. Documents Comprising the Bid: Eligibility and Technical Components

12.1. Unless otherwise indicated in the **BDS**, the first envelope shall contain the following eligibility and technical documents:

(a) Eligibility Documents –

Class “A” Documents:

- (i) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the **BDS**;
- (ii) Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
- (iii) Statement of all its ongoing and completed government and private contracts within the period stated in the **BDS**, including contracts awarded but not yet started, if any. The statement shall include, for each contract, the following:
 - (iii.1) name of the contract;
 - (iii.2) date of the contract;
 - (iii.3) kinds of Goods;
 - (iii.4) amount of contract and value of outstanding contracts;
 - (iii.5) date of delivery; and
 - (iii.6) end user’s acceptance or official receipt(s) issued for the contract, if completed.
- (iv) Audited financial statements, stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission;

- (v) NFCC computation or CLC in accordance with **ITB** Clause 5.5; and

Class “B” Document:

- (vi) If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
- (b) Technical Documents –
- (i) Bid security in accordance with **ITB** Clause 18. If the Bidder opts to submit the bid security in the form of:
 - (i.1) a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank; or
 - (i.2) a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments;
 - (ii) Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents; and
 - (iii) Sworn statement in accordance with Section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in **Section VIII. Bidding Forms.**

13. Documents Comprising the Bid: Financial Component

- 13.1. Unless otherwise stated in the **BDS**, the financial component of the bid shall contain the following:
- (a) Financial Bid Form, which includes bid prices and the bill of quantities and the applicable Price Schedules, in accordance with **ITB** Clauses 15.1 and 15.4;
 - (b) If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification from the DTI, SEC, or CDA issued in accordance with **ITB** Clause 27, unless otherwise provided in the **BDS**; and
 - (c) Any other document related to the financial component of the bid as stated in the **BDS**.

- 13.2. (a) Unless otherwise stated in the **BDS**, all bids that exceed the ABC shall not be accepted.
- (b) Unless otherwise indicated in the **BDS**, for foreign-funded procurement, a ceiling may be applied to bid prices provided the following conditions are met:
- (i) Bidding Documents are obtainable free of charge on a freely accessible website. If payment of Bidding Documents is required by the procuring entity, payment could be made upon the submission of bids.
 - (ii) The procuring entity has procedures in place to ensure that the ABC is based on recent estimates made by the responsible unit of the procuring entity and that the estimates reflect the quality, supervision and risk and inflationary factors, as well as prevailing market prices, associated with the types of works or goods to be procured.
 - (iii) The procuring entity has trained cost estimators on estimating prices and analyzing bid variances.
 - (iv) The procuring entity has established a system to monitor and report bid prices relative to ABC and engineer's/procuring entity's estimate.
 - (v) The procuring entity has established a system to monitor and report bid prices relative to ABC and procuring entity's estimate. The procuring entity has established a monitoring and evaluation system for contract implementation to provide a feedback on actual total costs of goods and works.

14. Alternative Bids

Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid regardless of whether said bid proposal is contained in a single envelope or submitted in two (2) or more separate bid envelopes.

15. Bid Prices

- 15.1. The Bidder shall complete the appropriate Price Schedules included herein, stating the unit prices, total price per item, the total amount and the expected countries of origin of the Goods to be supplied under this Project.
- 15.2. The Bidder shall fill in rates and prices for all items of the Goods described in the Bill of Quantities. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable,

Bill of Quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the Government.

15.3. The terms Ex Works (EXW), Cost, Insurance and Freight (CIF), Cost and Insurance Paid to (CIP), Delivered Duty Paid (DDP), and other trade terms used to describe the obligations of the parties, shall be governed by the rules prescribed in the current edition of the International Commercial Terms (INCOTERMS) published by the International Chamber of Commerce, Paris.

15.4. Prices indicated on the Price Schedule shall be entered separately in the following manner:

(a) For Goods offered from within the Procuring Entity's country:

(i) The price of the Goods quoted EXW (ex works, ex factory, ex warehouse, ex showroom, or off-the-shelf, as applicable), including all customs duties and sales and other taxes already paid or payable:

(i.1) on the components and raw material used in the manufacture or assembly of Goods quoted ex works or ex factory; or

(i.2) on the previously imported Goods of foreign origin quoted ex warehouse, ex showroom, or off-the-shelf and any Procuring Entity country sales and other taxes which will be payable on the Goods if the contract is awarded.

(ii) The price for inland transportation, insurance, and other local costs incidental to delivery of the Goods to their final destination.

(iii) The price of other (incidental) services, if any, listed in the **BDS**.

(b) For Goods offered from abroad:

(i) Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted DDP with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

(ii) The price of other (incidental) services, if any, listed in the **BDS**.

- 15.5. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or price escalation on any account. A bid submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected, pursuant to **ITB** Clause 24.

All bid prices shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances. Extraordinary circumstances refer to events that may be determined by the National Economic and Development Authority in accordance with the Civil Code of the Philippines, and upon the recommendation of the Procuring Entity. Nevertheless, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GOP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.

16. Bid Currencies

- 16.1. Prices shall be quoted in the following currencies:

- (a) For Goods that the Bidder will supply from within the Philippines, the prices shall be quoted in Philippine Pesos.
- (b) For Goods that the Bidder will supply from outside the Philippines, the prices may be quoted in the currency(ies) stated in the **BDS**. However, for purposes of bid evaluation, bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

- 16.2. If so allowed in accordance with **ITB** Clause 16.1, the Procuring Entity for purposes of bid evaluation and comparing the bid prices will convert the amounts in various currencies in which the bid price is expressed to Philippine Pesos at the foregoing exchange rates.

- 16.3. Unless otherwise specified in the **BDS**, payment of the contract price shall be made in Philippine Pesos.

17. Bid Validity

- 17.1. Bids shall remain valid for the period specified in the **BDS** which shall not exceed one hundred twenty (120) calendar days from the date of the opening of bids.
- 17.2. In exceptional circumstances, prior to the expiration of the Bid validity period, the Procuring Entity may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. The bid security described in **ITB** Clause 18 should also be extended corresponding to the extension of the bid validity period at the least. A Bidder may refuse the request without forfeiting its bid security,

but his bid shall no longer be considered for further evaluation and award. A Bidder granting the request shall not be required or permitted to modify its bid.

18. Bid Security

- 18.1. The bid security in the amount stated in the **BDS** shall be equal to the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
(d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

- 18.2. The bid security should be valid for the period specified in the **BDS**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 18.3. No bid securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed or declared as post-disqualified, upon submission of a written waiver of their right to file a motion for reconsideration and/or protest. Without prejudice on its forfeiture, bid securities shall be returned only after the bidder with the Lowest Calculated and Responsive Bid has signed the contract and

furnished the performance security, but in no case later than the expiration of the bid security validity period indicated in **ITB** Clause 18.2.

18.4. Upon signing and execution of the contract pursuant to **ITB** Clause 32, and the posting of the performance security pursuant to **ITB** Clause 33, the successful Bidder's bid security will be discharged, but in no case later than the bid security validity period as indicated in the **ITB** Clause 18.2.

18.5. The bid security may be forfeited:

- (a) if a Bidder:
 - (i) withdraws its bid during the period of bid validity specified in **ITB** Clause 17;
 - (ii) does not accept the correction of errors pursuant to **ITB** Clause 28.3(b);
 - (iii) fails to submit the requirements within the prescribed period or a finding against their veracity as stated in **ITB** Clause 29.2;
 - (iv) submission of eligibility requirements containing false information or falsified documents;
 - (v) submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
 - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
 - (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
 - (viii) refusal or failure to post the required performance security within the prescribed time;
 - (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
 - (x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;
 - (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or

- (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.
- (b) if the successful Bidder:
 - (i) fails to sign the contract in accordance with **ITB** Clause 32; or
 - (ii) failsto furnish performance security in accordance with **ITB** Clause 33.

19. Format and Signing of Bids

- 19.1. Bidders shall submit their bids through their duly authorized representative using the appropriate forms provided in **Section VIII. Bidding Form**son or before the deadline specified in the **ITB** Clauses 21 in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under **ITB** Clause 12.1, and the second shall contain the financial component of the bid.
- 19.2. Forms as mentioned in **ITB** Clause 19.1 must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
- 19.3. The Bidder shall prepare and submit an original of the first and second envelopes as described in **ITB** Clauses 12 and 13. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 19.4. The bid, except for unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.
- 19.5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.

20. Sealing and Marking of Bids

- 20.1. Bidders shall enclose their original eligibility and technical documents described in **ITB** Clause 12 in one sealed envelope marked "ORIGINAL - TECHNICAL COMPONENT", and the original of their financial component in another sealed envelope marked "ORIGINAL - FINANCIAL COMPONENT", sealing them all in an outer envelope marked "ORIGINAL BID".
- 20.2. Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as "COPY NO. ___ - TECHNICAL COMPONENT" and "COPY NO. ___ - FINANCIAL COMPONENT" and the

outer envelope as "COPY NO. __", respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.

- 20.3. The original and the number of copies of the Bid as indicated in the **BDS** shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.
- 20.4. All envelopes shall:
- (a) contain the name of the contract to be bid in capital letters;
 - (b) bear the name and address of the Bidder in capital letters;
 - (c) be addressed to the Procuring Entity's BAC in accordance with **ITB** Clause 1.1;
 - (d) bear the specific identification of this bidding process indicated in the **ITB** Clause 1.2; and
 - (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with **ITB** Clause 21.
- 20.5. If bids are not sealed and marked as required, the Procuring Entity will assume no responsibility for the misplacement or premature opening of the bid.

D. Submission and Opening of Bids

21. Deadline for Submission of Bids

Bids must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the **BDS**.

22. Late Bids

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity, pursuant to **ITB** Clause 21, shall be declared "Late" and shall not be accepted by the Procuring Entity.

23. Modification and Withdrawal of Bids

- 23.1. The Bidder may modify its bid after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids. The Bidder shall not be allowed to retrieve its original bid, but shall be allowed to submit another bid equally sealed, properly identified, linked to its original bid marked as "TECHNICAL MODIFICATION" or "FINANCIAL MODIFICATION" and stamped "received" by the BAC. Bid modifications received after the applicable deadline shall not be considered and shall be returned to the Bidder unopened.

- 23.2. A Bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted, for valid and justifiable reason; provided that the Letter of Withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids.
- 23.3. Bids requested to be withdrawn in accordance with **ITB** Clause 23.1 shall be returned unopened to the Bidders. A Bidder may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of bids. A Bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract.
- 23.4. No bid may be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Financial Bid Form. Withdrawal of a bid during this interval shall result in the forfeiture of the Bidder's bid security, pursuant to **ITB** Clause 18.5, and the imposition of administrative, civil and criminal sanctions as prescribed by RA 9184 and its IRR.

24. Opening and Preliminary Examination of Bids

- 24.1. The BAC shall open the first bid envelopes of Bidders in public as specified in the **BDS** to determine each Bidder's compliance with the documents prescribed in **ITB** Clause 12. For this purpose, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BAC shall rate the said first bid envelope as "passed".
- 24.2. Unless otherwise specified in the BDS, immediately after determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible bidder whose first bid envelope was rated "passed". The second envelope of each complying bidder shall be opened within the same day. In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC unless otherwise provided in **ITB** Clause 13.2, the BAC shall rate the bid concerned as "failed". Only bids that are determined to contain all the bid requirements for both components shall be rated "passed" and shall immediately be considered for evaluation and comparison.
- 24.3. Letters of withdrawal shall be read out and recorded during bid opening, and the envelope containing the corresponding withdrawn bid shall be returned to the Bidder unopened. If the withdrawing Bidder's representative is in attendance, the original bid and all copies thereof

shall be returned to the representative during the bid opening. If the representative is not in attendance, the bid shall be returned unopened by registered mail. The Bidder may withdraw its bid prior to the deadline for the submission and receipt of bids, provided that the corresponding Letter of Withdrawal contains a valid authorization requesting for such withdrawal, subject to appropriate administrative sanctions.

- 24.4. If a Bidder has previously secured a certification from the Procuring Entity to the effect that it has previously submitted the above-enumerated Class “A” Documents, the said certification may be submitted in lieu of the requirements enumerated in **ITB** Clause 12.1(a), items (i) to (v).
- 24.5. In the case of an eligible foreign Bidder as described in **ITB** Clause 5, the Class “A” Documents described in **ITB** Clause 12.1(a) may be substituted with the appropriate equivalent documents, if any, issued by the country of the foreign Bidder concerned.
- 24.6. Each partner of a joint venture agreement shall likewise submit the requirements in **ITB** Clauses 12.1(a)(i) and 12.1(a)(ii). Submission of documents required under **ITB** Clauses 12.1(a)(iii) to 12.1(a)(v) by any of the joint venture partners constitutes compliance.
- 24.7. A Bidder determined as “failed” has three (3) calendar days upon written notice or, if present at the time of bid opening, upon verbal notification, within which to file a request or motion for reconsideration with the BAC: Provided, however, that the motion for reconsideration shall not be granted if it is established that the finding of failure is due to the fault of the Bidder concerned: Provided, further, that the BAC shall decide on the request for reconsideration within seven (7) calendar days from receipt thereof. If a failed Bidder signifies his intent to file a motion for reconsideration, the BAC shall keep the bid envelopes of the said failed Bidder unopened and/or duly sealed until such time that the motion for reconsideration or protest has been resolved.
- 24.8. The Procuring Entity shall prepare the minutes of the proceedings of the bid opening that shall include, as a minimum: (a) names of Bidders, their bid price, bid security, findings of preliminary examination; and (b) attendance sheet. The BAC members shall sign the abstract of bids as read.

E. Evaluation and Comparison of Bids

25. Process to be Confidential

- 25.1. Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award, unless otherwise allowed in the case of **ITB** Clause 26.

- 25.2. Any effort by a bidder to influence the Procuring Entity in the Procuring Entity's decision in respect of bid evaluation, bid comparison or contract award will result in the rejection of the Bidder's bid.

26. Clarification of Bids

To assist in the evaluation, comparison, and post-qualification of the bids, the Procuring Entity may ask in writing any Bidder for a clarification of its bid. All responses to requests for clarification shall be in writing. Any clarification submitted by a Bidder in respect to its bid and that is not in response to a request by the Procuring Entity shall not be considered.

27. Domestic Preference

- 27.1. Unless otherwise stated in the **BDS**, the Procuring Entity will grant a margin of preference for the purpose of comparison of bids in accordance with the following:

- (a) The preference shall be applied when (i) the lowest Foreign Bid is lower than the lowest bid offered by a Domestic Bidder, or (ii) the lowest bid offered by a non-Philippine national is lower than the lowest bid offered by a Domestic Entity.
- (b) For evaluation purposes, the lowest Foreign Bid or the bid offered by a non-Philippine national shall be increased by fifteen percent (15%).
- (c) In the event that (i) the lowest bid offered by a Domestic Entity does not exceed the lowest Foreign Bid as increased, or (ii) the lowest bid offered by a non-Philippine national as increased, then the Procuring Entity shall award the contract to the Domestic Bidder/Entity at the amount of the lowest Foreign Bid or the bid offered by a non-Philippine national, as the case may be.
- (d) If the Domestic Entity/Bidder refuses to accept the award of contract at the amount of the Foreign Bid or bid offered by a non-Philippine national within two (2) calendar days from receipt of written advice from the BAC, the Procuring Entity shall award to the bidder offering the Foreign Bid or the non-Philippine national, as the case may be, subject to post-qualification and submission of all the documentary requirements under these Bidding Documents.

- 27.2. A Bidder may be granted preference as a Domestic Entity subject to the certification from the DTI (in case of sole proprietorships), SEC (in case of partnerships and corporations), or CDA (in case of cooperatives) that the (a) sole proprietor is a citizen of the Philippines or the partnership, corporation, cooperative, or association is duly organized under the laws of the Philippines with at least seventy five percent (75%) of its interest or outstanding capital stock belonging to citizens of the Philippines, (b)

habitually established in business and habitually engaged in the manufacture or sale of the merchandise covered by his bid, and (c) the business has been in existence for at least five (5) consecutive years prior to the advertisement and/or posting of the Invitation to Bid for this Project.

- 27.3. A Bidder may be granted preference as a Domestic Bidder subject to the certification from the DTI that the Bidder is offering unmanufactured articles, materials or supplies of the growth or production of the Philippines, or manufactured articles, materials, or supplies manufactured or to be manufactured in the Philippines substantially from articles, materials, or supplies of the growth, production, or manufacture, as the case may be, of the Philippines.

28. Detailed Evaluation and Comparison of Bids

- 28.1. The Procuring Entity will undertake the detailed evaluation and comparison of bids which have passed the opening and preliminary examination of bids, pursuant to **ITB** Clause 24, in order to determine the Lowest Calculated Bid.

- 28.2. The Lowest Calculated Bid shall be determined in two steps:

- (a) The detailed evaluation of the financial component of the bids, to establish the correct calculated prices of the bids; and
- (b) The ranking of the total bid prices as so calculated from the lowest to the highest. The bid with the lowest price shall be identified as the Lowest Calculated Bid.

- 28.3. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all bids rated "passed," using non-discretionary pass/fail criteria. Unless otherwise specified in the **BDS**, the BAC shall consider the following in the evaluation of bids:

- (a) Completeness of the bid. Unless the ITB specifically allows partial bids, bids not addressing or providing all of the required items in the Schedule of Requirements including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the Procuring Entity; and
- (b) Arithmetical corrections. Consider computational errors and omissions to enable proper comparison of all eligible bids. It may also consider bid modifications, if allowed in the **BDS**. Any adjustment shall be calculated in monetary terms to determine the calculated prices.

- 28.4. Based on the detailed evaluation of bids, those that comply with the above-mentioned requirements shall be ranked in the ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, to identify the Lowest Calculated Bid. Total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, which exceed the ABC shall not be considered, unless otherwise indicated in the **BDS**.
- 28.5. The Procuring Entity's evaluation of bids shall only be based on the bid price quoted in the Financial Bid Form.
- 28.6. Bids shall be evaluated on an equal footing to ensure fair competition. For this purpose, all bidders shall be required to include in their bids the cost of all taxes, such as, but not limited to, value added tax (VAT), income tax, local taxes, and other fiscal levies and duties which shall be itemized in the bid form and reflected in the detailed estimates. Such bids, including said taxes, shall be the basis for bid evaluation and comparison.

29. Post-Qualification

- 29.1. The Procuring Entity shall determine to its satisfaction whether the Bidder that is evaluated as having submitted the Lowest Calculated Bid (LCB) complies with and is responsive to all the requirements and conditions specified in **ITB** Clauses 5, 12, and 13.
- 29.2. Within a non-extendible period of three (3) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:
- (a) Tax clearance per Executive Order 398, Series of 2005;
 - (b) Latest income and business tax returns in the form specified in the **BDS**;
 - (c) Certificate of PhilGEPS Registration; and
 - (d) Other appropriate licenses and permits required by law and stated in the **BDS**.

Failure of the Bidder declared as Lowest Calculated Bid to duly submit the requirements under this Clause or a finding against the veracity of such shall be ground for forfeiture of the bid security and disqualification of the Bidder for award.

- 29.3. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted pursuant to **ITB** Clauses 12 and 13, as well as other information as the Procuring Entity deems necessary and appropriate, using a non-discretionary "pass/fail" criterion.

- 29.4. If the BAC determines that the Bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bid as the Lowest Calculated Responsive Bid, and recommend to the Head of the Procuring Entity the award of contract to the said Bidder at its submitted price or its calculated bid price, whichever is lower.
- 29.5. A negative determination shall result in rejection of the Bidder's Bid, in which event the Procuring Entity shall proceed to the next Lowest Calculated Bid to make a similar determination of that Bidder's capabilities to perform satisfactorily. If the second Bidder, however, fails the post qualification, the procedure for post qualification shall be repeated for the Bidder with the next Lowest Calculated Bid, and so on until the Lowest Calculated Responsive Bid is determined for contract award.
- 29.6. Within a period not exceeding seven (7) calendar days from the date of receipt of the recommendation of the BAC, the Head of the Procuring Entity shall approve or disapprove the said recommendation. In the case of GOCCs and GFIs, the period provided herein shall be fifteen (15) calendar days.

30. Reservation Clause

- 30.1. Notwithstanding the eligibility or post-qualification of a Bidder, the Procuring Entity concerned reserves the right to review its qualifications at any stage of the procurement process if it has reasonable grounds to believe that a misrepresentation has been made by the said Bidder, or that there has been a change in the Bidder's capability to undertake the project from the time it submitted its eligibility requirements. Should such review uncover any misrepresentation made in the eligibility and bidding requirements, statements or documents, or any changes in the situation of the Bidder which will affect its capability to undertake the project so that it fails the preset eligibility or bid evaluation criteria, the Procuring Entity shall consider the said Bidder as ineligible and shall disqualify it from submitting a bid or from obtaining an award or contract.
- 30.2. Based on the following grounds, the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding:
- (a) If there is *prima facie* evidence of collusion between appropriate public officers or employees of the Procuring Entity, or between the BAC and any of the Bidders, or if the collusion is between or among the bidders themselves, or between a Bidder and a third party, including any act which restricts, suppresses or nullifies or tends to restrict, suppress or nullify competition;

- (b) If the Procuring Entity's BAC is found to have failed in following the prescribed bidding procedures; or
 - (c) For any justifiable and reasonable ground where the award of the contract will not redound to the benefit of the GOP as follows:
 - (i) If the physical and economic conditions have significantly changed so as to render the project no longer economically, financially or technically feasible as determined by the head of the procuring entity;
 - (ii) If the project is no longer necessary as determined by the head of the procuring entity; and
 - (iii) If the source of funds for the project has been withheld or reduced through no fault of the Procuring Entity.
- 30.3. In addition, the Procuring Entity may likewise declare a failure of bidding when:
- (a) No bids are received;
 - (b) All prospective Bidders are declared ineligible;
 - (c) All bids fail to comply with all the bid requirements or fail post-qualification; or
 - (d) The Bidder with the Lowest Calculated Responsive Bid (LCRB) refuses, without justifiable cause to accept the award of contract, and no award is made.

F. Award of Contract

31. Contract Award

- 31.1. Subject to **ITB** Clause 29, the Procuring Entity shall award the contract to the Bidder whose bid has been determined to be the LCRB.
- 31.2. Prior to the expiration of the period of bid validity, the Procuring Entity shall notify the successful Bidder in writing that its bid has been accepted, through a Notice of Award received personally or sent by registered mail or electronically, receipt of which must be confirmed in writing within two (2) days by the Bidder with the LCRB and submitted personally or sent by registered mail or electronically to the Procuring Entity.
- 31.3. Notwithstanding the issuance of the Notice of Award, award of contract shall be subject to the following conditions:
 - (a) Submission of the valid JVA, if applicable, within ten (10) calendar days from receipt by the Bidder of the notice from the BAC that the Bidder has the LCRB;

- (b) Posting of the performance security in accordance with **ITB** Clause 33;
 - (c) Signing of the contract as provided in **ITB** Clause 32; and
 - (d) Approval by higher authority, if required.
- 31.4. At the time of contract award, the Procuring Entity shall not increase or decrease the quantity of goods originally specified in **Section VI**. Schedule of Requirements.

32. Signing of the Contract

- 32.1. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Contract Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 32.2. Within ten (10) calendar days from receipt of the Notice of Award, the successful Bidder shall post the required performance security and sign and date the contract and return it to the Procuring Entity.
- 32.3. The Procuring Entity shall enter into contract with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 32.4. The following documents shall form part of the contract:
- (a) Contract Agreement;
 - (b) Bidding Documents;
 - (c) Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted;
 - (d) Performance Security;
 - (e) Credit line in accordance with **ITB** Clause 5.5, if applicable;
 - (f) Notice of Award of Contract; and
 - (g) Other contract documents that may be required by existing laws and/or specified in the **BDS**.

33. Performance Security

- 33.1. To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance security within a maximum period of ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of the contract.

- 33.2. The performance security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount equal to the percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
(d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

- 33.3. Failure of the successful Bidder to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the Procuring Entity shall initiate and complete the post qualification of the second Lowest Calculated Bid. The procedure shall be repeated until the LCRB is identified and selected for contract award. However if no Bidder passed post-qualification, the BAC shall declare the bidding a failure and conduct a re-bidding with re-advertisement.

34. Notice to Proceed

- 34.1. Within three (3) calendar days from the date of approval of the contract by the appropriate government approving authority, the Procuring Entity shall issue its Notice to Proceed to the Bidder.
- 34.2. The contract effectivity date shall be provided in the Notice to Proceed by the Procuring Entity, which date shall not be later than seven (7) calendar days from the issuance of the Notice to Proceed.

Section III. Bid Data Sheet

Section III. Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is Public-Private Partnership (PPP) Center
1.2	<p>The lots and reference are:</p> <p>Lot 1 Supply, Delivery, Installation, Integration and Commissioning of Data Center Equipment and Systems Software</p> <p>Lot 2 Supply, Delivery, Installation of End-user Equipment and Software</p> <p><u>Lot 3</u> Supply, Delivery, Installation, Integration and Commissioning of Network Devices and Security Systems</p> <p>The goods are being bid out as separate lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis.</p>
2.0	<p>The Funding Source in the amount of US\$750,000.00 is from the Asian Development Bank (ADB) through TA No. 7796-PHI, with GOP counterpart contribution in the amount of US\$250,000.00.</p> <p>The name of the Project is: “Procurement of ICT Resources for the Public-Private Partnership Knowledge Management Portal” (PPP KM Portal). Payments by the Foreign Funding Source will be made only at the request of the PROCURING ENTITY and upon approval by the Funding Source in accordance with the terms and conditions of the Grant Agreement dated 1 April 2011 as amended on 25 April 2012 between the PROCURING ENTITY and the Funding Source (hereinafter called the "Grant Agreement").</p> <p>The payments will be subject in all respect to the terms and conditions of that Grant Agreement and the applicable law. No party other than the PROCURING ENTITY shall derive any rights from the Grant Agreement or have any claim to the funds.</p> <p>The Grant Agreement prohibits a withdrawal for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Funding Source, is prohibited by a decision of the United Nations Security Council, taken under Chapter VII of the Charter of the United Nations.</p>
3.1	ADB’s anticorruption policy requires borrowers (including beneficiaries of ADB-financed activity), as well as bidders, suppliers, and contractors under ADB-financed contracts, to observe the highest standard of ethics during the procurement and execution of such

	<p>contracts. In pursuance of this policy, ADB:</p> <p>(a) defines, for the purposes of this provision, the terms set forth below as follows:</p> <p>(i) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;</p> <p>(ii) “fraudulent practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;</p> <p>(iii) “coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;</p> <p>(iv) “collusive practice” means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;</p> <p>(b) will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question;</p> <p>(c) will cancel the portion of the financing allocated to a contract if it determines at any time that representatives of the borrower or of a beneficiary of ADB-financing engaged in corrupt, fraudulent, collusive, or coercive practices during the procurement or the execution of that contract, without the borrower having taken timely and appropriate action satisfactory to ADB to remedy the situation;</p> <p>(d) will sanction a firm or an individual, at any time, in accordance with ADB’s Anticorruption Policy and Integrity Principles and Guidelines (both as amended from time to time), including declaring ineligible, either indefinitely or for a stated period of time, to participate in ADB-financed or ADB-administered activities or to benefit from an ADB-financed or ADB administered contract, financially or otherwise, if it at any time determines that the firm or individual has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive or other prohibited practices.</p>
5.1	Eligible Bidders are as described in ADB’s <i>Procurement Guidelines</i> (2010as amended from time to time), as stated in the Grant Agreement

	<p>and as described on Asian Development Bank’s web page www.adb.org.</p> <p>An Eligible Bidder shall be deemed to have the nationality of a country if it is a citizen or constituted or incorporated, and operates in conformity with the provisions of the laws of that country.</p>																
5.2	<p>Eligible Bidders are as described in ADB’s <i>Procurement Guidelines</i> (2010 as amended from time to time), as stated in the Grant Agreementand as described on Asian Development Bank’s web page www.adb.org.</p>																
5.4	<p>In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will defeat the purpose of public bidding”, the Bidder should comply with the following requirements:</p> <p>a) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least “fifty percent (50%)” of the ABC for this Project; and</p> <p>b) The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC.</p> <p>Below is the schedule of ABC, including the required aggregate amount and largest contract amount, corresponding to each lot:</p> <table><tr><th>Lot No.</th><th>ABC</th><th>50% of ABC</th><th>Half of the 50% of ABC</th></tr><tr><td>1</td><td>PhP 18,747,480.00</td><td>PhP 9,373,740.00</td><td>PhP 4,686,870.00</td></tr><tr><td>2</td><td>PhP 6,220,000.00</td><td>PhP 3,110,000.00</td><td>PhP 1,555,000.00</td></tr><tr><td>3</td><td>PhP 6,079,155.00</td><td>PhP 3,039,577.00</td><td>PhP 1,519,788.50</td></tr></table> <p>The above-indicated ABC for each lot will not be taken into account for the purpose of bid evaluation. It shall not be construed or implied that bid prices may not exceed the ABC. The ABC or budgetary allocation may not be used to reject bids without the prior concurrence of ADB.</p> <p>For this purpose, similar contracts shall refer to:</p> <p>For Lot 1 - Supply, Delivery, Installation, and Commissioning of Data Center Equipment and Systems Software, which shall include servers and storage devices as the primary component in combination with any of the following: desktop/laptop computers, security systems/appliance, system software (database management system, virtualization system), and network device, among others.</p> <p>For Lot 2 - Supply, Delivery and Installation of End User Equipment and Software, including but not limited to</p>	Lot No.	ABC	50% of ABC	Half of the 50% of ABC	1	PhP 18,747,480.00	PhP 9,373,740.00	PhP 4,686,870.00	2	PhP 6,220,000.00	PhP 3,110,000.00	PhP 1,555,000.00	3	PhP 6,079,155.00	PhP 3,039,577.00	PhP 1,519,788.50
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3	PhP 6,079,155.00	PhP 3,039,577.00	PhP 1,519,788.50														

	<p>desktop/laptop computers, application software/office productivity suite and scanners, among others.</p> <p>For Lot 3 - Supply, Delivery and Installation of Network Devices and Security Systems, including but not limited to network switches, distribution switch, firewall appliance.</p> <p>Similar contracts must have been completed within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(iii).</p>																																																		
7	<p>Eligible goods and services shall have their origin in eligible source countries as described in ADB's <i>Procurement Guidelines</i> 2010 (as amended from time to time), as stated in the Grant Agreement and as described on Asian Development Bank's web page www.adb.org.</p> <p>For the purpose of this Clause, origin means the country where the goods have been grown in, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its imported components. For quick reference, below is the list of eligible countries:</p> <table border="1"> <tr><td>1</td><td>Afghanistan</td></tr> <tr><td>2</td><td>Armenia</td></tr> <tr><td>3</td><td>Australia</td></tr> <tr><td>4</td><td>Austria</td></tr> <tr><td>5</td><td>Azerbaijan</td></tr> <tr><td>6</td><td>Bangladesh</td></tr> <tr><td>7</td><td>Belgium</td></tr> <tr><td>8</td><td>Bhutan</td></tr> <tr><td>9</td><td>Brunei Darussalam</td></tr> <tr><td>10</td><td>Cambodia</td></tr> <tr><td>11</td><td>Canada</td></tr> <tr><td>12</td><td>China, People's Republic of</td></tr> <tr><td>13</td><td>Cook Islands</td></tr> <tr><td>14</td><td>Denmark</td></tr> <tr><td>15</td><td>Fiji Islands</td></tr> <tr><td>16</td><td>Finland</td></tr> <tr><td>17</td><td>France</td></tr> <tr><td>18</td><td>Georgia</td></tr> <tr><td>19</td><td>Germany</td></tr> <tr><td>20</td><td>Hongkong, China</td></tr> <tr><td>21</td><td>India</td></tr> <tr><td>22</td><td>Indonesia</td></tr> <tr><td>23</td><td>Ireland</td></tr> <tr><td>24</td><td>Italy</td></tr> <tr><td>25</td><td>Japan</td></tr> </table>	1	Afghanistan	2	Armenia	3	Australia	4	Austria	5	Azerbaijan	6	Bangladesh	7	Belgium	8	Bhutan	9	Brunei Darussalam	10	Cambodia	11	Canada	12	China, People's Republic of	13	Cook Islands	14	Denmark	15	Fiji Islands	16	Finland	17	France	18	Georgia	19	Germany	20	Hongkong, China	21	India	22	Indonesia	23	Ireland	24	Italy	25	Japan
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		26	Kazakhstan	
		27	Kiribati	
		28	Korea, Republic of	
		29	Kyrgyz Republic	
		30	Lao People's Democratic Republic	
		31	Luxembourg	
		32	Malaysia	
		33	Maldives	
		34	Marshall Islands	
		35	Micronesia, Federal States of	
		36	Mongolia	
		37	Myanmar	
		38	Nauru	
		39	Nepal	
		40	New Zealand	
		41	Norway	
		42	Pakistan	
		43	Palau	
		44	Papua New Guinea	
		45	Philippines	
		46	Portugal	
		47	Samoa	
		48	Singapore	
		49	Solomon Islands	
		50	Spain	
		51	Sri Lanka	
		52	Sweden	
		53	Switzerland	
		54	Taipei,China	
		55	Tajikistan	
		56	Thailand	
		57	The Netherlands	
		58	Timor Leste	
		59	Tonga	
		60	Turkey	
		61	Turkmenistan	
		62	Tuvalu	
		63	United Kingdom	
		64	United States	
		65	Uzbekistan	
		66	Vanuatu	
		67	Vietnam	
8.1	Subcontracting is not allowed.			

8.2	Not applicable
9.1	<p>The PPP Center will hold a pre-bid conference for this Project on November 20, 2013, 10:00 a.m. at the PPP Center Main Conference Room, NEDA sa QC, EDSA Diliman, Quezon City, Metro Manila, Philippines.</p> <p>All bidder representative/s will have to secure and bring a <i>written authority</i> from their authorized official (e.g., president, governing boards if Corporation) to be presented to the SBAC during the Pre Bid Conference stating that said representative is an authorized person to speak for and in behalf of their office/company.</p>
10.1	<p>The Procuring Entity's Address is:</p> <p>SBAC Chairperson Public-Private Partnership Center NEDA sa QC, EDSA, Diliman, Quezon City Metro Manila, Philippines Email Address: kmportal@ppp.gov.ph Telephone No. +63 (2) 990.0721 local 8402-8404 Fax No. +63 (2) 990.0721 local 8002</p>
12.1(a)	<p>The first envelope shall contain the following eligibility and technical documents:</p> <ol style="list-style-type: none"> 1. Eligibility Requirements <ol style="list-style-type: none"> a. Registration Certification of the Company; b. List of relevant contracts that comply to the experience requirement as specified in ITB Clause 5.4 and using the form prescribed in Section VIII. Bidding Forms; c. Audited financial statement for the past two years; d. In case of Joint Venture, the JV Agreement, if existing, or a signed Statement from the partner companies that they will enter into a JV in case of award of contract; 2. Technical Documents <ol style="list-style-type: none"> a. Bid security as required in the ITB and prescribed in BDS Clause 18.1; b. Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents, which should be accomplished and signed by authorized signatory of the bidders. c. Sworn statement in accordance with Section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms; d. A commitment from a Universal or Commercial Bank to extend a credit line in favor of the bidder if awarded the contract for the project.

	<p>e. Current Certificate of Distributorship/Dealership/Resellership</p> <p>Foreign bidders may submit the equivalent documents, if any, issued by the country of the foreign bidder.</p>
12.1(a)(i)	No other acceptable proof of registration is recognized. Foreign bidders may submit the equivalent documents, if any, issued by the country of the foreign bidder.
12.1(a)(iii)	The statement of all ongoing and completed government and private contracts shall include all such contracts within the last five (5) years for Lot 1 and within the last three (3) years for Lots 2 and 3 prior to the deadline for the submission and receipt of bids. Form template of On-going and Completed Contracts is provided in Section VIII. Bidding Forms. Forms should be signed by the authorized signatory.
13.1	No additional Requirements. Financial Bid Form is provided in Section VIII. Bidding Forms.
13.1 (b)	The Bidder cannot claim domestic preference.
13.2	There is no ceiling for Financial Proposals. The ABC mentioned in BDS Clause 5.4 shall not be used to reject bids without the prior concurrence of ADB.
15.4(a)(iii)	No incidental services are required.
15.4(b)(i)	The price of the Goods shall be quoted DDP 8 th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City Metro Manila, Philippines.
15.4(b)(ii)	No incidental services are required.
16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	Not applicable.
17.1	Bids will be valid for one hundred twenty (120) days from the date of bid opening.

18.1	<p>The bid security issued in favor of the PPP Center shall be in any of the following forms and amounts:</p> <ol style="list-style-type: none"> Cash or manager's check/cashier's check issued by a universal or commercial bank. Bank draft/bank guarantee issued by a universal or commercial bank. Provided, however, that it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank. Any combination of the foregoing proportionate to the share of form with respect to total amount of security. <table border="1"> <thead> <tr> <th>Lot</th><th>Amount of Bid Security</th></tr> </thead> <tbody> <tr> <td>1</td><td>Php 374,949.60</td></tr> <tr> <td>2</td><td>Php 124,400.00</td></tr> <tr> <td>3</td><td>Php 121,583.10</td></tr> </tbody> </table>	Lot	Amount of Bid Security	1	Php 374,949.60	2	Php 124,400.00	3	Php 121,583.10
Lot	Amount of Bid Security								
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18.2	The bid security shall be valid for one hundred twenty (120) days from the date of bid opening.								
20.3	<p>Each Bidder shall submit the following in one (1) big envelope duly labeled containing two sets of envelopes;</p> <p>First envelope must contain three (3) copies of Eligibility and Technical documents duly marked as "Original Copy", "Duplicate Copy" and "Triplicate Copy".</p> <p>Second envelope must contain three (3) copies of Financial documents duly marked as "Original Copy", "Duplicate Copy" and "Triplicate Copy".</p>								
21	<p>The address for submission of bids is:</p> <p>The SBAC Chairperson c/o SBAC Secretariat Public-Private Partnership Center NEDA sa QC, EDSA Diliman, Quezon City Metro Manila, Philippines</p> <p>The deadline for submission of bids is December 2, 2013, at 10:00 a.m.</p>								
24.1	<p>The place of bid opening is :</p> <p>Main Conference Room Public-Private Partnership Center NEDA sa QC, EDSA Diliman, Quezon City Metro Manila, Philippines</p> <p>The date and time of bid opening is December 2, 2013, at 10:30 a.m.</p>								

	All bidder representative/s will have to secure and bring a <i>written authority</i> from their authorized official (e.g., president, governing boards if Corporation) to be presented to the SBAC during the Bid Opening stating that said representative is an authorized person to speak for and in behalf of their office/company.
24.2	During Bid opening, if the first bid envelope lacks any of the documents listed in the BDS 12.1(a), the bid shall be declared non-responsive but the documents shall be kept by the Procuring Entity. Only the unopened Price Proposal shall be returned to the Bidder.
27.1	No domestic preference is applicable.
28.3	<p>All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>Lot 1 – Supply, Delivery, Installation, Integration and Commissioning of Data Center Equipment and Systems Software</p> <p>Lot 2 – Supply, Delivery, Installation of End-user Equipment and Software</p> <p>Lot 3 - Supply, Delivery, Installation, Integration and Commissioning of Network Devices and Security Systems</p>
28.3(b)	Bid modification is not allowed.
28.4	There is no ceiling for Financial Proposals. The ABC mentioned in BDS Clause 5.4 shall not be used to reject bids without the prior concurrence of ADB.
29.2(a)	No further instructions.
29.2(b)	<p>Within a non-extendible period of three (3) calendar days from receipt by the bidder of the Notice from Special Bids and Awards Committee (SBAC) that it submitted the Lowest Calculated Responsive Bid (LCRB), the Bidder shall submit the following documentary requirements:</p> <ol style="list-style-type: none"> Certified True Copy of Valid and Current Tax Clearance issued by the Bureau of Internal Revenue Head Office; Certified True Copy of Latest Income Tax Returns Per Revenue Regulations 3-2005; <i>Bidders have option to submit manually filed tax returns or tax returns filed through the Electronic Filing and Payments System (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i>

	<p>c. Certified True Copy of Valid and Current Certificate of PhilGEPS Registration;</p> <p>d. Certified true copy of Purchase Order/s or Contract/s relative to the statement of all ongoing contracts (including contracts awarded but not yet started, if any).</p> <p>e. Certified true copy of End User's Certificate of Acceptance relative to the statement of all completed contracts within the last 5 years for Lot 1 and within the last 3 years for Lots 2 and 3.</p> <p>f. Certification by the Manufacturer that all equipment to be supplied is NEW. Certification should be issued from the Manufacturer's Local Office.</p> <p>Failure of the bidder, declared as Lowest Calculated Responsive Bid (LCRB), to duly submit the above requirements or a finding against the veracity of such shall be ground for forfeiture of the bid security and disqualify the Bidder for award.</p>
29.2(d)	No further instructions.
32.4(g)	Bidders must submit a copy of the proposed Service Level Agreement (SLA).

Section IV. General Conditions of Contract

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1. Definitions

1.1. In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring Entity and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the supplies, equipment, machinery, spare parts, other materials and/or general support services which the Supplier is required to provide to the Procuring Entity under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this Section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring Entity" means the organization purchasing the Goods, as named in the **SCC**.
- (h) "The Procuring Entity's country" is the Philippines.
- (i) "The Supplier" means the individual contractor, manufacturer distributor, or firm supplying/manufacturing the Goods and Services under this Contract and named in the **SCC**.
- (j) The "Funding Source" means the organization named in the **SCC**.
- (k) "The Project Site," where applicable, means the place or places named in the **SCC**.
- (l) "Day" means calendar day.
- (m) The "Effective Date" of the contract will be the date of receipt by the Supplier of the Notice to Proceed or the date provided in the Notice to Proceed. Performance of all obligations shall be reckoned from the Effective Date of the Contract.

- (n) "Verified Report" refers to the report submitted by the Implementing Unit to the Head of the Procuring Entity setting forth its findings as to the existence of grounds or causes for termination and explicitly stating its recommendation for the issuance of a Notice to Terminate.

2. Corrupt, Fraudulent, Collusive, and Coercive Practices

2.1. Unless otherwise provided in the **SCC**, the Procuring Entity as well as the bidders, contractors, or suppliers shall observe the highest standard of ethics during the procurement and execution of this Contract. In pursuance of this policy, the Procuring Entity:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019.
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
 - (iii) "collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
 - (iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
 - (v) "obstructive practice" is

- (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
- (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.

- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.

2.2. Further the Funding Source, Borrower or Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with any of the practices mentioned in **GCC Clause 2.1(a)**.

3. Inspection and Audit by the Funding Source

The Supplier shall permit the Funding Source to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.

4. Governing Law and Language

- 4.1. This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.
- 4.2. This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All correspondence and other documents pertaining to this Contract exchanged by the parties shall be written in English.

5. Notices

- 5.1. Any notice, request, or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request, or consent shall be deemed to have been given or made when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the **SCC**, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.
- 5.2. A Party may change its address for notice hereunder by giving the other Party notice of such change pursuant to the provisions listed in the **SCC** for **GCC** Clause 5.1.

6. Scope of Contract

- 6.1. The GOODS and Related Services to be provided shall be as specified in **Section VI**. Schedule of Requirements.
- 6.2. This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. Any additional requirements for the completion of this Contract shall be provided in the **SCC**.

7. Subcontracting

- 7.1. Subcontracting of any portion of the Goods, if allowed in the **BDS**, does not relieve the Supplier of any liability or obligation under this Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants or workmen.
- 7.2. Subcontractors disclosed and identified during the bidding may be changed during the implementation of this Contract, subject to compliance with the required qualifications and the approval of the Procuring Entity.

8. Procuring Entity's Responsibilities

- 8.1. Whenever the performance of the obligations in this Contract requires that the Supplier obtain permits, approvals, import, and other licenses from local public authorities, the Procuring Entity shall, if so needed by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner.
- 8.2. The Procuring Entity shall pay all costs involved in the performance of its responsibilities in accordance with **GCC** Clause 6.

9. Prices

- 9.1. For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR or except as provided in this Clause.
- 9.2. Prices charged by the Supplier for Goods delivered and/or services performed under this Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any change in price resulting from a Change Order issued in accordance with **GCC** Clause 29.

10. Payment

- 10.1. Payments shall be made only upon a certification by the Head of the Procuring Entity to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. Except with the prior approval of the President no payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract. Ten percent (10%) of the amount of each payment shall be retained by the Procuring Entity to cover the Supplier's warranty obligations under this Contract as described in **GCC** Clause 17.
- 10.2. The Supplier's request(s) for payment shall be made to the Procuring Entity in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and/or Services performed, and by documents submitted pursuant to the **SCC** provision for **GCC** Clause 6.2, and upon fulfillment of other obligations stipulated in this Contract.
- 10.3. Pursuant to **GCC** Clause 10.2, payments shall be made promptly by the Procuring Entity, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.
- 10.4. Unless otherwise provided in the SCC, the currency in which payment is made to the Supplier under this Contract shall be in Philippine Pesos.

11. Advance Payment and Terms of Payment

- 11.1. Advance payment shall be made only after prior approval of the President, and shall not exceed fifteen percent (15%) of the Contract amount, unless otherwise directed by the President or in cases allowed under Annex "D" of RA 9184.
- 11.2. For Goods supplied from abroad, the terms of payment shall be as follows:
 - (a) On Contract Signature: Ten percent (10%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Section VIII. Bidding Forms.

- (b) On Delivery: Seventy percent (70%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the SCC provision on Delivery and Documents.
- (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the acceptance and inspection certificate for the respective delivery issued by the Procuring Entity's authorized representative. In the event that no inspection or acceptance certificate is issued by the Procuring Entity's authorized representative within forty five (45) days of the date shown on the delivery receipt the Supplier shall have the right to claim payment of the remaining twenty percent (20%) subject to the Procuring Entity's own verification of the reason(s) for the failure to issue documents (vii) and (viii) as described in the SCC provision on Delivery and Documents.

11.3. All progress payments shall first be charged against the advance payment until the latter has been fully exhausted.

12. Taxes and Duties

The Supplier, whether local or foreign, shall be entirely responsible for all the necessary taxes, stamp duties, license fees, and other such levies imposed for the completion of this Contract.

13. Performance Security

- 13.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any the forms prescribed in the **ITB** Clause 33.2.
- 13.2. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.
- 13.3. The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.
- 13.4. The performance security may be released by the Procuring Entity and returned to the Supplier after the issuance of the Certificate of Final Acceptance subject to the following conditions:
 - (a) There are no pending claims against the Supplier or the surety company filed by the Procuring Entity;
 - (b) The Supplier has no pending claims for labor and materials filed against it; and

(c) Other terms specified in the **SCC**.

- 13.5. In case of a reduction of the contract value, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.

14. Use of Contract Documents and Information

- 14.1. The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 14.2. Any document, other than this Contract itself, enumerated in **GCC** Clause 14.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so required by the Procuring Entity.

15. Standards

The Goods provided under this Contract shall conform to the standards mentioned in the Section VII Technical Specifications; and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the institution concerned.

16. Inspection and Tests

- 16.1. The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Entity. The **SCC** and **Section VII. Technical Specifications** shall specify what inspections and/or tests the Procuring Entity requires and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 16.2. If applicable, the inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity. The Supplier shall provide the Procuring Entity with results of such inspections and tests.

- 16.3. The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 16.4. The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to **GCC** Clause 5.
- 16.5. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

17. Warranty

- 17.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.
- 17.2. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 17.3. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the **SCC**. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least ten percent (10%) of the final payment, or a special bank guarantee equivalent to at least ten percent (10%) of the Contract Price or other such amount if so specified in the **SCC**. The said amounts shall only be released after the lapse of the warranty period specified in the **SCC**; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- 17.4. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC** and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Procuring Entity.

- 17.5. If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in **GCC** Clause 17.4, the Procuring Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract and under the applicable law.

18. Delays in the Supplier's Performance

- 18.1. Delivery of the Goods and/or performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Entity in **Section VI**. Schedule of Requirements.
- 18.2. If at any time during the performance of this Contract, the Supplier or its Subcontractor(s) should encounter conditions impeding timely delivery of the Goods and/or performance of Services, the Supplier shall promptly notify the Procuring Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, and upon causes provided for under **GCC** Clause 22, the Procuring Entity shall evaluate the situation and may extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of Contract.
- 18.3. Except as provided under **GCC** Clause 22, a delay by the Supplier in the performance of its obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to **GCC** Clause 19, unless an extension of time is agreed upon pursuant to **GCC** Clause 29 without the application of liquidated damages.

19. Liquidated Damages

Subject to **GCC** Clauses 18 and 22, if the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity shall rescind the Contract pursuant to **GCC** Clause 23, without prejudice to other courses of action and remedies open to it.

20. Settlement of Disputes

- 20.1. If any dispute or difference of any kind whatsoever shall arise between the Procuring Entity and the Supplier in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

- 20.2. If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 20.3. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under this Contract.
- 20.4. In the case of a dispute between the Procuring Entity and the Supplier, the dispute shall be resolved in accordance with Republic Act 9285 ("R.A. 9285"), otherwise known as the "Alternative Dispute Resolution Act of 2004."
- 20.5. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the Procuring Entity shall pay the Supplier any monies due the Supplier.

21. Liability of the Supplier

- 21.1. The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines, subject to additional provisions, if any, set forth in the **SCC**.
- 21.2. Except in cases of criminal negligence or willful misconduct, and in the case of infringement of patent rights, if applicable, the aggregate liability of the Supplier to the Procuring Entity shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

22. Force Majeure

- 22.1. The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the Supplier's delay in performance or other failure to perform its obligations under the Contract is the result of a *force majeure*.
- 22.2. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Contractor could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor. Such events may include, but not limited to, acts of the Procuring Entity in its sovereign capacity, wars or

revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

- 22.3. If a *force majeure* situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the *force majeure*.

23. Termination for Default

- 23.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attends its implementation:
- (a) Outside of *force majeure*, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price;
 - (b) As a result of *force majeure*, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of force majeure is deemed to have ceased; or
 - (c) The Supplier fails to perform any other obligation under the Contract.
- 23.2. In the event the Procuring Entity terminates this Contract in whole or in part, for any of the reasons provided under **GCC** Clauses 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.
- 23.3. In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a qualified Supplier.

24. Termination for Insolvency

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent

jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

25. Termination for Convenience

- 25.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.
- 25.2. The Goods that have been delivered and/or performed or are ready for delivery or performance within thirty (30) calendar days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed and/or ready for delivery, the Procuring Entity may elect:
- (a) to have any portion delivered and/or performed and paid at the contract terms and prices; and/or
 - (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed and/or performed goods and for materials and parts previously procured by the Supplier.
- 25.3. If the Supplier suffers loss in its initial performance of the terminated contract, such as purchase of raw materials for goods specially manufactured for the Procuring Entity which cannot be sold in open market, it shall be allowed to recover partially from this Contract, on a *quantum meruit* basis. Before recovery may be made, the fact of loss must be established under oath by the Supplier to the satisfaction of the Procuring Entity before recovery may be made.

26. Termination for Unlawful Acts

- 26.1. The Procuring Entity may terminate this Contract in case it is determined *prima facie* that the Supplier has engaged, before or during the implementation of this Contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:
- (a) Corrupt, fraudulent, and coercive practices as defined in **ITB** Clause 3.1(a);
 - (b) Drawing up or using forged documents;
 - (c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and

- (d) Any other act analogous to the foregoing.

27. Procedures for Termination of Contracts

27.1. The following provisions shall govern the procedures for termination of this Contract:

- (a) Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Implementing Unit shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
- (b) Upon recommendation by the Implementing Unit, the Head of the Procuring Entity shall terminate this Contract only by a written notice to the Supplier conveying the termination of this Contract. The notice shall state:
 - (i) that this Contract is being terminated for any of the ground(s) afore-mentioned, and a statement of the acts that constitute the ground(s) constituting the same;
 - (ii) the extent of termination, whether in whole or in part;
 - (iii) an instruction to the Supplier to show cause as to why this Contract should not be terminated; and
 - (iv) special instructions of the Procuring Entity, if any.
- (c) The Notice to Terminate shall be accompanied by a copy of the Verified Report;
- (d) Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Supplier shall submit to the Head of the Procuring Entity a verified position paper stating why this Contract should not be terminated. If the Supplier fails to show cause after the lapse of the seven (7) day period, either by inaction or by default, the Head of the Procuring Entity shall issue an order terminating this Contract;
- (e) The Procuring Entity may, at any time before receipt of the Supplier's verified position paper described in item (d) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Supplier's receipt of the notice;
- (f) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the Head of the Procuring Entity shall decide whether or not to terminate this Contract. It shall serve a written notice to the Supplier of its decision and,

unless otherwise provided, this Contract is deemed terminated from receipt of the Supplier of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate;

- (g) The Head of the Procuring Entity may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the Head of the Procuring Entity; and
- (h) The Supplier must serve a written notice to the Procuring Entity of its intention to terminate the contract at least thirty (30) calendar days before its intended termination. The Contract is deemed terminated if it is not resumed in thirty (30) calendar days after the receipt of such notice by the Procuring Entity.

28. Assignment of Rights

The Supplier shall not assign his rights or obligations under this Contract, in whole or in part, except with the Procuring Entity's prior written consent.

29. Contract Amendment

Subject to applicable laws, no variation in or modification of the terms of this Contract shall be made except by written amendment signed by the parties.

30. Application

These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of this Contract.

Section V. Special Conditions of Contract

Section V. Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is Public-Private Partnership Center
1.1(i)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(j)	The Funding Source in the amount of Seven Hundred Fifty Thousand US Dollars (USD 750,000.00) is from the Asian Development Bank under TA-7796-PHI: Strengthening Public-Private Partnership in the Philippines , with GOP counterpart funds in the amount of Two Hundred Fifty Thousand US Dollars (US\$ 250,000.00)
1.1(k)	The Project site is at 8th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines
2.1	<p>ADB's anticorruption policy requires borrowers (including beneficiaries of ADB-financed activity), as well as bidders, suppliers, and contractors under ADB-financed contracts, to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, ADB:</p> <ul style="list-style-type: none"> (a) defines, for the purposes of this provision, the terms set forth below as follows: <ul style="list-style-type: none"> (i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party; (ii) "fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; (iii) "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party; (iv) "collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party; (b) will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices

	<p>in competing for the contract in question;</p> <p>(c) will cancel the portion of the financing allocated to a contract if it determines at any time that representatives of the borrower or of a beneficiary of ADB-financing engaged in corrupt, fraudulent, collusive, or coercive practices during the procurement or the execution of that contract, without the borrower having taken timely and appropriate action satisfactory to ADB to remedy the situation;</p> <p>(d) will sanction a firm or an individual, at any time, in accordance with ADB's Anticorruption Policy and Integrity Principles and Guidelines (both as amended from time to time), including declaring ineligible, either indefinitely or for a stated period of time, to participate in ADB-financed or ADB-administered activities or to benefit from an ADB-financed or ADB administered contract, financially or otherwise, if it at any time determines that the firm or individual has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive or other prohibited practices.</p>
5.1	<p>The Procuring Entity's address for Notices is:</p> <p>SBAC Chairperson Thru: SBAC Secretariat Public-Private Partnership Center NEDA sa QC, EDSA, Diliman, Quezon City Metro Manila, Philippines Email Address: kmportal@ppp.gov.ph Telephone No. +63 (2) 990.0721 local nos. 8402 to 8404 Fax No. +63 (2) 990-0721 local 8003 www.ppp.gov.ph</p> <p>The Supplier's address for Notices is: <i>(to be supplied upon issuance of Notice of Award)</i></p> <p>_____</p> <p>_____</p> <p>_____</p>
6.2	<p>Delivery and Documents –</p> <p>For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p>

	<p><i>For Goods Supplied from Abroad, state “The delivery terms applicable to the Contract are DDP delivered at 8th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines. In accordance with INCOTERMS.”</i></p> <p><i>For Goods Supplied from Within the Philippines. The delivery terms applicable to this Contract are delivered at 8th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines.</i></p> <p>“Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p><i>For Goods supplied from within the Philippines:</i></p> <p>Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</p> <ul style="list-style-type: none"> (i) Original and four copies of the Supplier’s invoice showing Goods’ description, quantity, unit price, and total amount; (ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt; (iii) Original Supplier’s factory inspection report; (iv) Original and four copies of the Manufacturer’s and/or Supplier’s warranty certificate; (v) Original and four copies of the certificate of origin (for imported Goods); (vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel; (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity’s representative at the Project Site; and (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity’s representative at the Project Site. <p><i>For Goods supplied from abroad:</i></p> <p>Upon shipment, the Supplier shall notify the Procuring Entity and the insurance company by cable the full details of the shipment, including Contract Number, description of the Goods, quantity,</p>
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	<p>vessel, bill of lading number and date, port of loading, date of shipment, port of discharge etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents as applicable with the documentary requirements of any letter of credit issued taking precedence:</p> <ul style="list-style-type: none"> (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount; (ii) Original and four copies of the negotiable, clean shipped on board bill of lading marked "freight pre-paid" and five copies of the non-negotiable bill of lading ; (iii) Original Supplier's factory inspection report; (iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate; (v) Original and four copies of the certificate of origin (for imported Goods); (vi) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site; (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site. <p>For purposes of this Clause the Procuring Entity's Representative at the Project Site is MR. JUN IGNACIO SALCOR or his duly authorized representative, MIS Division, Capacity Building and Knowledge Management Service, Public-Private Partnership Center, NEDA sa QC, EDSA Diliman, Quezon City, Metro Manila, Philippines.</p> <p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional</p>
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	<p>requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p> <p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Insurance –</p> <p>The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest</p>
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	<p>Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered <i>force majeure</i> in accordance with GCC Clause 22.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP Deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Patent Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>						
10.2	<p>Payment will be remitted to the account of the Contractor as follows:</p> <p>Name of Account _____</p> <p>Bank Name _____</p> <p>Address of Bank _____</p> <p>Bank Account Number _____</p> <p>The payment shall be linked to the acceptance of the outputs delivered by the Supplier/Contractor. The PPP Center shall accord this approval through the Project Management Committee constituted for this purpose and after ensuring that the outputs delivered by the Supplier/Contractor conform to the requirements of the government.</p> <p>All the payments under this Contract shall be made in accordance with the following Payment Schedule:</p> <table border="1"> <thead> <tr> <th>Payment</th><th>Deliverables</th></tr> </thead> <tbody> <tr> <td>90% of the Total Contract Price upon completion and acceptance</td><td>Supply, delivery, installation, integration, testing, commissioning and 100% functionality of the delivered items for Lots 1, 2 and 3.</td></tr> <tr> <td>10% of the Total</td><td>Complete documentation, and</td></tr> </tbody> </table>	Payment	Deliverables	90% of the Total Contract Price upon completion and acceptance	Supply, delivery, installation, integration, testing, commissioning and 100% functionality of the delivered items for Lots 1, 2 and 3.	10% of the Total	Complete documentation, and
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	<table border="1"> <tr> <td>Contract Price</td><td>completion of training requirements and/or issuance of training vouchers.</td></tr> </table>	Contract Price	completion of training requirements and/or issuance of training vouchers.
Contract Price	completion of training requirements and/or issuance of training vouchers.		
10.4	No further instructions.		
13.4 (c)	No further instructions.		
16.1	The inspections and tests that will be conducted are inspection for completeness and compliance to PPP Center's minimum technical specifications of the delivered goods at the delivery site. Detailed inspection and testing requirements are prescribed in Section VII. Technical Specifications		
17.3	<p>Detailed warranty and services requirements per item are prescribed in Section VII. Technical Specifications of the bidding documents.</p> <p>Other Documentary Requirements:</p> <p>a) Warranty Undertaking issued in the name of Public – Private Partnership (PPP) Center of the Philippines for a period specified in Section VII. Technical Specifications of the bidding documents after final acceptance.</p> <p>b) Certification of After Sales Service and Availability of Spare Parts of same or better specifications within the warranty period specified in Section VII. Technical Specification.</p> <p>c) Certification of Replacement of Defective Items within fifteen (15) calendar days upon receipt of Notice of Defects from PPP Center</p>		
17.4	Refer to the Technical Specifications for the required warranty and maintenance services		
21.1	If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.		

Section VI. Schedule of Requirements

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery, installation, integration and commissioning of the goods to the project site.

Item No.	Item/Description	Quantity	Location	Delivered, Calendar Days
1.0	LOT 1 - DATA CENTER EQUIPMENT AND SYSTEMS SOFTWARE			
1.1	Integration Plan(a)	One (1) report	8 th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines	Within 7 calendar days (c.d.) from the effectivity date of the Notice to Proceed (NTP)
1.2	Supply, Delivery, Installation, Integration and Commissioning of Data Center Equipment and Systems Software	One (1) lot		Within 60 c.d. from the effectivity date of the NTP
1.3	Provision of Training and/or Issuance of Training Vouchers(b)	Various		During installation, integration and commissioning of Data Center Equipment and Systems Software
1.4	Complete Documentation	Various		Upon Final Acceptance
2.0	LOT 2 - END-USER EQUIPMENT AND SOFTWARE			
2.1	Work Plan	One (1) report	8 th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines	Within 7 c.d. from the effectivity date of the NTP
2.2	Supply, Delivery and Installation of End-user Equipment and Software	One (1) lot		Within 45 c.d. from the effectivity date of the NTP
2.3	Provision of Training and/or Issuance of Training Vouchers(b)	Various		During installation and commissioning of End-user Equipment and Software
2.4	Complete Documentation	Various		Upon Final Acceptance

3.0	LOT 3 - NETWORK DEVICES AND SECURITY SYSTEMS			
3.1	Work Plan	One (1) report	8 th Floor, One Cyberpod Centris, EDSA, Diliman, Quezon City, Metro Manila, Philippines	Within 7 c.d. from the effectivity date of the NTP
3.2	Supply, Delivery, Installation, Integration and Commissioning of Network Devices and Security Systems	One (1) lot		Within 45 c.d. from the effectivity date of the NTP
3.3	Provision of Training and/or Issuance of Training Vouchers(b)	Various		During installation, integration and commissioning of Network Devices and Security Systems
3.4	Complete Documentation	Various		Upon Final Acceptance

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company/Bidder

Signature Over Printed Name of
Authorized Representative

Date

(a) Consists of linking together the different computing systems of Lot 2, Lot 3 and existing PPPC systems and software applications physically or functionally.

(b) A written authorization or certificate, representing a credit against future expenditures for training.

Section VII. Technical Specifications

Section VII. Technical Specifications

Item	Specification	Statement of Compliance
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.</p> <p>A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>

Item No.	Quantity	Specification	Statement of Compliance	Bidder's Proposal
1.0	LOT 1 - SUPPLY, DELIVERY, INSTALLATION, INTEGRATION AND COMMISSIONING OF DATA CENTER EQUIPMENT AND SYSTEMS SOFTWARE			
1.1	TWO (2) UNITS	BLADE SERVER CHASSIS		
		The units required is bundled with the following:		
	Two (2) units	Standard Rack Cabinet 42U,		
	One (1) unit	KVM switch Inclusive of KVM kit with 8 sets of cables and cords		
	One (1) unit	17in Flat Panel Monitor Console Kit w/o keyboard		
	One (1) unit	Keyboard with Integrated Pointing Device - USB - US English		
		Enclosure for Blade Server : <ul style="list-style-type: none"> Inclusive of Blade Fillers, rail kits 		
	Eight (8) sets One (1) unit One (1) unit	I/O Modules Accessories: <ul style="list-style-type: none"> CD / DVD Rewritable Drive Cards: VLAN 		
		Power Supply: <ul style="list-style-type: none"> Hot-pluggable Power supply ($\geq 1200W$) 100-250VAC range, 60Hz frequency Redundant Power supply (1200W) 100-250VAC range, 60Hz frequency 		
		Cooling System <ul style="list-style-type: none"> Fan Design to 2/3 Full Chassis Capacity (Bidder Specified) 		
		Network Connectivity: <ul style="list-style-type: none"> Fiber Channel Switch for virtualization Gigabit Ethernet 		
		Management Controller: <ul style="list-style-type: none"> Management of Chassis controllers, modules, ports and cards 		
		Cables and Cords: <ul style="list-style-type: none"> With UTP Cables, Power cord 220-250v/15A, jumpers, Fiber modules, transceivers and fiber cables, etc. 		
1.2	EIGHT (8) UNITS	SERVERS		

		<ul style="list-style-type: none"> • Branded/brand new • Based on blade technology • Scalable, w/ multi-processing capability • Compliant with Open Systems, Client Server and Industry standards • Delivers fast response time, high speed memory and performance power for virtualization • With backup and recovery mechanisms • Supports multi-platform / multi-vendor environment • Processor Board: <ul style="list-style-type: none"> ▪ Processor cores: 2-6 each server ▪ Intel Chipset supporting Intel® Xeon® Processor E5 Family Series or equivalent • Multi-processor Modules: <ul style="list-style-type: none"> ▪ Intel® Xeon® Processor E5 Family Series or equivalent ▪ Cache: 15MB ▪ Speed and Feed: 2.40 GHz ▪ Quick Path Interconnections; others: 7.20 GT/s Intel® QPI ▪ With CPU Heat sink • Main Memory: <ul style="list-style-type: none"> ▪ Bus bandwidth: 1600 MHz ▪ RAM type: RDIMM • Memory Capacity <ul style="list-style-type: none"> ▪ for 6 server units: 16 GB ▪ for 2 server units: 192 GB • Memory slots: 4 – 24 RDIMM slots • Standard Volt, Dual Rank, x4 Bandwidth • Operating System: <ul style="list-style-type: none"> ▪ Supports the latest stable version of the Server Operating System ▪ Easily integrate with PPPC existing system • Internal Storage Devices: <ul style="list-style-type: none"> ▪ Disk Type: 15K RPM Serial-Attach SCSI 6Gbps 2.5in ▪ Two (2) Internal hot 		
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		<ul style="list-style-type: none"> pluggable hard drive bays • Minimum storage: 2.4 TB • Expansion Slots <ul style="list-style-type: none"> ▪ PCI-X slots : 8 slots ▪ I/O bandwidth: 10GB/s • Converged Network Adapter (CNA) <ul style="list-style-type: none"> ▪ 10Gbps speed for blade environment: 1 • Core I/O and management processor interconnect <ul style="list-style-type: none"> ♦ Integrated dual-port Gigabit Ethernet: 2 ♦ 10/100/1000 Base-T LAN for Integrated Lights Out 2 (iLO2) management: 1 ♦ RS-232 serial ports: 1 ♦ VGA port: 1 • Power Requirements: <ul style="list-style-type: none"> ♦ Maximum input current: 15A @ 220 VAC Line ♦ Frequency: 50–60 Hz ♦ Maximum AC power input: 1,095 W 		
1.3	ONE (1) LOT	STORAGE ATTACHED NETWORK (SAN) CNA ISCSI STORAGE.		
		<p>The units required is bundled with the following:</p> <ul style="list-style-type: none"> • Disk Type: 10K SAS Hard Drives • Internal storage devices • Internal hot pluggable hard drive bays: 10 • Minimum Disk capacity: 600GB • Minimum Storage: 7.2 TB • Multi-processor Modules: <ul style="list-style-type: none"> ♦ Intel® Xeon® Processor E5 Family Series or equivalent • Cache: 10-12 MB • Speed and Feed: 2.40 GHz • Quick Path Interconnections; others: 6.4GT/s QPI, No Turbo, 4C, 80W • Main Memory: <ul style="list-style-type: none"> ♦ With CPU Heatsink ♦ Bus bandwidth: 1600mHz ♦ RAM type: RDIMM ♦ Minimum Capacity: 4GB ♦ Standard Volt, Dual Rank, x4 Bandwidth 		

		<ul style="list-style-type: none"> Chassis Type: <ul style="list-style-type: none"> for 3.5 HDDs and 2.5HDDs Network Connectivity: <ul style="list-style-type: none"> Two (2) Fiber Channel Switch (10GB) SAN Switch(es) with minimum 24 slots Two (2) Power Supply: 700W Complete set of cables and cords With bundled Operating System 		
1.4	FIVE (5) LOTS	NETWORK-ATTACHED STORAGE.		
		Each lot required are bundled with the following: <ul style="list-style-type: none"> Stand-alone NAS Configurable to Raid 0 and 1 Chassis type for 3.5 HDDs Minimum number of bays: 10 With eight (8) 2TB 7200 RPM – internal storage device 		
1.5		SERVER OPERATING SYSTEM <ul style="list-style-type: none"> Latest versions available in the International market at the time of bid submission (i.e. 2012 or the Latest Stable Version). The selected bidder must configure all software necessary to run and integrate the components into a working system. 		
1.5.1	Eight (8) Server Operating System (OS)Licenses	Server Operating System Standard Single Volume Licensing program No Level discount for Government		
1.5.2	One Hundred Fifty Client Licenses	Server OS Standard User CAL (Client Access License)Single Volume Licensing program No Level discount for Government		
1.6		OS EXTERNAL CONNECTOR		
1.6.1	Two (2) Licenses of OS External Connector	Server Standard edition Single Volume Licensing program No 2 licenses		
1.7		MAIL SERVER/CALENDARING SOFTWARE/UNIFIED MESSAGING		
1.7.1	Two (2) sets	Mail Server Software Licenses Mail Enterprise Server Single Volume Licensing program No Level discount for Government:		

1.7.2	One-hundred Fifty (150) licenses	User Licenses E-Mail User Licenses – Client Access License (CAL)Single Volume Licensing program No Level discount for Government		
1.8		DATABASE MANAGEMENT SYSTEM (DBMS)		
1.8.1	Four (4) Database Server Licenses	Database Standard - Server Single Volume Licensing program No Level discount for Government		
1.8.2	One Hundred (100) Client Licenses	Database Server User CAL (Client Access License) Single Volume Licensing program No Level discount for Government		
1.9		WEB PLATFORM FOR COLLABORATION (INTRANET AND PROJECT/TEAM SITES)		
1.9.1	Two (2) Server Licenses	Intranet Server version Single Volume Licensing program No Level discount for Government		
1.9.2	Fifty (50) Standard Version Client Licenses	Intranet Standard version User CAL (Client Access License)Single Volume Licensing program No Level discount for Government		
1.9.3	Twenty-Five (25) Enterprise Version Client Licenses	Intranet Enterprise CAL (Client Access License) Single Volume Licensing program No Level discount for Government		
1.10		VIRTUALIZATION SOFTWARE		
1.10.1	Two (2) Licenses:	Virtualization Center standard version with basic support, With 5-years subscription		
1.10.2	Eight (8) Client Licenses	Virtualization CLIENT standard version with basic support. With 5-years subscription		
1.11	DATA CENTER EQUIPMENT AND SYSTEMS SOFTWARE IMPLEMENTATION			
	Pre-Installation			
1.11.1	The Contractor shall perform project management activities during the implementation of the project. It shall be the overall integrator of all the Lots specified including existing data center equipment and information systems.			
1.11.2	A ‘rapid’ assessment shall be made, and an integration plan shall be submitted to PPPC for approval, within seven (7) days after installation of all ICT equipment in this TOR. The integration plan shall be implemented within a period of 14 days, upon approval and shall include amongst others existing information systems developed and covered under PPPC ISSP 2012-2015 ICT			

	Projects (e.g. The PPP Knowledge Management Portal, PPPC Intranet, Structured Cabling System (Voice and Data), PPP Projects Virtual Data Room, Consultants Management System).		
1.11.3	<p>Provide detailed integration/work plan specifying installation design, detail and schedule of activities, and network diagram showing connectivity to existing PPPC data center local area network. Please refer to the PPP Center Floor Plan (<i>Section VII-Annex A-</i> to be provided later).</p> <p>The integration plan shall indicate the respective responsibility of all concerned parties including PPPC personnel and PPPC Consultants. Winning bidder of Lot 2 shall coordinate with Winning bidder of Lot 1 in the final re-configuration of the network hardware and peripherals.</p>		
	Actual Installation and Initial Configuration		
1.11.4	Assemble Blade Chassis server and its component;		
1.11.5	Install server and peripherals after installation of Lot 3;		
1.11.6	Install, setup and configure operating System; with Partition, RAID setup;		
1.11.7	Assist in the installation, setup and configuration of Anti-Virus System;		
1.11.8	Install, setup and configure other server/system software included in this Lot (Active Directory, Domain, Proxy, DNS, DHCP, email System, IIS and others);		
1.11.9	Monitor the deployment of email, IIS and active directory to integrate into the network and users;		
1.11.10	Install, setup and configure virtualization software; data storage hardware; and data storage system;		
1.11.11	Setup and configure/re-configure of other/existing data center equipment including and related to Lots 2 and 3 ICT goods (e.g. configuration and setup of active directories);		
1.11.12	Deployment of active directory and email system;		
1.11.13	Provide server connectivity to existing PPPC network, including materials needed for the purpose. This includes provision for the installation of cables/insulation using industry standard materials;		
	Integration and Final Configuration		
1.11.14	Supply, deliver, install integrate and make operational the various computer equipment, software systems and peripherals. This should include linking together the different computing systems of Lot 2, Lot 3 and existing PPPC systems and software applications physically or functionally.		

	Testing Period		
1.11.15	The Contractor shall provide the PPPC with the User Acceptance Testing (UAT) Plan before the conduct of the UAT as approved by the PPPC as evidenced by a Certificate of Acceptance.		
1.11.16	<p>The Testing Period shall be a period of one (1) week. The schedule and the conduct of testing shall be done for all Lots with the winning bidder of Lot 1 as the overall in-charge of the testing. The following shall guide the testing activities:</p> <ol style="list-style-type: none"> 1. The selected ICT Equipment Suppliers and Integrator shall notify the PPPC in writing seven (7) days prior to the required inspection/testing of the delivered items. 2. The selected ICT Equipment Suppliers and Integrator shall, in coordination with PPPC, provide the test documents (i.e. Test Plan, Test Specification and Test Cases) for the following test levels: <ol style="list-style-type: none"> a. Build Verification Testing (BVT); b. Functionality; c. Ad hoc ("guerilla"); d. Integration; and e. Stress test. 3. The acceptance test procedure shall be in accordance with the following schedules: <ol style="list-style-type: none"> a. The acceptance testing will be undertaken for a period of seven (7) days; b. A burn-in testing period of 48 hrs shall be included; c. The testing shall be conducted during working hours (i.e. 8:00 a.m. to 5:00 p.m.) except for the burn-in testing period of 48 hrs. 4. If any of the foregoing conditions are not met, the count of the testing period shall be restarted until all of these conditions have been duly satisfied continuously for 7 working days. 5. During the testing period, the selected bidder shall not be held liable for performance degradation / interruptions that are beyond its control such as power outages, fluctuations or failure or malfunction of PPPC's own equipment, and international/regional internet backbone problems. 6. The PPPC shall issue immediately the Certificate of Inspection and Acceptance to the selected bidder upon successful completion of the testing. 		
1.12	TRAINING REQUIREMENTS: All formal training in each respective Lot shall be		

	conducted by an Accredited Training Centers of the goods/services offered. Training Vouchers ¹ must be issued and valid for one (1) year from issuance of Certificate of Inspection and Acceptance at no additional cost to PPPC. Informal training will be conducted on-site during installation/configuration.		
	Training Courses	No. of Pax	
1.12.1	Informal training on installation, configuration and operation of Storage Attached Network (SAN) CNA ISCSI Storage.	2	
1.12.2	Informal training on installation, configuration and operation of Network Attached Storage	2	
1.12.3	SERVER OS TRAINING PROGRAM Server Installation and Configuration. A 5-day instructor-led training modules through issuance of Training Vouchers. The training shall include but not limited to the following: <ul style="list-style-type: none"> • Server deployment and management • Domain controller installation • User profiles configuration • IPv4 configuration and troubleshooting • DHCP implementation • DNS implementation • IPv6 implementation • Disks and volumes management • File and print services implementation • Group policy implementation • Security/firewall configuration • Server virtualization 	2	
1.12.4	Server Administration and Management. A 5-day instructor-led training modules through issuance of Training Vouchers. The training shall include but not limited to the following: <ul style="list-style-type: none"> • Server images deployment and maintenance • Domain Name System (DNS) configuration and troubleshooting • Domain services maintenance • User and service management • Group policy implementation • User desktop with group policy management 	2	

¹A written authorization or certificate, representing a credit against future expenditures for training.

	<ul style="list-style-type: none"> • Remote access configuration • File services optimization • File system security configuration • Server monitoring 			
1.12.5	<p>Directory/Domain Services Configuration and Troubleshooting.</p> <p>A 5-day instructor-led training modules through issuance of Training Vouchers. The training shall include but not limited to the following:</p> <ul style="list-style-type: none"> • Directory/Domain services basics • Secure and efficient administration of Domain/Directory services • Users and service accounts management • Group management • Computer accounts management • Group Policy infrastructure implementation • Group membership management • Application control policies administration • Administrative delegation and Audit • Security authentication • Domain name system configuration • Domain controller administration • Directory services replication • Directory service continuity • Multiple Domains management 	2		
	MAIL SERVER/CALENDARING SOFTWARE/UNIFIED MESSAGING			
1.12.6	<p>Mail Server Configuration, Deployment, Troubleshooting.</p> <p>A 5-day instructor-led training through the issuance of Training Vouchers. The training shall include but not limited to the following modules/topics:</p> <ul style="list-style-type: none"> • Mail server deployment and management • Mail server planning and configuration • Mailbox management and address list s and policies configuration • Client access services planning and deployment • Messaging client connectivity configuration • High availability planning and implementation • Disaster recovery planning and implementation • Message transport and routing 	2		

	planning and configuration <ul style="list-style-type: none"> • Message security planning and configuration • Administrative security and auditing planning and configuration • Mail server monitoring and troubleshooting 			
1.12.7	Designing, Deploying Messaging Solutions. A 5-day instructor-led training through the issuance of Training Vouchers. Training modules shall include but not limited to the following topics: <ul style="list-style-type: none"> • Site resiliency and high availability implementation • Mail server virtualization • Unified messaging concept • Unified messaging design and implementation • Message transport security designing and implementation • Message retention design and implementation • Messaging compliance implementation • Administrative security and auditing implementation • Mail server management 	2		
	DATABASE MANAGEMENT SYSTEM TRAINING PROGRAM			
1.12.8	Database Administration & Maintenance. A 5-day instructor-led training program through the issuance of Training Vouchers. Training modules shall include but not limited to the following topics: <ul style="list-style-type: none"> • Introduction to the DB Server • Installation and configuration • Database creation, moving database within servers and between servers • Database Backup and Recovery • Users Authentication/ Authorization • Server and Database Roles • Auditing Server Environments • Database Server Management • Database Server Security Configuration • Server Managing and Monitoring • Streamlining tasks with jobs, alerts and database mail • Troubleshooting administrative 	2		

	issues			
1.12.9	Database Querying. A 5-day instructor-led training program through the issuance of Training Vouchers. Training modules shall include but not limited to the following topics: <ul style="list-style-type: none"> • Basic database querying • Writing SELECT queries • Multiple Tables Querying • Data Sorting and Filtering • Data types • Built-in functions • Data grouping and aggregating • Sub-querying • Tables expressions/set operators • Ranking, Offset and aggregate functions • Grouping sets and pivoting • Querying database server metadata • Stored procedures execution • Error handling implementation • Transaction management concepts • System resource usage and performance 	2		
	WEB PLATFORM for COLLABORATION Training Program			
1.12.10	End User Overview. A 3-day instructor-led training through the issuance of Training Vouchers. Training modules shall include but not limited to the following modules/topics: <ul style="list-style-type: none"> • Introduction and familiarization with Intranet • Library Templates, Creating Libraries and Manage Documents and Versioning • Default Views/Custom Views • Creating sites, Site Templates, Sites Navigation • Wiki pages, web parts pages, Working with web parts • Forms Library Creation, Forms Creation, Publishing Forms • Site Column Gallery, Site Column Creation • Managing Intranet Site Permissions 	4		
1.12.11	Site Collection and Administration (Power User) Training. A 5-day instructor-led training through the issuance of Training Vouchers. Training modules shall include but not limited to the following modules/topics:	2		

	<ul style="list-style-type: none"> • Site Collection and Administration Roles • Organization and development of an intranet site • Site Inventory, site and sub-sites creation • Navigation best practices • Library and List best practices • Managing Permissions for Groups and Users • Site and Content Management and Collaboration • Site and Content Management and Collaboration best practices • Creating Consistency Across Sites • Finding information using Views and Search • Integration with other Software Application • Displaying Data with Web Parts • Document Management through Workflows • Social Computing and Collaboration • Site Collection and Site Administration 			
1.12.12	<p>Configuration, Administration and Management. A 5-day instructor-led training through the issuance of Training Vouchers. Training modules shall include but not limited to the following modules/topics:</p> <ul style="list-style-type: none"> • Introduction, preparation and installation • Creating Internet • Configuring central administration, automating and administering • Configuring Content Management • Configuring Authentication • Content Security • Managing intranet environment customization • Configuring and Securing services and Service Application • Managing User Profiles and Social Networking • Administering and configuring intranet site search • Implementing Productivity Service Application • Server/Farm Installation 	2		
1.12.13	VIRTUALIZATION SYSTEM TRAINING PROGRAM	2		

	Virtualization Technology Administration Training. A 5-day instructor-led training through the issuance through the issuance of Training Vouchers . Training modules shall include but not limited to the following: <ul style="list-style-type: none"> • Virtualization introduction • Virtual machines creation • Virtual network configuration and management • Virtual machine management • Data protection • Access and authentication control • Resource management and monitoring • High availability and fault tolerance • Scalability • Patch management • Virtualization components installation 			
1.13	WARRANTY AND SERVICES			
1.13.1	<ul style="list-style-type: none"> • One-time set-up/installation and configuration; 3-year warranty on parts and labor on the following: <ul style="list-style-type: none"> ♦ Blade server chassis including KVM Switch and 17' Flat Panel Monitor Console and Keyboard with Integrated Pointing Device ♦ Servers; ♦ Storage Attached Network (SAN) CNA iSCSI Storage; and ♦ Network Attached Storage 			
1.13.2	Provide a single point of contact for customer support;			
1.13.3	Must have at least two (2) personnel with 2 years relevant experience and expertise in data center environment, management and operation. Personnel should be certified IT professional for product offered by the bidder.			
1.13.4	Render technical support through phone calls or email within regular working hours from Monday to Friday, 8:00 a.m. to 5:00 p.m.			
1.13.5	Provide on-site technical support with response time of one (1) hour upon confirmation of call in case of critical problems such as systems breakdown, unavailability or downtime that has major impact to data center operations;			
1.13.6	Repair should be done onsite within eight (8) working hours after the problem has been reported. For problem reported after 4:00 P.M., services shall be rendered in the morning of the following working day. In the event that the equipment is irreparable onsite, the Supplier shall provide a new unit to PPPC with the same or higher specification on the next working day;			

1.13.7	Replace any newly delivered unit found defective and with failures noted or occurring on the equipment system(s)/components that maybe traceable to poor workmanship, use of poor quality materials, and non-compliance with the specifications;		
1.13.8	In the event of system failure, the winning bidder shall repair or automatically replace the defective products with equivalent or greater quality at no additional cost/charge to PPPC;		
1.13.9	Maintenance and repair including replacement of unit and its parts and all related costs shall be for the account of the supplier within the warranty period.; and		
1.13.10	Conduct quarterly on-site data center support system maintenance for system health check, configuration and fine tuning; and submit corresponding quarterly report upon completion of activity.		
1.14	COMPLETE DOCUMENTATION		
1.14.1	Certificate of Warranty for all Equipment		
1.14.2	Certificate of After-Sales Support		
1.14.3	List of Service Centers		
1.14.4	Certificate of Replacement for Defective Items		
1.14.5	Service Level Agreement		
1.14.6	Non-Disclosure Agreement		
1.14.7	Installation/Integration Plan specifying installation design, detail and schedule of activities, and network diagram showing connectivity to existing PPPC data center local area network		
1.14.8	User Acceptance Test (UAT) Plan		
1.14.9	Testing Plan		
1.14.10	One (1) printed copy and electronic copy (in CD) of Installation Manuals of the systems software		
1.14.11	One (1) printed copy and electronic copy (in CD) of User Manual and Technical Manual of the Lot 1 equipment and systems software		
1.14.12	Product Brochure/Technical Data Sheet of the following equipment: <ul style="list-style-type: none"> ♦ Servers ♦ Storage Attached Network (SAN) CNA iSCSI Storage ♦ Network Attached Storage 		
2.0	LOT 2 - SUPPLY, DELIVERY AND INSTALLATION OF END-USER EQUIPMENT AND SOFTWARE		
2.1	THREE (3) UNITS	BARCODE SCANNER	
		<ul style="list-style-type: none"> • Branded/brand new • Decodes most common 1D and 2D barcodes • Omnidirectional operation allows symbol or image capture regardless of the orientation of the scanner for quicker reading • With Stand 	

		<ul style="list-style-type: none"> • Omnidirectional type • LEDs sensor • Light source: Wide-VGA CMOS Digital Imaging • Cable length: 6.5 ft • Operating System compatibility: Windows® 7 Professional or the latest stable version 		
2.2	ONE (1) UNIT	HEAVY DUTY DOCUMENT SCANNER		
		<ul style="list-style-type: none"> • Branded/brand new • Network-ready with support for industry standard network operating systems • Provide transparent access to the server, applications and other network resources • With media kit • Flatbed with Automatic Document Feeder (ADF) • Scanning technology: Color Charged-Coupled Device (CCD) • Light source: Cold-Cathode Fluorescent Lamp (CCFL) • Duplex scanning mode (simultaneous dual-sided scanning) • Throughput Speed: Up to 50 ppm/100ipm @ 200 dpi, A4 (B&W); • Up to 27 ppm/36ipm @ 200dpi, A4 (color) • ADF Capacity: 100 sheets • Optical Resolution: Up to 600 dpi • Maximum Document size for flatbed and ADF - A3 size (11.7" x 17") • Minimum Document Size: 4" x 6.5" • Port: High-Speed USB 2.0 (cable included) • OS Compatibility: Windows® 7 Professional and the latest stable version • With Bundled Software • Optical Recognition Software; • Scanning Software Twain and ISIS Drivers 		
2.3	THIRTY-FIVE (35) UNITS	DESKTOP COMPUTERS		

		<ul style="list-style-type: none"> • Branded/brand New • Network-ready with support for industry-standard network operating systems • Provide transparent access to the server, applications and other network resources • Processor: 2nd Generation Intel® i5 Processor or equivalent (6M Cache, up to 3.60 GHz) • Chipset: Intel® based • Form Factor: Tower • Minimum Memory: 4 GB (1x4GB) Non-ECC DDR3 1600 MHz SDRAM • Memory Slots: 4 DIMM • Internal Drive Bays: 2 – 3.5-in • External Drive Bays: 3 – 5.25-in • Hard Disk Drive: 1 TB SATA (7200 rpm) • Graphics: 1GB Video Card • Screen Display: 20-inch Full HD Widescreen LED Monitor • Optical Drive: SATA DVD-/+RW SuperMulti • I/O Ports: USB 2.0; 1 audio in; audio out; microphone in; RJ-45; PS/2; USB 3.0 • Slots: 2 PCIe Gen2 x16 1 PCIe Gen2 x8 mechanical (x4 electrical) • 2 PCI (full-height/length), 1 22-in-1 Media Card Reader • Communication/Network - Integrated wired Gigabit Ethernet LAN 10/100/1000 • Wireless-LAN • Audio: Sound Card • External Stereo Speakers • USB Keyboard • USB Optical Mouse • Power Supply: 475W 85% efficient wide ranging, active PFC • Operating System Genuine Windows® 7 Professional 64-BIT Full Product 		
2.4	TWENTY (20) UNITS	NOTEBOOK COMPUTERS		

		<ul style="list-style-type: none"> • Branded/Brand new • Network-ready with support for industry-standard network operating systems • Lightweight/thin design; less than 1.8 kg • Processor: 2nd Generation Intel® Core™ i5 processor or equivalent (1.60 GHz with Turbo Boost 2.0 up to 2.30 GHz,TPM or better) • Chipset: Intel® based • Memory: 4GB Dual Channel DDR3 SDRAM at 1333MHz • Memory Slots: 2 DIMM • Hard Disk Drive: 500Gb SATA HDD (7200 rpm) • Graphics: 1GB Video Card • Screen Display: 12 -13.3-inch with 1.3MP HD Webcam • Optical Drive: External SATA DVD-/RW SuperMulti • I/O Ports: USB 2.0/3.0; audio in; audio out; microphone in; HDMI; • Communication/Network Connectivity: Gigabit Ethernet 10/100/1000 and 802.11.b/g/n connectivity • High-definition Audio • Built-in Stereo speakers • 6-cell Battery • Wireless Optical Mouse • Carrying Bag/Backpack • Full Product Package Operating System • Genuine Windows® 7 Professional 64-BIT 		
2.5	FIFTY-FIVE (55) FULL PRODUCT PACKAGE LICENSES	OFFICE AUTOMATION SOFTWARE that includes the following applications:		
		<ul style="list-style-type: none"> • Word processing • Spreadsheet application • Personal information manager and e-mail communication • Presentation Program • Supports 32 and 64 bit equipment • With media kit 		

2.6	THREE (3) CAD SOFTWARE LICENSES	COMPUTER-AIDED DESIGN (CAD) SOFTWARE		
		<ul style="list-style-type: none"> • Drafting and detailing software for 2D and 3D documentation, collaboration, and productivity tools in the Windows® platform • Supports the latest DWG™ technology. • Full Product Package 		
2.7	FIVE (5) LICENSES	DIAGRAM AND FLOW CHARTING SOFTWARE		
		<ul style="list-style-type: none"> • Diagramming software for professional-looking flow diagrams, organizational charts, business diagrams and charts, but also network diagrams, building plans,, workflows, UML diagrams, electrical engineering diagrams, science illustration, etc. • Full Product package 		
2.8	FIVE (5) LICENSES	PROJECT MANAGEMENT SOFTWARE		
		<ul style="list-style-type: none"> • Software features may include all if not majority of the following: resource estimation and planning, scheduling, cost control and budget management, resource allocation, collaboration software, communication, decision-making, quality management and documentation or administration systems. • Full Product Package 		
2.9	THREE (3) LICENSES	DESKTOP PUBLISHING AND IMAGE EDITING SOFTWARE		
		<ul style="list-style-type: none"> • Software editing features may include all if not majority of the following: 16 bit Image Editing; Add Grain/Noise; Advanced Color Image Operations; Basic Audio Editing; Black-and-White Conversion; Blend; Blur; Collage; Color Adjustment Tools; Color Management; 		

		<p>Color to Grayscale; Control Points; Distortion Control/Correction; Effects; Exposure Adjustment; Filters; Generate Mosaic Images; Gradients; Image Correction; Image Zoom; Layers; Masks; Nondestructive Editing Environment; Photo Text Entry; Post-processing Effects; Reshaping, Manipulating, and Resizing; Retouch Brush; Saturation, Warmth; Selection Options; Selection Tools; Sepia Enhancement; Shadow and Highlight Adjustment; Sharpen; Support for Custom Palettes; Templates; Text Effects; Transformations; Watermarks</p> <ul style="list-style-type: none"> • Standard version – Volume Licenses 		
2.10	END-USER EQUIPMENT AND SOFTWARE IMPLEMENTATION			
	Pre-Installation			
2.10.1	Provide detailed work plan specifying installation design, detail and schedule of activities, and network diagram showing connectivity to existing PPPC data center local area network. Please refer to the PPP Center Floor Plan (<i>Section VII-Annex A</i>) to be provided later).			
	Actual Installation and Initial Configuration			
2.10.2	Install ICT equipment and peripherals;			
2.10.3	Install (with partition), setup and configure Operating Systems and productivity software;			
	Activate all installed software;			
2.10.4	Install, setup and configure application software included in the Lot;			
2.10.5	Submit inventory list of all equipment and licenses installed;			
2.10.6	Coordinate with selected bidder of LOT 1 for the setup implementation during deployment;			
	Testing Period			
2.10.7	<p>The Testing Period shall be a period of one (1) week. The schedule and the conduct of testing shall be done for all Lots with the winning bidder of Lot 1 as the overall in-charge of the testing. The following shall guide the testing activities:</p> <p>1. The selected ICT Equipment Suppliers and Integrator shall notify the PPPC in writing seven (7) days prior to</p>			

	<p>the required inspection/testing of the delivered items.</p> <p>2. The selected ICT Equipment Suppliers and Integrator shall, in coordination with PPPC, provide the test documents (i.e. Test Plan, Test Specification and Test Cases) for the following test levels:</p> <p>a. Build Verification Testing (BVT); b. Functionality; c. Ad hoc (“guerilla”); d. Integration; and e. Stress test.</p> <p>3. The acceptance test procedure shall be in accordance with the following schedules:</p> <p>a. The acceptance testing will be undertaken for a period of seven (7) days; b. A burn-in testing period of 48 hrs shall be included; c. The testing shall be conducted during working hours (i.e. 8:00 a.m. to 5:00 p.m.) except for the burn-in testing period of 48 hrs.</p> <p>4. If any of the foregoing conditions are not met, the count of the testing period shall be restarted until all of these conditions have been duly satisfied continuously for 7 working days.</p> <p>5. During the testing period, the selected bidder shall not be held liable for performance degradation / interruptions that are beyond its control such as power outages, fluctuations or failure or malfunction of PPPC's own equipment, and international/regional internet backbone problems.</p> <p>6. The PPPC shall issue immediately the Certificate of Inspection and Acceptance to the selected bidder upon successful completion of the testing.</p>		
2.11	<p>TRAINING REQUIREMENTS: All formal training in each respective Lot shall be conducted by an Accredited Training Centers of the goods/services offered. Training Vouchers¹ must be issued and valid for one (1) year from issuance of Certificate of Inspection and Acceptance at no additional cost to PPPC.</p>		
	Training Course	No. of Pax	
2.11.1	<ul style="list-style-type: none"> Basic Computer-Aided Design (CAD) Training. Instructor-led training. 	3	
2.11.2	<ul style="list-style-type: none"> Advanced Desktop Publishing. A 	2	

¹A written authorization or certificate, representing a credit against future expenditures for training.

	2-day instructor-led lecture-demonstration and exercises			
2.11.3	<ul style="list-style-type: none"> Advanced Photo/Image Editing. Instructor-led training. A 3-day instructor-led lecture-demonstration and exercises 	2		
2.12	WARRANTY AND SERVICES			
2.12.1	One-time set-up/installation and configuration; 1-year warranty on parts and labor on the following: <ul style="list-style-type: none"> Barcode Scanner 			
2.12.2	One-time set-up/installation and configuration; 3-year warranty on parts and labor on the following: <ul style="list-style-type: none"> Heavy Duty Document Scanner Desktop Computers Notebook Computers 			
2.12.3	Provide a single point of contact for customer support;			
2.12.4	Must have at least two (2) personnel with 2 years relevant experience and expertise in data center environment, management and operation. Personnel should be certified IT professional for product offered by the bidder.			
2.12.5	Render technical support through phone calls or email within regular working hours from Monday to Friday, 8:00 a.m. to 5:00 p.m.			
2.12.6	Provide on-site technical support with response time of one (1) hour upon confirmation of call in case of critical problems such as systems breakdown, unavailability or downtime that has major impact to data center operations;			
2.12.6	Repair should be done onsite within eight (8) working hours after the problem has been reported. For problem reported after 4:00 P.M., services shall be rendered in the morning of the following working day. In the event that the equipment is irreparable onsite, the Supplier shall provide a new unit to PPPC with the same or higher specification on the next working day;			
2.12.7	Replace any newly delivered unit found defective and with failures noted or occurring on the equipment system(s)/components that maybe traceable to poor workmanship, use of poor quality materials, and non-compliance with the specifications;			
2.12.8	In the event of system failure, the winning bidder shall repair or automatically replace the defective products with equivalent or greater quality at no additional cost/charge to PPPC;			
2.12.9	Maintenance and repair including replacement of unit and its parts and all related costs shall be for the account of the supplier within the warranty period.; and			

2.12.10	Conduct quarterly on-site data center support system maintenance for system health check, configuration and fine tuning; and submit corresponding quarterly report upon completion of activity.		
2.13	COMPLETE DOCUMENTATION		
2.13.1	Certificate of Warranty for all Equipment		
2.13.2	Certificate of After-Sales Support		
2.13.3	List of Service Centers		
2.13.4	Certificate of Replacement for Defective Items		
2.13.5	Service Level Agreement		
2.13.6	Non-Disclosure Agreement		
2.13.7	Work Plan		
2.13.8	Testing Plan		
2.13.9	One (1) printed copy and electronic copy (in CD) of Installation Manuals of the systems software		
2.13.10	One (1) printed copy and electronic copy (in CD) of User Manual and Technical Manual of the end user equipment and systems software		
2.13.11	Originals of Certificate of Software Licenses for all the Application Software		
2.13.12	Product Brochure/Technical Data Sheet of the following: <ul style="list-style-type: none"> ♦ Barcode Scanner ♦ Heavy Duty Document Scanner ♦ Desktop Computers ♦ Notebook Computers 		
3.0	LOT 3 - SUPPLY, DELIVERY, INSTALLATION, INTEGRATION AND COMMISSIONING OF NETWORK DEVICES AND SECURITY SYSTEMS		
3.1	ONE (1) UNIT	CORE SWITCH	
		<ul style="list-style-type: none"> • Compliant with Open Systems Standards • Next-generation, energy-efficient, Layer 3 or Multi-protocol capability • Multi-media capability • Error detection, correction and reporting • Comprehensive network management facilities • Performance monitoring facilities • Security facilities • Must be able to address the networking demands • Must be capable of high speed data block transfers • Must allow efficient network administration and bundled with advance IP security features • Must be open for future 	

		<p>expansions and upgrade</p> <ul style="list-style-type: none"> • Must be fail-safe and highly secured • Must have minimum or no downtime • Modular cabling installation is highly preferred • Provide software with broader set of enterprise-class features, advanced hardware-based IP Unicast and IP Multicast routing, and policy-based routing • Provide Smart services • The unit required shall be inclusive of the following: <ul style="list-style-type: none"> ♦ Small Form-factor Pluggable (SFP) Fiber Optic Transceiver <ul style="list-style-type: none"> - Supports at least 24 UTP (RJ-45) ports running 10/100/1000BaseT - 10/100/1000BASE-T Ports: 24 - SFP Slots: 4 combo SFP - Switching Capacity: 4 - Supports at least four (4) small form-factor pluggable - (SFP) uplinks - Supports both L2 and L3 Ether Channels - Supports a maximum of 12 Ether Channels with configuration on a stack. - Must include one (1) set of stacking cable - Loaded with enhanced multilayer software image for enterprise-class features, including advanced hardware based routing - Must Include four (4) sets transceivers and cables With Redundant Power Supply 		
3.2	FOUR (4) UNITS	NETWORK DISTRIBUTION SWITCH		
		<p>Each unit required shall in total include the following:</p> <ul style="list-style-type: none"> • Supports at least 24 UTP (RJ-45) ports running 10/100/1000BaseT • Supports at least four (4) small 		

		form-factor pluggable (SFP) uplinks <ul style="list-style-type: none"> • Supports both L2 and L3 Ether Channel • Must include three (3) set of stacking cable • Loaded with enhanced multilayer software image for enterprise-class features, including advanced hardware based routing • All necessary cables • Network Operating System (NOS) bundled with Advanced IP Security features 		
3.3	ONE (1) UNIT	FIREWALL APPLIANCE		
		The unit required shall be inclusive of the following: <ul style="list-style-type: none"> • Must support for broadband connection to ISP • Must support Cryptographic Accelerator, Anti-Intrusion System • Must support integration with clustered configuration for Redundant connection to ISP • Must support failure detection for physical link, pinging to hop and hosts on the Internet • Must support dynamic load sharing for outbound traffic and built-in DNS proxy for redundancy and load sharing for incoming connections • Must accommodate 150-200 live users • State full identity based inspection • Virtual Private Network (VPN) • Bandwidth Management • Multi-link Management • Compliance to IPV6, Intrusion Detection DOS Attack • Processor/Memory Storage: <ul style="list-style-type: none"> ♦ RAM Installed: 2 GB ♦ Form Factor: Rack-mountable ♦ Network Connectivity: Wired ♦ Data Link Protocol: Gigabit Ethernet, Fast Ethernet ♦ Network/Transport 		

		<p>Protocol: IP Security</p> <ul style="list-style-type: none"> • Performance: <ul style="list-style-type: none"> ♦ Firewall throughput: 450 Mbps ♦ VPN throughput: 225 Mbps ♦ Connection Rate: 9000 sessions per second • Capacity: <ul style="list-style-type: none"> ♦ Concurrent Sessions 280000 ♦ IPSec VPN peers: 750 ♦ SSL VPN peers: 2 ♦ Virtual Interfaces (VLANs): 50 • Other Features: <ul style="list-style-type: none"> ♦ VPN support ♦ Firewall protection ♦ VLAN support ♦ Load balancing ♦ Encryption Algorithm <ul style="list-style-type: none"> ▪ Data Encryption Standard (DES), 3 DES 		
3.4	ONE (1) SET	VIRTUALIZATION NETWORK MONITORING SYSTEM SOFTWARE		
		capable of the following: <ul style="list-style-type: none"> • Capturing, viewing, and analyzing network data and deciphering network protocols. • Can be used to troubleshoot network problems and applications on the network including capacity planning, sprawl control, performance monitoring, configuration management, and chargeback automation across the virtualization infrastructure. • Support leading virtualization software • Capable of mapping and viewing historical records 		
3.5	ONE (1) UNIT	ANTI-SPAM AND EMAIL SECURITY APPLIANCE		
		<p>Inbound and Outbound protection that includes but not limited to the following:</p> <ul style="list-style-type: none"> • With 150 user licenses • Advanced reputation management • Spam blocking techniques • DHA, DoS and NDR Protection • Phishing Detection Technology 		

		<ul style="list-style-type: none"> • Policy rules on users and groups • Compliance rules and routing support • Zombie detection & virus protection • Attachment scanning • System and Hardware features that includes but not limited to the following: <ul style="list-style-type: none"> ♦ Unlimited Domains ♦ With anti-spam operating system ♦ At least Dual Core CPU with 4Gb memory ♦ Compatible with all email servers ♦ In-memory Mail Transfer Agent (MTA) ♦ Scalable Architecture 		
3.6	ONE (1) LOT	ANTI-VIRUS SUITE		
		<ul style="list-style-type: none"> • Reliable Anti-virus, detection of malware, Trojan and other back door programs • Provides periodic updates of virus definition • Provides industry standard protection against virus, malware, Trojan and other threats. • Anti-Virus Server License; 3-years subscription • Anti-Virus with 150 user licenses 		
3.7	ONE (1) UNIT	VAULT FOR DATA SAFE		
		<ul style="list-style-type: none"> • Dimensions: 62"x 47" x 30" (HxWxD) • With two layer of insulating materials rated for 1 hour fire protection • Moisture prevention • Dust and magnetic field prevention • Double insulation to maintain relative humidity • Double Door • Lock type: Electronic 		
3.8	NETWORK DEVICES AND SECURITY SYSTEMS IMPLEMENTATION			
	Pre-Installation			

3.8.1	Provide detailed work plan specifying installation design, detail and schedule of activities, and network diagram showing connectivity to existing PPPC data center local area network. Please refer to the PPP Center Floor Plan (Section VII-Annex A) to be provided later).		
	Actual Installation and Initial Configuration		
3.8.2	Setup and install network hardware and peripherals, at least 3 days before installation of Lot 1 server hardware and peripherals;		
3.8.3	Install, setup and configure IOS and other software and features included in this Lot and integrate delivered ICT goods with existing PPPC network. This includes provision for the installation of cables / insulation using industry standard materials;		
3.8.4	Configure the security features, policies, VPN, banners, restrictions in the firewall and network devices in coordination with PPPC and its Consultant;		
3.8.5	Configure all network protocols and routings, VLANs, trunking, balancing, auto failure;		
3.8.6	Coordinate with selected bidder of LOT 1 for the setup of software and final configuration of the network and implement re-configuration;		
	Testing Period		
3.8.7	The Contractor shall provide the PPPC with the User Acceptance Testing (UAT) Plan before the conduct of the UAT as approved by the PPPC as evidenced by a Certificate of Acceptance.		
3.8.8	<p>The Testing Period shall be a period of one (1) week. The schedule and the conduct of testing shall be done for all Lots with the winning bidder of Lot 1 as the overall in-charge of the testing. The following shall guide the testing activities:</p> <ol style="list-style-type: none"> 1. The selected ICT Equipment Suppliers and Integrator shall notify the PPPC in writing seven (7) days prior to the required inspection/testing of the delivered items. 2. The selected ICT Equipment Suppliers and Integrator shall, in coordination with PPPC, provide the test documents (i.e. Test Plan, Test Specification and Test Cases) for the following test levels: <ol style="list-style-type: none"> a. Build Verification Testing (BVT); b. Functionality; c. Ad hoc ("guerilla"); d. Integration; and e. Stress test. 3. The acceptance test procedure shall be in accordance with the following schedules: <ol style="list-style-type: none"> a. The acceptance testing will be undertaken for a period of seven (7) days; 		

	<p>b. A burn-in testing period of 48 hrs shall be included;</p> <p>c. The testing shall be conducted during working hours (i.e. 8:00 a.m. to 5:00 p.m.) except for the burn-in testing period of 48 hrs.</p> <p>4. If any of the foregoing conditions are not met, the count of the testing period shall be restarted until all of these conditions have been duly satisfied continuously for 7 working days.</p> <p>5. During the testing period, the selected bidder shall not be held liable for performance degradation / interruptions that are beyond its control such as power outages, fluctuations or failure or malfunction of PPPC's own equipment, and international/regional internet backbone problems.</p> <p>6. The PPPC shall issue immediately the Certificate of Inspection and Acceptance to the selected bidder upon successful completion of the testing.</p>		
3.9	TRAINING REQUIREMENTS:		
	Training Courses	No. of Pax	
3.9.1	<p>Basic Core Switch Training. A 2-day training modules through the issuance of Training Vouchers. The module shall include but not limited to the following topics .</p> <ul style="list-style-type: none"> • Building network • Ethernet LAN • Wireless LAN • LAN Connections • Wide Area Network • Network Environment Management 	2	
3.9.2	<p>Advanced Core Switch Training . A 5-day training modules through the issuance of Training Vouchers. The module shall include but not limited to the following topics .</p> <ul style="list-style-type: none"> • Analyzing Network Design • VLANs implementation • Spanning tree implementation • Inter-VLAN routing implementation • Layer 3 High availability implementation • Minimizing Service Loss and Data Theft • Voice and video accommodation in network • Wireless LAN integration 	2	
3.9.3	<p>Firewall Configuration and Implementation through issuance of</p>	4	

	Training Voucher			
3.9.4	Informal training on Installation and Set-up of Virtualization Network Monitoring System Software/System	2		
3.9.5	Informal training on Basic Configuration and Maintenance of Virtualization Network Monitoring System Software/System	2		
3.10	WARRANTY AND SERVICES			
3.10.1	One-time set-up/installation and configuration; 3-year warranty on parts and labor on the following: ♦ Core Switch Network Distribution Switch			
3.10.2	One-time set-up/installation and configuration; 3-year warranty on parts and labor, 3 years comprehensive subscription services of Gateway Anti-virus, Anti-spyware, Anti-spam, Intrusion Detection and Prevention System and Content Filtering on the following: • Firewall Appliance			
3.10.3	One-time set-up/installation and configuration; 3-year warranty on parts and labor, 3 years comprehensive subscription on the following: • Anti-Spam and Email Security Appliance			
3.10.4	3-year warranty on parts and labor: ♦ Vault for Data Safe			
3.10.5	One-time set-up/installation and configuration with 3-year subscription: • Virtualization Network Monitoring System Software/System			
3.10.6	Provide a single point of contact for customer support;			
3.10.7	Must have at least two (2) personnel with 2 years relevant experience and expertise in data center environment, management and operation. Personnel should be certified IT professional for product offered by the bidder.			
3.10.8	Render technical support through phone calls or email within regular working hours from Monday to Friday, 8:00 a.m. to 5:00 p.m.			
3.10.9	Provide on-site technical support with response time of one (1) hour upon confirmation of call in case of critical problems such as systems breakdown, unavailability or downtime that has major impact to data center operations;			
3.10.10	Repair should be done onsite within eight (8) working hours after the problem has been reported. For problem reported after 4:00 P.M., services shall be rendered in the morning of the following working day. In the event that the equipment is irreparable onsite, the Supplier shall provide a new unit to PPPC with the same or higher specification on the next working day;			
3.10.11	Replace any newly delivered unit found defective and with failures noted or occurring on the equipment system(s)/components that maybe traceable to poor			

	workmanship, use of poor quality materials, and non-compliance with the specifications;		
3.10.12	In the event of system failure, the winning bidder shall repair or automatically replace the defective products with equivalent or greater quality at no additional cost/charge to PPPC;		
3.10.13	Maintenance and repair including replacement of unit and its parts and all related costs shall be for the account of the supplier within the warranty period.; and		
3.10.14	Conduct quarterly on-site data center support system maintenance for system health check, configuration and fine tuning; and submit corresponding quarterly report upon completion of activity.		
3.11	COMPLETE DOCUMENTATION		
3.11.1	Certificate of Warranty for all Equipment		
3.11.2	Certificate of After-Sales Support		
3.11.3	List of Service Centers		
3.11.4	Certificate of Replacement for Defective Items		
3.11.5	Service Level Agreement		
3.11.6	Non-Disclosure Agreement		
3.11.7	Work Plan		
3.11.8	Installation Plan		
3.11.9	User Acceptance Test (UAT) Plan		
3.11.10	Testing Plan		
3.11.11	Product Brochure/Technical Data Sheet of the following: <ul style="list-style-type: none"> ♦ Core Switch ♦ Network Distribution Switch ♦ Firewall Appliance ♦ Virtualization Network Monitoring System Software/System ♦ Anti-Spam Security Appliance ♦ Vault for Data Safe 		
3.11.12	One (1) printed copy and electronic copy (in CD) of Installation Manuals of the systems software		
3.11.13	One (1) printed copy and electronic copy (in CD) of User Manual and Technical Manual of the network equipment and systems software		
3.11.14	Originals of Certificate of Software Licenses/User Licenses		

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name of
Authorized Representative

Date

Section VIII. Bidding Forms

Notes on the Bidding Forms

The Bidder shall complete and submit with its Bid the **Bid Form** and **Price Schedules** in accordance with **ITB** Clause 15 with the requirements of the Bidding Documents and the format set out in this Section.

When requested in the BDS, the Bidder should provide the **Bid Security**, either in the form included hereafter or in another form acceptable to the Entity, pursuant to **ITB** Clause 18.1.

The **Contract Agreement Form**, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted Bid resulting from price corrections. The Price Schedule and Schedule of Requirements deemed to form part of the contract should be modified accordingly.

The **Performance Security Form** and **Bank Guarantee Form for Advance Payment** should not be completed by the Bidders at the time of their Bid preparation. Only the successful Bidder will be required to provide performance security and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Procuring Entity and pursuant to **GCC** Clause 13 and its corresponding SCC provision.

The sworn affidavit must be completed by all Bidders in accordance with **ITB** Clause 4.2 failure to do so and submit it with the bid shall result in the rejection of the bid and the Bidder's disqualification.

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Bid Form

Date: _____
Invitation to Bid³ N^o: _____

COSETTE V. CANILAO
Executive Director
NEDA sa QC, EDSA Diliman
Quezon City

Thru: ELEAZAR E. RICOTE
Chairperson
Special Bids and Awards Committee

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:⁴

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____

³ If ADB, JICA and WB funded projects, use IFB.

⁴ Applicable only if the Funding Source is the ADB, JICA or WB.

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered From Abroad

Name of Bidder _____. Invitation to Bid⁵ Number __. Page ____ of _____.

[illegible]

NOTE: Pursuant to ITB Clause 15.4 of Section II. Instructions to Bidders, bidders should provide breakdowns of bid prices in three (3) separate components, namely: (1) price of Goods, (2) price for inland transportation, insurance and other local costs incidental to delivery, and (3) price of incidental services.

⁵ If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines

Name of Bidder _____. Invitation to Bid⁶ Number __. Page __ of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Cost of local labor, raw material, and component ²	Total price EXW per item (cols. 4 x 5)	Unit prices per item final destination and unit price of other incidental services	Sales and other taxes payable per item if Contract is awarded	Total Price delivered Final Destination (col 8 + 9) x 4

NOTE: Pursuant to ITB Clause 15.4 of Section II. Instructions to Bidders, bidders should provide breakdowns of bid prices in three (3) separate components, namely: (1) price of Goods, (2) price for inland transportation, insurance and other local costs incidental to delivery, and (3) price of incidental services.

⁶ If ADB, JICA and WB funded projects, use IFB.

Name of Procuring Entity: _____
Name of the Project: _____
Location of the Project: _____

LIST OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

Business Name:
Business Address:

Name of Contract / Project Cost	a. Owner's Name b. Address c. Telephone No/s	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	

Note: This statement shall be supported with

1. Notice of Award and / or Contract
2. Notice to Proceed issued by the owner
3. Certificate of Accomplishments signed by the owner or authorized representative

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Name of Procuring Entity: _____
Name of the Project: _____
Location of the Project: _____

**STATEMENT OF ALL GOVERNMENT AND PRIVATE CONTRACTS COMPLETED FOR THE LAST [*THREE*
(*3*)/*FIVE* (*5*)] YEARS WHICH ARE SIMILAR IN NATURE**

Business Name:
Business Address:

Name of Contract	d. Owner's Name e. Address f. Telephone No/s	Nature of Work	Bidder's Role		d. Amount Awarded e. Amount of completion f. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		

Note: This statement shall be supported with

1. Contract
2. Certificate of Completion
3. Certificate of Acceptance

Submitted by : _____
(*Printed Name and Signature*)

Designation : _____

Date : _____

Contract Agreement Form

THIS AGREEMENT made the ____ day of _____ 20____ between *[name of PROCURING ENTITY]* of the Philippines(hereinafter called “the Entity”) of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Entity’s Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Entity)

Signed, sealed, delivered by _____ the _____ (for the Supplier).

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. ***Select one, delete the other:***

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. ***Select one, delete the other:***

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a. Carefully examine all of the Bidding Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

[JURAT]

Bank Guarantee Form for Advance Payment

To: *[name and address of PROCURING ENTITY]*
[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 10 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called the "Supplier") shall deposit with the PROCURING ENTITY a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the PROCURING ENTITY on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the PROCURING ENTITY and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]